



A Partner Solution for Cross Industry

Automating the Accounts Payable and Accounts Receivable Information Lifecycle for Streamlined Processing

IBM **Information Management** software

Document Access Systems Cash Management Process Solution

Partner Solution

■ **Target Industry**

Cross Industry

■ **Business Applications**

Accounts Payable

Accounts Receivable

■ **Products**

IBM FileNet Business Process Manager

IBM FileNet Capture

IBM FileNet Content Manager

IBM FileNet Image Manager

Business Challenge

Intense global competition, rapidly changing customer needs and industry trends place added pressure on customer service-oriented industries and their extensive accounts payable and accounts receivable operations.

Large volumes of invoices and statements (often stored off-site in information silos), disparate processes, data-entry errors and mishandling of documents not only lengthen cycle times, but also increase costs by exposing enterprises to missed payment discounts and non-compliance fines stemming from government-mandated document management and retention regulations. Furthermore, significant staffing and training requirements also add to the overall cost of business.

Solution

Document Access Systems' (DAS) Cash Management Process Solution is a configurable, integrated solution that leverages the IBM Enterprise Content Management (ECM) suite of products to automate and support the accounts payable and accounts receivable information lifecycle.

Designed to streamline the accounts payable process and increase

operational efficiency, the DAS Cash Management Process Solution enables staff to promptly and accurately process a greater number of invoices in a shorter period of time. Invoices, whether submitted in paper form, electronically or via fax, are automatically captured, filed in compliance with regulatory standards, and then routed for the required approvals based on index values.

An integral part of the DAS Cash Management Process Solution is a Web-enabled interface that also serves to improve operational efficiencies by removing geographic boundaries and enabling remote users (with the proper security clearance) to participate in the invoice approval process over the Internet. Additionally, for employees who only occasionally approve documents, notification can be delivered via email with basic instructions and a link to the specific document.

An integrated DASindexer eliminates keystroke errors, increases accuracy, and streamlines the data entry process by automatically looking up and populating metadata from corporate databases located within the enterprise resource planning (ERP) infrastructure.

The DAS Cash Management Process Solution also features reporting



DOCUMENT ACCESS SYSTEMS
Enterprise Content Management

capabilities that include a full audit and on-demand look into staff productivity. This enables companies to identify bottlenecks and areas where improvement may be required in order to enhance operational efficiencies.



Value Proposition

DAS has a proven track record in helping dozens of customers improve their cash management processes using the IBM ECM suite of products.

By leveraging the DAS Cash Management Process Solution, organizations can streamline their accounts payable and accounts receivable processes, increase operational efficiencies, lower costs and maintain regulatory compliance. Cross-industry enterprises that have used this solution have experienced the following benefits:

- A 70 percent reduction in transaction processing costs
- A 50 percent improvement in cycle times
- A 50 percent reduction or redeployment of full time equivalent (FTE) employees
- A 50 percent increase in working capital
- A 75 percent reduction in per-invoice processing costs

Company Description

Document Access Systems (DAS), an IBM Software ValueNet Business Partner, is a nationally recognized, award-winning provider that has successfully implemented nearly 300 ECM solutions since 1991. The company's approach is first and foremost client-driven, with an ongoing emphasis on providing its clients with quality products and services at a fair price. DAS is dedicated exclusively to the Enterprise Content Management marketplace, and empowers clients in a broad range of industries to solve their individual business problems.

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