

**Title:** Events Organiser.

**Board:** 30th June/1st July 2012

**Author:** Daria Cybulska, Events Organiser

**Date:** 21 June 2012

**Description:** Quarterly report from Events Organiser

**Status** – For information and **decision**

Projects done in the last three months

1. Developing Wikimedia UK merchandise. Pictures available on Commons. Promoting available materials to volunteers to support their events - feedback welcome.
2. Feedback form for 'event organiser' and 'event participants' developed and gradually implemented - open for improvements
3. Manchester Wikimeet 28 June - attended and networked
4. Development House talk 3 May - co delivered a presentation to other companies in the building about Wikimedia UK
5. Mozilla Spaces launch 8 May - attended to network with Mozilla and opened possibilities to use the space. Several events booked in already.
6. AGM delivered on 12 May, some feedback after the event collated. London Wikimeet on Sunday
7. Monmouth launch 19 May - attended and supported. Some contributions to Polish articles
8. Wikimedia DE induction visit 24-25 May. Report from visit distributed to the office team, and a presentation delivered. Very informative and useful visit; new links with WMDE created.
9. GLAM camp 8 June - participated in discussions to forward the work on GLAM WIKI conference
10. Training for Trainers 9-10 June - organised logistics, supported on the day and also participated
11. Conference Committee meeting 17 June attended. Committee is keen to support the 2013 Annual Conference but needs to know the preferred date. *Action: Board to decide when to have the AGM.*
12. Wikimania 2012 - travel arrangements for all 18 delegates finalised with minor exceptions. Mike P and Richard S have access to the spreadsheet with information. Over budget.
13. US VISA for Daria accepted. Many thanks for everybody for support and agreeing to fund the lawyer help. Numerous meetings with her and the support with documents was invaluable.

Working on within the next three months

1. Training for Trainers Virtual Learning Environment update meeting 27 June. Plans for another training session in late October. *Action: Determine who is leading on the project and managing Charles Matthews etc.*
2. Categorisation training 28 June Mozilla with WereSpiel - introductory event organised
3. Physiological Society Wikipedia talk 2 July - organised opportunity to be delivered by HJ
4. Wikimania delegation - Per diems to be worked out and paid. Finalise budget calculations for Mike - overspend very likely.
5. End July Edinburgh photography event. *Action for Fae: how much money could we put into this event (e.g. fund photography lessons, some catering, sponsorships for some attendees - accommodation and transport)*
6. Mid August Herefordshire University training event, details TBC. *Action: is Roger happy to lead on delivering this training, does he need Daria to look for more volunteers keen to support*
7. 18 August - Mozilla editing event details TBC
8. Late August/September Biology Society intro training workshop, London, details TBC
9. 5-6 September EDU WIKI Conference - working on agenda, promotion and venue details
10. 14-15 September GLAM WIKI Conference. Organisation meetings 22 June, 1 August.