

This training module is for Maximo[®] Asset Management version 7.1. In this module, you learn to set the display format for date fields within Maximo.

	IBM
Objectives	
When you complete this module, you can perform these tasks:	
 Set the global display date format 	
 Check local user display date settings 	
 Determine where the display date format is obtained, if not set in Maximo 	
2 Setting the display date format	© 2011 IBM Corporation

In this module, you set the global display date format in Maximo and check user local display date settings within their profiles. You also identify what format is used and where date display formatting is obtained from when no value is previously set in Maximo.

	IBM
Setting display date format	
 To set the date format in Maximo, you use the setting.DISPLAYDATE property from System Properties menu 	the
 When you enter a date format for this property, it overrides any system settings for displaying date formats in Maximo 	
3 Setting the display date format © 20	011 IBM Corporation

To set the global display date format within Maximo, you update the setting.DISPLAYDATE property in the System Properties menu.

When you set this property, it overrides any display date settings made at the system level.

Navigating to the	e system configuration n	nenu	
CIICK GO IO			
 Click System Configure 	guration		
Start Center - Windows Internet Explorer			-18
🚽 🕞 🔹 😥 http://localhost/maximo/ui/login?uisessic	ionid=1263412142951	💌 🔩 🗶 Google	P
e Edit View Favorites Tools Help			
a and Carter		A.6	7 Page Tools -
Welcome MAXADMIN		uletins: (0) P Go To III Reports P Start Center # Pro	ofile Sign Out ? Help 1121
h		Administration +	TPN
Administration Change Manager Change C	Owner Change Owner Inventory Process Management Requeste	ter 🏼 🖉 Assets 🔹 🔸	
Administration Change Manager Change 0	Owner Change Owner Inventory Process Management Requests	er Assets >	Settings Update Start Cente
Administration Change Manager Change G	Owner Change Owner Inventory Process Management Requests	er Assets • Change • yy Contracts •	Settings 👪 Update Start Cente
Administration Change Manager Change O	Owner Change Owner Inventory Process Management Requests	ler Assets + (3) Change + yy (4) Contracts + bx Financial +	Settings 🖏 Update Start Cente
Administration Change Manager Change C uick Insert	Owner Change Owner Inventory Process Management Requests / = 2 Duileton Board Times 49 Inbox / Assignments 	er 2 Assets > 2 Contracts > 2 Financial > 2 If Infrastructure >	Settings 😂 Update Start Cente
Administration Change Manager Change C klick Insert	Owner Change Owner Inventory Process Management Requests P 2 9 Bulletin Board # Rose: 40: Inbox / Assignment Date: 1111113521	er Ja Asets · · · · · · · · · · · · · · · · · · ·	Settings 😂 Update Start Cente
Administration Change Manager Change C slick Insert 4 A New Person A New User	Owner Change Owner Inventory Process Management Requests P Imbox / Assignment Sector Imbox / Assignment Due: 0/11/11 11:35:21 Description Description Due Date Due Date Description	er J Assets , G Change , D Change , Financial , D Financial , D Financial , D finitestructure ,	Settings 400 Update Start Cente
Admonstration Change Manager Change C uick Insert Alew Person Alew User ecurity, Users and Groups	Weer Charge Owner Inventiony Process Management Request P	er i Aasets - Change - Contracts - So Francis - Tifnesstucture - Vitegation - Witeratory - BC Panning -	Settings 42 Update Start Cente
Admonstration Change Manager Change C alck Insert Mew Person All New User ecurity, Users and Groups OG Users	Dwner Change Owner Inventory Process Management Requests P P Buildein Board Filmer 40 P Inbox / Assignments Next Assignment Due: 011/11113521 P P P </td <td>er Assets • • G Contracts • • Contracts • • Cont</td> <td>Settings Will Update Start Centre</td>	er Assets • • G Contracts • • Contracts • • Cont	Settings Will Update Start Centre
Admonstration Change Manager Change C slick Insert Mew Person Mew User ecurity, Users and Groups Og Users	Owner Change Owner Inventiony Process Management Requests P Imbox / Assignments Imbox / Assignments Next Assignment Due: 0/11/11 11:35:21 Description Due Date TASK 8 8/11/11 11:35:21	er 2 Assets , 2 Change , 2 Change , 3 Change , 4 Change , 4 Change , 5 Francist ,	Settings 448 Update Start Cente
Admonstration Change Manager Change C saick Insert Mew Person Change Dange C said Hew User curity, Users and Groups OU Security Oroups	Owner Change Owner Inventiony Process Management Request Imbox / Assignments Imbox / Assignments Imbox / Assignments Next Assignment Due: 011/11 11 35 21 Description Due Date TASK 8 8/11/11 11 35 21 Imbox / AssignmentS INCOPENTIER2 Imbox / AssignmentS Imbox / AssignmentS	er J Assets	Settings Will Update Start Cente Barran Route Y 1-1of1 2 = 2
Admonstration Change Manager Change C alck Insert All New Person All New User accurity, Users and Groups Of Users We Security Groups	Owner Change Owner Inventiony Process Management Requests Image: State State Imagement State Imagement State Image: State State Date State Imagement State Image: State State Date State Imagement State Imagement State Date State Imagement State Image: Date State Date State Imagement State Image: Date State Date State Date State Imagement State Date State	er Assets · · · · · · · · · · · · · · · · · · ·	Settings Will Update Start Cente Bude Route Y 1-1of1 Update Startesh Route
Admonstration Change Manager Change C sick Insert Stew Person Change Manager Change C Stew User Change Manager Change C Stew User Change C Security Users Change C Security Coups Change C Security Croups Change C Change C	Owner Change Owner Inventiony Process Management Requests Inbox / Assignments Inbox / Assignments Inbox / Assignments Inbox / Assignments Dascrition Dascrition TASK 6 811/11 11:35:21 Inbox / Assignments B11/11 11:35:21 Inbox / Assignments B11/11 11:35:21	er i Aasets - Aasets - Change - Catage - Contracts - Viewentory - Normania - Normani	Settings Will Update Start Cente Batreat Route Y 1-1of1 Update Actual Tarpet Variance
Admonstration Change Manager Change C uick Insert With Insert With Werson Change Data Coups Change Lange C Change C C Security, Users and Groups Security Groups	Owner Change Owner Inventiony Process Management Requests Imbox / Assignments Imbox / Assignments Imbox / Assignments Next Assignment Dar. Date TASK 8 8/11/11/13521 INCOPENTIER2 Last Run: 10/1104/134149 Ter 2 Open Incidents	er J Assets	Settings Will Update Start Cente Batreas Route Y 1-1of1 Vicial Actual Target Vicial 1 1 0
Admonstration Change Manager Change C sick Insert Mew Person change D Hew Verson change C Hew Verson change C change	Dwner Change Owner Inventiony Process Management Requests Imbox / Assignments Intex. 40: 00 Intex. 40: 00 Next Assignment Due: 011/11113521 Description Due: Date TASK 8 8/11/11113521 Description Imbox / Assignment Due: 011/11113521 Description Due: Date Imbox / Assignment Due: 011/111113521 Description Due: Date Imbox / Assignment Due: 011/111113521 Description Due: Date Imbox / Assignment Due: 011/01104134149 Tier 2 Open Incidents Description	er Assets • • G Contracts • • Contracts • • Cont	Settings Kill Update Start Cente Control Control Retrieve Route Total Route Total Route Route Route Route Total Route Rout
Admonstration Change Manager Change C uick Insert	Owner Change Owner Inventiony Process Management Requests Inbox / Assignments Inbox / Assignments Inbox / Assignments Next Assignment Due: Unit/11 11:35:21 Dask Date TASK 8 Brit/11 11:35:21 INCOPENTIER2 Last Rue: 101104:13:41:49 Ter 2 Open Incidents Ter 2 Open Incidents 1.5 2,2,5,3,3,5,4	er i Assets - Assets - Canage - Contracts - Tinnastucture - Vitegation	Settings Kill Update Start Cente Route T T 1-1of1 Soddle Loddle 1 1 0
Admonstration Change Manager Change C stick Insert Mick	Owner Change Owner Inventiony Process Management Requests Imbox / Assignments Into Assignments Into Assignments Dar. Date TASK 8 8/11/11 11:35:21 INCOPENTIER2 Last Run: 10/11/04 13:41:49 Into Assignments Ter 2 Open Incidents 1 1 1 1 1 2 1 1 1 3 1 4	er Assets · · · · · · · · · · · · · · · · · · ·	Settings Will Update Start Cente Battaba Route
Admonstration Change Manager Change G asick Insert An Hew Person New User Person Groups People People New Configuration New Configuration	Owner Change Owner Inventiony Process Management Requests Inbox / Assignments Inbox / Assignments Next Assignments Date Date TASK 6 B11/11 11:35:21 Inbox / Assignments B11/11 11:35:21 Inbox / Assignments Date Date TASK 6 B11/11 11:35:21	er al Assets - Assets - Change - Catracts - Contracts - Tinnsatucture - Ti	Settings Viji Update Start Cente Recta Recta Recta Recta Settings Recta
Admonstration Change Manager Change C alck Insert Mick Insert Mick Insert Mick Insert Mick Insert Security, Users and Groups Security Groups Security Groups Security Groups Security Groups Change Databased Security Groups Security Groups Security Groups Security Groups Security Configuration Security	Owner Change Owner Inventiony Process Management Requests Indox / Assignments Indox / Assignments Indox / Assignments Next Assignments Description Data Date TASK 8 8/11/11/13521 INCOPENTIER2 Last Run: 10/11/04/13/41:49 Inter 2 Open Incidents 15 Jos Jos	er J Assets	Settings Kiji Update Start Cente Batreab Route Y 1-1 of 1 Update Actual Target Variance 1 1 0 Patform Configuration , Migration ,

Click **GoTo** and then click **System Configuration**.

Novigating evet	em proport	os monu			15
vavigating syste	em properti	les menu			
Click Platform Co	nfiguration				
- Click Flationin Col	Inigulation				
Click System Prop	perties				
Start Center - Windows Internet Explorer					فلد
🔾 🕞 🕶 😰 http://localhost/maximo/ui/login?ui	isessionid=1263412142951			💌 🔩 🗙 🛛	ioogle 🖌
Ble Edit Yew Favorites Iools Help					
🖌 🔗 🌈 Start Center				9	• 🔂 - 📾 • 🔂 Page • 🌀 Tgols
2 Welcome, MAXADMIN			Bulletins; (0)	To MA Beports 🕈 Start Center	Profile Sign Out ? Help IR
18-8				Administration	
Administration Change Manager Cha	nge Owner Change Owner	Inventory Process Management Requi	ester SR	Assets	•
				Change	ay Settings 288 Update Start Cent
Quick Insert	/ 🖻 😰 🤒 Bulletin Board	Filter (19) 💬		Financial	
Se New Person	Inhoy / Assignme	ts	10	IT Infrastructure	
A New User	Next Assignment D	ae: 8/11/11 11:35:21	•	Integration	Refres
	Description	Due Date	3	Inventory	Route
Security, Users and Groups	/ TASK 8	8/11/11 11:35:21	R.	Planning	۰ <u>۲</u>
ିଲ୍ଲ Users			.0	Purchasing	1-1 of
	INCOPENTIER2			System Properties	/ = 2
Security Groups	Last Run: 10/11/04	13:41:49	/	Logging	Updat
88 mult			19	Domains	Actual Target Variance
Log People		Tier 2 Open Incidents	-	Database Configuration	1 1
-0.0 Person Groups		2 2.5 3 3.5	8	Application Designer	×
		1.5 4	8	Actions	N
		1 4.5	-	Roles	Platform Configuration >
Workflow Configuration	0.5		0	Escalations	Migration >
Workflow Designer	0-		5.5	Worksow Designer	IBM Content Catalog
91 mm			_	Work Administration	
Holes .				Cron Task Setup	
10				E mail i minners	

Next, click **Platform Configuration**, and then click **System Properties**.

Open global	properties filte	<u>s</u> r		
open greben				
Open the filter op	tion if not already a	ctive		
stem Properties - Windows Interne	Explorer			X
• I http://localhost/maximo/ui	event=loadapp8value=propmaint8uisessionid=1	263412142951	Google	P ·
	event=loadapp8value=propmaint8uisessionid=1	263412142951	I I K Googe	(P)
	event=loadapp8value=propmaint8uisessionid=1	263412142951	∑ ♥ ▲ Googe	age • () Tools • "
P I http://iocalhost/maximo/uil Edit View Figvorites Iools Help System Properties System Properties	event=loadapp0value=propmaintlusisessionid=1	065412142951 € guletina: (0)		age • @ Tgols • » ? Heb IBM.
	event-loadapptivalue-progmaintbulsessionid=1	063412140951 ₽ guterns: (0) ▲ go T	I I I Koope I Koope	age - @ Tgols - " ?Hep IBM.
	ivent-loadapplovalue-progmaintbulsessionid=1	063412140951 ↓ gutetras:(0) / ⊄ go T	Sur Coope Sur Coope Sur Coope Sur Coope Sur Coope Sur Coope Sur Coope	oge - ③ Tgols - ²⁰
Phtp://ocahost/maximo/u/ Edit view Fayontes Tools their System Properties Ed Action Properties Ed Action	event-loadapp0value-propriativitusessionid=1	9 guieten: (0) 🗡 (p T	I I I I I I I I I I I I I I I I I I I	Pownload 7 =
	event-loadappövalue-progenaintbusessionid=1	Banketers (0) Co T Description	I I I I I I I I I I I I I I I I I I I	Pownload ? =
	event-loadapplvalue-programintbusessionid=1	Bescription Attachment extensions to be supported	I I I I I I I I I I I I I I I I I I I	sop • () Tools • * * Help IBM.
	event loadapplovalue-progmaintbuisessionid-12	Bacheters (0) Co T Cescription Attachment extensions to be supported ApplicationServer Vendor	I I Googe I Googe I Beports A Start Center A prote Sign Out Current Value WebSphare	age - () Tgols - * ? Hob IBM. ? Download (?) = () ()
	event-loadapp0value-progenaint0usessionid=1	Baseristion ApticationServer-Vender BASE DeployOptionalContent	Current Value	* Dountoor ?
	event-loadapplovalue-progenaintbusessiond=1	Buildener (0) Control Buildener (0) Control Buildener (0) Control Back Explorition Back Explorition Back Explorition Back Explorition	Current Value	Doercost 7 -

In the System Properties window, check to see if the filter option is open. If it is not open, click the small yellow triangle beside **Filter** on the Global Properties bar.

property			
OATE into the filter	and press the E	nter kev	
	to show the shot	-11-	
ew Details triangle	to view the deta	ails	
Explorer			_ 6
vent=loadapp8value=propmaint8uisessionid+	1263412142951	¥ 4	X Google P
			🛐 • 🔝 - 🖶 • 🔂 Page • 🎯 Tools •
	10000000000000000000000000000000000000	📍 Bulletins: (0) 🌈 Go To 🛛 🕅 Beports 🌳 Start G	enter * Profile * Sign Out ? Help IBM
		Development and the second sec	
¢ 🌢			
			Download 17
	Description		Current Value
	Description		Current Value
	Description Display date format		Current Value
	Description Display date format		Current Value
	Description Display date format	Value	Current Value
* +1-tett+	Description Display date format Description Com port	Value	Current Value
	DATE into the filter ew Details triangle Details triangle even-loadeptrole-promotifuessord-	DATE into the filter and press the E ew Details triangle to view the deta Explorer event=loadapplovalue=progmantBuisessiond=1263412142951	DATE into the filter and press the Enter key ew Details triangle to view the details Explorer event-loadspotrature-propriatitudessiond=1253412142961 * (*) * Gents (*) *

Type DISPLAYDATE in the filter and press Enter to display the property to be updated.

Click the View Details triangle to expand the details of the property, setting.DISPLAYDATE.

Jpdating display date forma The current value is shown, if set Enter the required date format into th Click the Save icon	t ne Global Value field	
The current value is shown, if set Enter the required date format into th Click the Save icon	e Global Value field	
The current value is shown, if set Enter the required date format into th Click the Save icon	e Global Value field	
The current value is shown, if set Enter the required date format into th Click the Save icon	e Global Value field	
The current value is shown, if set Enter the required date format into th Click the Save icon	e Global Value field	
Enter the required date format into th Click the Save icon	e Global Value field	
Enter the required date format into th Click the Save icon	e Global Value field	
Click the Save icon		FIA
Click the Save con		
		=14
		- 14
System Properties - Windows Internet Explorer		
http://iocalliost/maximo/u//event=loadappovaue=propmantbusessiond=12t	63412142961	Y X Loode
Eie Edit View Figvorites Iools Belp		
System Properties	9 Bulletins: (0) 🥐 Go To 🛯 🖽 Reports	s 🕈 Start Center 🌲 Profile 🗮 Sign Out ? Help 🍸 🐨
Select Action 🖉 🖉 👷 🥎		
Global Properties ♥ Filter > 個 ♦ ♦ ↓ ♦ 1 - 1 of 1 ●		C Download 7
Property Name	Description	Current Value
DISPLAYDATE		
setting.DISPLAYDATE	Display date format	yyyy-mm-dd 🛅
Property Name setting DISPLAYDATE	Ele Override?	Security Level PIBLIC
Description * Display date format	Giobal Only?	User Defined?
Giobal Value dd-mm-yyyy	Instance Only?	Nulls Allowed?
Current Value yyyy-mm-dd	Online Changes Allowed?	Data Type ALN
Maximo Default	Live Refresh?	Domain 🖉 🔎
	Encrypted?	Masked?
		New Row
Setting the display date format		© 2011 IEU Corno

If a value is in use, it is displayed in the value field.

If not, enter the new date format into the Global Value field, for example, dd-mm-yyyy. Click the **Save** icon.

			10
ive refresh			
	and should have for the many arts		
Select the Select Rec	ord check box for the property		
Click the Live Refresh	1 icon		
Click OK on the Live F	Refresh non-un window		
Shek OR on the Liver			
The display date forma	at is now set for Maximo users		
The second se			
System Properties - Windows Internet Explorer			===
 Is http://wcamost/maximo/uj/eventwicadapi 	povaue=propmancousessonid=1263412142951	T T V Voode	
Edit Yew Favorites Iools Help			
System Properties	🖁 gudetas: (0) 🧨 go To 🕍 Beoorts	• Start Qenter ▲ Profile ★ Sign Out ?	e • (Tgols
System Properties System Properties ect Action	ti guleters (0) ≁ go To il Beports	(of) + S + Hell + (P Bo) ● Start genter ▲ Profile ※ Son Out ?	Heto IEI
System Properties System Properties ect Action Y Z Z Z System Properties cobil Properties Properties Properties Properties Properties Properties Properties System * Properties Properties System * Properties System * Properties Properties Properties Properties System * Properties Properti	P@deffers.(0) P (g) To M Beports	(m) • Si • Indi • (m) 200 ↑ Start Center ▲ Profile ★ Sign Out ↑ Current Value	e - (g) Tgols Help IB
System Properties System Properties ect Acton	€ guietes: (0) /* go To Mr Beports 1 Description	(m) + (3 + km) + (m) + (m) km ↑ Start Genter ▲ Spotle ≫ Spa Out ↑ Current Value	e - G Tgols -
System Properties System Properties ect Action Properties coldal Properties Coldar Viame DISRA-VDATE setting DSPLAYDATE	Budetex: (0) ✓ go To M Beports Cescrition Display date format	(m) +	e - Grander IEI
System Properties System Properties ecl Acton Construction Construction Construction Construction Second Listing Second Listi		(a) + (b) +	e - Grownicest [7]
System Properties System Properties System Properties class Properties class Properties Control Properties Control Properties System Display data format Description Description	Calculation Calculati	(m) +	e - Grook IEI
System Properties System Properties Ed Action Im I	Bedefess (0) Conto M Beports Capity date format Capity date Capity date format Capity date form	(n) + (n	e - Grigols - Eligols - El
System Properties System Properties ect Action Distantiant Distantiant Distantiant Distantiant Property Name Exception Distantiant Distantiant		(m) +	e - Grade Helo III Countered 7
System Properties System Properties state Properties class Properties class Property as class Property as class Property as seting DSPLAYDATE Poperty Name Poperty Name Seting DSPLAYDATE Description Daskay date format dobal Value Current Value Typy -mm-dd Makine Destat		Cart Control and Carter and Carter and Cart Control and Cart Control and Cart Control and Carter a	e - (2) Tigols - Help IIB Constant D D D D D
System Properties System Properties et Action		(m) +	e - (2) Tigoli (2) Herb III) Control (2) Control (2) C
System Properties System Properties System Properties ect Action Dista Arbant Dista Arbant Dista Arbant Dista Arbant Dista Arbant Property Name Dista Gotta format Gibal Value dista Property dista Value dista		A terr (enter # police % polic	 Gradie Herb <
System Properties System Properties schaft Properties could Properties could Property Name Section 2005R.A.YDATE Property Nam Section 2005R.A.YDATE Property N		Alt + S + Ref + Level Aporte ≥ Reg out 1 Current Value Security Level Vyyy-mm-dd Security Level PolluC User Defree7 Nula Altwed7 Data Type AltH Data Masked7	• • () Tools () Hob []]
System Properties System Properties ect Acton		A Sart Conternational Sectors A Sart Conternation A Sart Conternation Current Value yyyy-mm-dd Security Level Pittut User Defned? Nulla Abroed? Data Type Data Type Aut Sonan Masked?	e - (3) Tools (18)
System Properties System Properties ect Acton Distance Properties Distance Properties Distance Properties Distance Properties Maximo Defaut Extence Properties Distance Propert		A Start Context → Boother →	e - (3) Topis (13) Helo [13] Constant Constant New Row New Row Constant Constant (13)
System Properties System Properties schart Properties class cla		(m) +	e - © Tools 1 1940 1331 Constant 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1

Select the **Select Record** check box for the setting.DISPLAYDATE property.

Click the Live Refresh icon to start the live refresh process.

When the Live Refresh pop-up window opens, ensure that the setting.DISPLAYDATE property is shown and click **OK**.

The display date format is now set for users of the Maximo system.

	IBM
View date display format from user profile	e
 If the DISPLAYDATE property is not set, Maximo users profiles 	s obtain the display format from their
To view this setting click Profile and select Default in	formation
- To view this setting, click Profile and select berault in	normation
Start Center - Windows Internet Explorer	
Start Center - Windows Internet Explorer $\left \sum_{k=1}^{\infty} \right = ktp://locahost/maximolui/Pevert=loadopplovabue=startcrbritusessionid=1263412142951$	× to x George P ·
Start Center - Windows Internet Explorer	L to X Google
Start Center - Windows Internet Explorer Solution (Internet Explorer - Windows Internet Explorer - Solution (Internet Explorer - Solution - Solut	X X Google ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓
Start Center - Windows Internet Explorer → → P Ittp://locahost/maximolui/Revert=loadappbvalue=startcrbrbusessonid=1263412142951 = Edt Yew Fgvortes Iools yeb → Ø Gata Center Welcome, MAXADMIN	Lef × ↓ ↓ Coope ↓ ↓ Coope ↓ ↓ Coope ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓
Start Center - Windows Internet Explorer Start Center - Windows Internet Explorer Start Center	Lef X Coogle P - Coogle P -
Start Center - Windows Internet Explorer	etes: (0) ContentLayout Conten
Start Center - Windows Internet Explorer Solution (Internet Explored Hostopowalue=startorbriusessionid=1263412142961 Solution (Internet Internet Explored Hostopowalue=startorbriusessionid=1263412142961 Solution (Internet Hostopowa	Effect (0) Parts Parts Start Center Parts (0) Parts Honoris Parts Parts Start Center Personal Information Personal Information Password Information Password Information Password Information Password Information Password Information
Start Center - Windows Internet Explorer Solution: Internet Explorer Solution: Internet Explore: Solution: Internet Explore: Internet	etes: (0) P go To M Beorts Start Genter Start Genter (0) P go To M Beorts Start Genter Default Information (0) Change Content/Layout (1) (1) (1) Personal Information (1) Personal Information (1
Start Center - Windows Internet Explorer Start Center - Windows Internet Explorer Start Center	etes: (0) ContentLayout Conten
Start Center - Windows Internet Explorer	etex (0) Z Go To M Beoorts & Start Center & Porte Son Out ? Heb Default Information Default Information Default Information Default Information Default Information Default Information T Center
Sart Center - Windows Internet Explorer	
Start Center - Windows Internet Explorer Image: Start Center - Windows Internet Explorer Image: Start Center Image: Start Center Image: Change Manager Change Manager Change Manager Change Manager	Lef X
Start Certer - Windows Internet Explorer Set Certer Set Certer Welcome, MAXADMIN Change Manager Change Owner Inventory Process Management Requester	

If you do not set the system property with DISPLAYDATE, then the display format is based on the profile information.

To view settings you can click **Profile** and select **Default Information** from within any Maximo application.

	IBN
/iew user profile locale setting	
The display date format is based on the Locale setting	
Default Information Default Information	
User MAXADMIN MAXADMIN	
Default Insert Site MCLEAN P McLean IT Operations Center	
Use Default Insert Site as a Display Filter?	
Storeroom Site for Self-Service Requisitions BEDFORD 🔑 Bedford MA Site of EAGLE Inc. North America	
Default Storeroom for Self-Service Requisitions	
Language	
Locale P	
Time Zone	
OK Cancel	

From the Default Information window, you can view the **Locale** setting. This setting determines the display date format for this specific user.

This setting is used only if the system property setting.DISPLAYDATE is not set.

Scenarios where format not set in M	IEN Iaximo
 If the format is not set in Maximo, the format is obtained from the browser that is used to access Maximo For Internet Explorer, perform these steps: On the Internet Explorer menu bar, click Tools and select Internet Options Click the Languages button View the language at the top of the list. This language is used for the display date format in Maximo You use this option only if the DISPLAYDATE setting and the users profile locale are not set in Maximo 	Anguage Preference Image Addite languages you use to read websites, listing in order of preference. Only add the ones you need, as some characters can be used to impersonate websites in other languages. It is to be used to impersonate websites in other languages. It is to be used to impersonate websites. In the language of the use of th
12 Setting the display date format	OK Cancel Apply

If the display date format is not set within Maximo, the format is based on the language setting of the browser that is used to access Maximo.

For Internet Explorer you can find the language setting from the menu bar. First click **Tools** then **Internet Options** and finally click the **Languages** button. In the Language Preference window view the set language which is shown at the top of the list.

	IBM
Summary	
New that you have completed this module, you can perform these tasks:	
Set the global display date format within Maxima	
Check local user display date settings	
 Determine where the display date format is obtained, if not set in Maximo 	
13 Setting the display date format	© 2011 IBM Corporation

You have completed the training module. You should now be able to:

- Set the global display date format in Maximo

- Check user local display date settings within their profiles

- Identify what format is used and where it is obtained from when no value is previously set within Maximo

IBM
Trademarks, disclaimer, and copyright information
IBM the IBM loss, ibm com and Maximo are trademarks or registered trademarks of International Rusiness Machines Corp. registered in many
jurisdictions worldwide. Other product and service names in light be trademarks of IBM for other companies. A current list of other IBM trademarks is available on the web at " <u>Copyright and trademark information</u> " at http://www.ibm.com/legal/copytrade.shtml
THE INFORMATION CONTAINED IN THIS PRESENTATION IS PROVIDED FOR INFORMATIONAL PURPOSES ONLY. WHILE EFFORTS WERE MADE TO VERIFY THE COMPLETENESS AND ACCURACY OF THE INFORMATION CONTAINED IN THIS PRESENTATION. IT IS PROVIDED "AS IS" WITHOUT WARRANTY OF ANY KIND, EXPRESS OR IMPLIED. IN ADDITION, THIS INFORMATION IS BASED ON IBM'S CURRENT PRODUCT PLANS AND STRATEGY, WHICH ARE SUBJECT TO CHANGE BY IBM WITHOUT NOTICE. IBM SHALL NOT BE RESPONSIBLE FOR ANY DAMAGES ARISING OUT OF THE USE OF, OR OTHERWISE RELATED TO, THIS PRESENTATION OR ANY OTHER DOCUMENTATION. NOTHING CONTAINED IN THIS PRESENTATION IS INTENDED TO, NOR SHALL HAVE THE EFFECT OF, CREATING ANY WARRANTIES OR REPRESENTATIONS FROM IBM (OR ITS SUPPLIERS OR LICENSORS), OR ALTERING THE TERMS AND CONDITIONS OF ANY AGREEMENT OR LICENSE GOVERNING THE USE OF IBM PRODUCTS OR SOFTWARE.
© Copyright International Business Machines Corporation 2011. All rights reserved.
14 © 2011 IBM Corporation