

ECM Transition Planning Services



Overview

- Infrastructure and application upgrade and conversion planning, security transition planning, and data transition planning services help you move to the latest IBM ECM solutions.
- Expert recommendations to help you make critical decisions, minimize disruption, and ensure the success of your transition.
- Services deliverables may include transition recommendations, product recommendations, and implementation roadmap.

Comprehensive services to help plan and execute system and application transitions

Whether moving from a third-party or legacy product to a new IBM® Enterprise Content Management (ECM) solution or simply upgrading to a current version of IBM ECM technology, your transition requires and deserves thorough planning and expert guidance.

IBM Software Services for Enterprise Content Management offers ECM Transition Planning Services to assist you with planning for your specific transition scenario.

The IBM Software Services team can help you:

- Audit and assess your existing system architecture, applications and business processes.
- Identify your IBM ECM transition options and the associated benefits and risks.
- Develop a transition roadmap based upon the level of detail you specifically require, which may include:
 - Detailed requirements, functionality and design of the recommended IBM ECM architecture.
 - A deployment plan describing implementation of the recommended IBM ECM architecture including all services, IBM ECM products to be implemented, phases of implementation (if applicable), and associated costs.

Upon completion of Transition Planning, your company will have a tailored action plan that will help you successfully implement your new ECM system.



Modular tasks

Transition Planning Services from IBM Software Services are comprised of the following modular tasks that our Transition Architects will align to address your specific requirements.

- **IBM ECM Legacy Product Transition Planning** to analyze legacy IBM ECM system and outline the options available to transition your data and processes to the latest IBM platforms.
- **Third-Party Transition to ECM Planning** to review your OEM or third-party system and outline options for transitioning to an IBM ECM platform.
- **ECM Upgrade/Transition Planning** to review your options and outline a transition roadmap for upgrading to new versions of IBM ECM products.
- **ECM Application Transition Planning** to inventory current and/or planned applications, review considerations, and define a high-level approach for moving/updating your applications.
- **ECM Application Planning and Design** to perform a series of Joint Applications Development (JAD) style sessions to identify application and technical requirements and outline conceptual design options based on best practices and your business needs.
- **ECM Infrastructure Planning and Design** to help define a platform infrastructure (hardware/software) for your solution.
- **Security Transition Mentoring** to review the ECM Security functionality and help map your existing content security structure to your target IBM ECM system.

Finally, IBM Software Services offers **Guardian Services** to provide advisement and guidance to help you prepare for, plan, and execute your own straightforward, uncomplicated upgrades.

Common Transition Planning deliverables

- **Recommendations Report:** IBM's recommendations of your requirements and the changes suggested to help you prepare for your transition to an IBM ECM solution.
- **Product Recommendations:** IBM's recommendations of the products and integrating architectures needed to support your IBM ECM requirements.
- **Implementation Roadmap:** An actionable plan of the steps to implement the recommended changes for transitioning to your target IBM ECM environment.

For more information

To learn more, please contact your ECM Service Sales Representative or visit our website at ibm.com/software/ecm/services.



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