



Hang On a MinuteWhat Happened to My Requirements?

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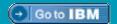
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Hang On a Minute - What Happened to My Requirements?



What engineering produced



What the customer wanted



What we will cover

- Why do your specified requirements not appear in the delivered product?
- Requirements happen across the whole of the lifecycle not just at the beginning.
- What you can do to better manage the requirements set, and ensure that the developing product is meeting expectations.
- Conclusion and time for final questions.



Agenda

Root causes of disappearing requirements

Requirements across the whole lifecycle

Tips and Techniques

Conclusion





Some Familiar Situations...























Why your requirements don't appear in the final product



- Poorly defined requirements
- Not keeping track of changing requirements
- Developers doing what they want
- Impact analysis not undertaken properly
- Large volume makes managing the requirements set difficult



Why your requirements don't appear in the final product



- Not changing scope as needs change
 - Stakeholders change their minds
 - and don't tell you
 - Business imperatives
- Test squeeze
- Locked into early screen designs



Agenda

Root causes of disappearing requirements

Requirements across the whole lifecycle

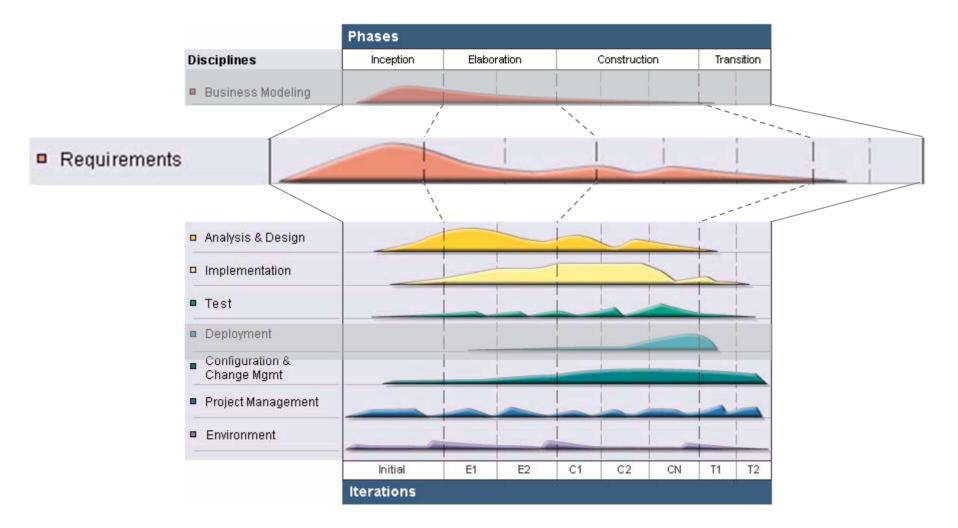
Tips and Techniques

Conclusion





Requirements across the whole lifecycle







Changing emphasis across the phases (optimal):

- In Inception, confirm the scope
 - ▶ 60%-80% of final requirements gathered
- In Elaboration, refine scope through discovery when mitigating risks
 - Negotiated scope change add, modify and delete requirements
- In Construction, minor changes to scope
- In Transition, no new requirements



The Requirements Management Practice

Content References

- Chow to Adopt the Requirements Management Practice
- Key Concepts
 - Requirements
 - Requirement Attributes
 - Traceability
- Work Products
 - Requirements Attributes
 - Requirements Traceability
 - Requirements Management Process Description
- Tasks
 - Organize Requirements
 - Assess Requirements Consistency
 - Manage Changing Requirements
 - Plan Requirements Management Strategy
- Analyst

from the IBM Rational Unified Process



The Requirements Management Practice



- Guidance
 - Tool Mentors
 - ¶ Packaging Requirements in RequisitePro
 - \(\frac{1}{3}\) How to assign attributes with RequisitePro
 - Now to establish and verify traceability with RequisitePro
 - Packaging Requirements
 - Categorizing Requirements
- Measurements

Inputs

[Technical Specification]

from the IBM Rational Unified Process





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What you can do to stop requirements disappearing



- Use the requirements to gain and maintain agreement
- Document and maintain the requirements set
- Organize your requirements
- Create and use attributes
- Trace between the types of requirements



What you can do to stop requirements disappearing



- Plan and measure
- Control change
- Avoid GUI design too early
- Automate where practical
- Gradually improve your requirements practices



Use the requirements to gain and maintain agreement

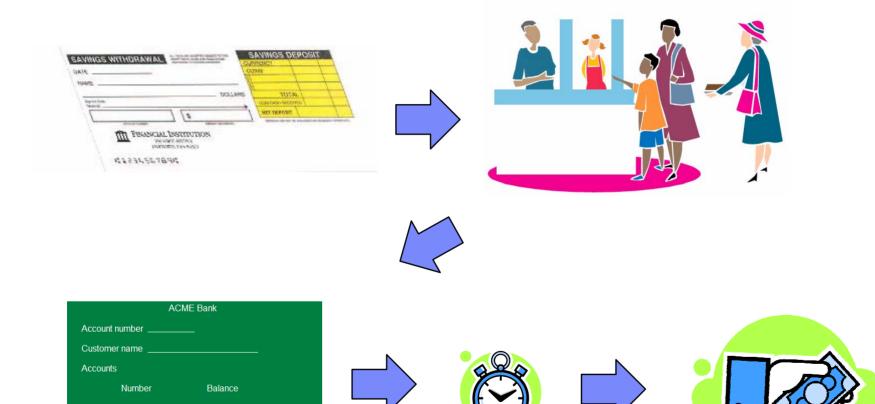
- Tell the stakeholder what you think they are telling you
 - Requirements Composer lets you tell stories
- Document and maintain the requirements set
 - Communicate to the developers, testers and tech writers
- Use a requirements hierarchy to do impact analysis
 - Allows discussion on scope change
- Don't let the stakeholders change the originally submitted document
 - Make them do a change request instead

Tool: IBM Rational Requirements Composer 📃





Storyboards are more than just screenshots

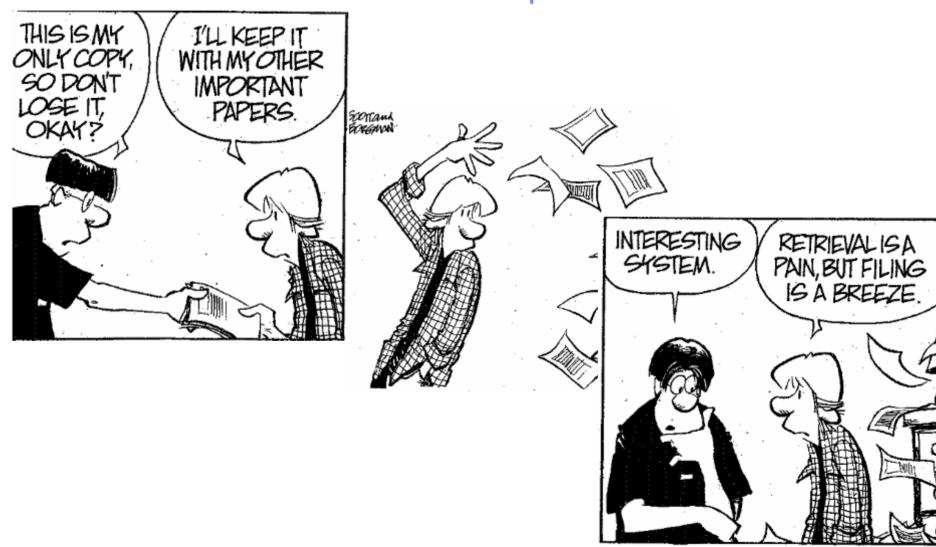




PF1 Help PF2 Withdrawal PF3 Deposit PF12 Return



Document and maintain the requirements set













Document and maintain the requirements set

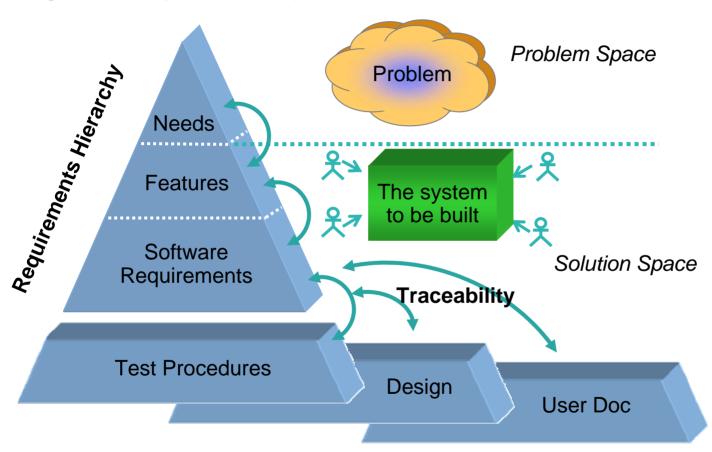
- Write them down
- Index them
- Your copy of the requirements is the reference point
- Update them as they change
- Use them as the basis for testing

Tool: IBM Rational RequisitePro





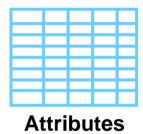
Organize your requirements







Security





Tooling















Organize your requirements

- Not all requirements are equal
- Large numbers of requirements are unmanageable
 - Group them by purpose; person; importance; timing; layer or a combination of these
- Control who can change requirements
 - You don't want the programmers changing them!



Create and use attributes

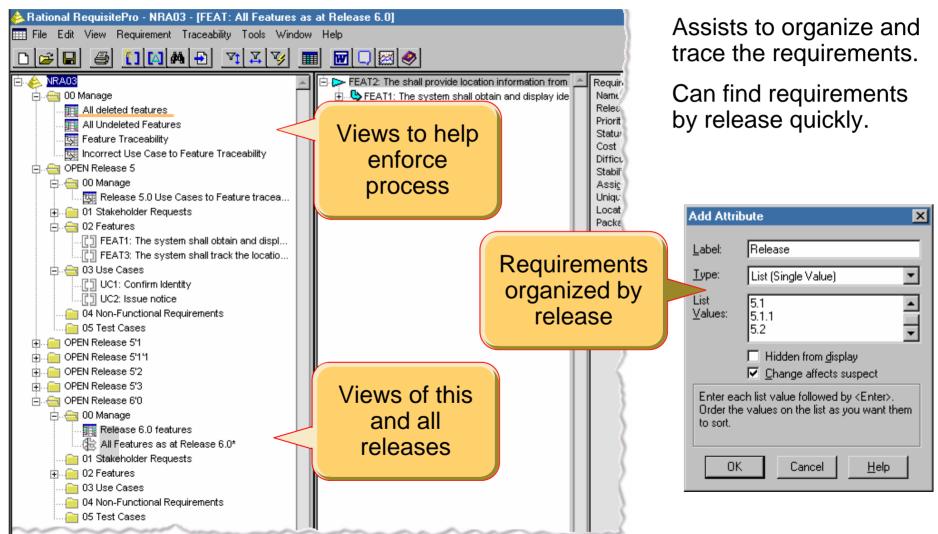
- Attributes are the metadata of the requirements
- Use attributes to perform
 - Scheduling
 - Integration with change requests and defect tracking
 - Correctness analysis
 - Trend analysis

Tool: IBM Rational RequisitePro 📃





Using attributes – checking on what is being done when





Trace between the types of requirements

- Tracing the relationship between requirements of different types helps you to perform
 - Impact analysis
 - Completeness analysis
 - Coverage analysis
 - Testing
 - Confidence tests

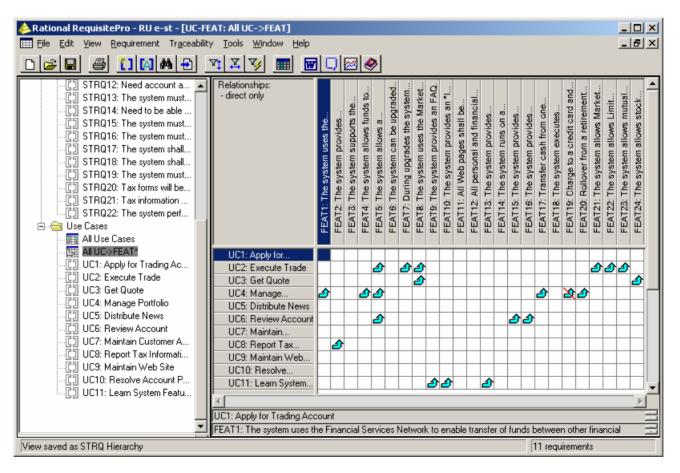
Tool: IBM Rational RequisitePro





Trace between the types of requirements

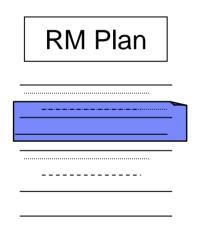
Shows relationship between two requirements.







Plan and measure





Tool: IBM Rational Method Composer 🔲

















Plan and measure

- What process and mechanisms will be used
- Tooling
- How will it be configured
- Measurements and metrics
- Reports
- Requirements change management



Control Change

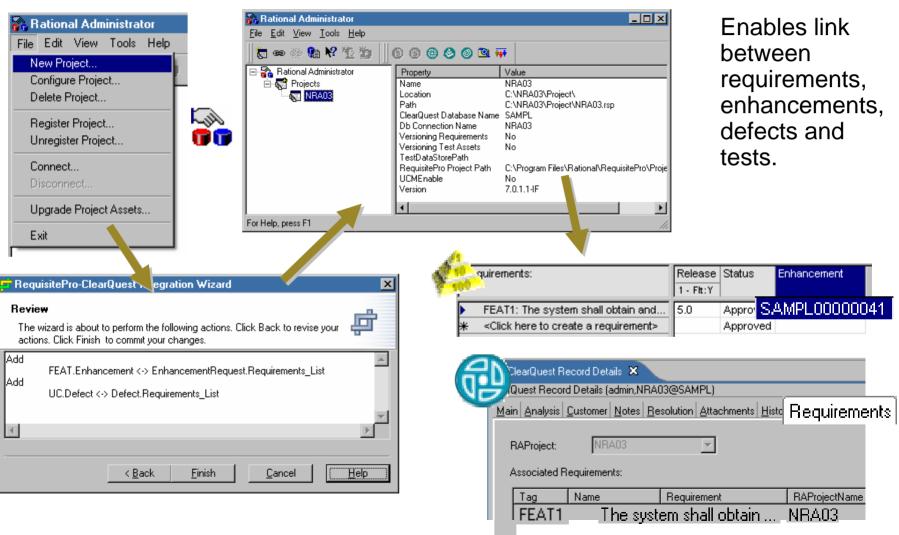
- Control change or it will control you
- Beware the scope creep
- Perform impact analysis
 - What other changes will occur
- Change will happen ensure it happens in an orderly manner

Tool: IBM Rational ClearQuest





Integrating requirements with change – defects, etc.



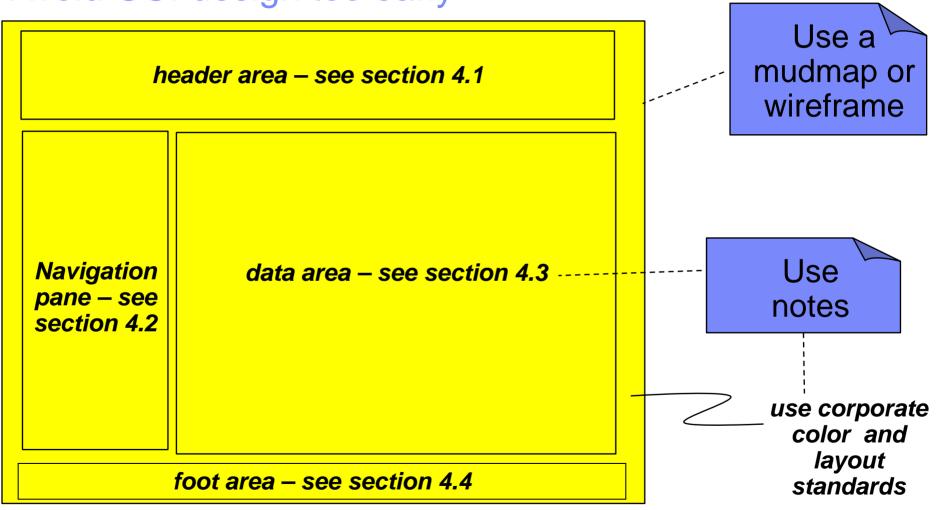


Avoid GUI design too early

- Aim for GUI requirements, not design
 - You are not locked in too early to the solution
 - Reduces time to get agreement
 - No haggling about where a field goes, or what it looks like
 - Makes defining the scope quicker
 - Your job is easier
 - Gives the GUI designer something to do



Avoid GUI design too early



Tool: IBM Rational Requirements Composer 🔲





Automate where practical

- No one just uses paper and pencil anymore
- Use the tools that suits your needs
- Allow time to get skilled in the product
- Improve your work practices
 - You don't want to do bad things quicker

















Gradually improve your requirements practices

- Written
- Organized
- Structured
- Traced
- Integrated



A gradual, cumulative process

- you won't get here tomorrow

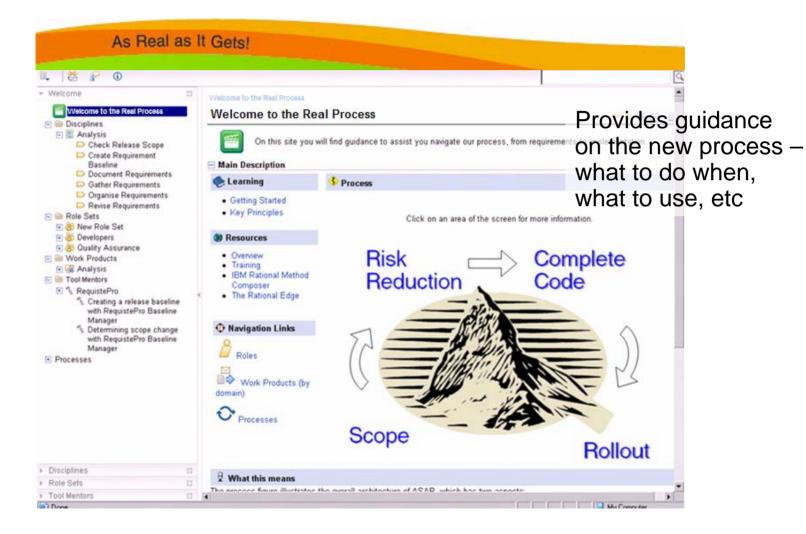
The Five Levels of Requirements Management Maturity, Jim Heumann, The Rational Edge, February 2003

Tool: IBM Rational Method Composer 🔙





Process guidance created with Method Composer





















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- Plan and measure
- Control change
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What you can expect:

- Reduced errors in requirements set
- Better management transparency
- Control of scope creep cost and schedule
- Fewer bugs going into production and having to be fixed in the next lifecycle
- Quicker testing traceability
- What you expected to see is there





















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