



Meeting report nr. 1

Present

Name	
Shen Jiayi	Wouter Govaerts
Su Ziang	Robin Neujens
Su Ziang, Tian Jianlei	Wouter Govaerts
Maarten Fierens	Wang Yu

Absent

Name	Reason

Schedule

- Finish the Simulink and Sankey diagram before week 6

Approval previous report

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Task List & Follow up

Task	Responsible	Deadline	Finished (Y/N)	Time
Update wiki website and blog	Shen Jiayi	week 12		
Calculate the gear ratio, do the Simulink and draw the Sankey diagram	Su Ziang, Tian Jianlei	week 6		

Date 01/03/2011



Gantt chart	Wang Yu	week 12		
Design the shape of the solar car	Maarten, Wouter	week 6		
Responsible for the enterprising part	Robin and Jeff	week 12		

Discussion points

- Distribute works to every team member
- Discuss what we should finish before week 6

The meeting of our coach:

1. Make an assumption to the weight of our car. (The minimum weight is 750 grams)
2. It is better to test our solar panel under sunshine and draw the Sankey diagram;
3. Calculate the area of our solar panel;
4. Try different gear ratio;
5. Notice the friction of wheel, motor and gear, because those factors may affect the efficiency of our solar car;
6. Finish the process report before week 6;