



# The eForms for IBM FileNet P8 Advantage

*Organizations find IBM FileNet eForms compelling because they can realize substantial operational cost savings, gain competitive advantage by accelerating how work gets done, improve customer service and increase revenues.*

Using IBM FileNet eForms, business executives can exceed objectives and help ensure regulatory compliance. IT organizations can increase productivity and develop business process solutions faster than the time it takes using custom programming tools.

## Efficiently collect, process, and store information with eForms for IBM FileNet P8.

eForms is a key component of IBM FileNet's Enterprise Content Management (ECM) and Business Process Management (BPM) offerings. Electronic forms (e-forms) are a fast and efficient means of collecting, processing, and storing information. E-forms are perhaps the simplest way to reduce human error. Using e-forms enables your organization to replace inefficient, manual, paper-based processes with streamlined, automated business processes.

eForms provides the tools necessary to easily design, deploy and manage electronic forms. Organizations can use eForms to create a common forms infrastructure and design platform.

## The eForms Advantage

eForms allows organizations to build high fidelity, highly intelligent e-forms without custom programming. eForms is tightly integrated into the IBM FileNet P8 platform. Thus, eForms is the only electronic forms solution based on best-of-breed enterprise class repository and business process management technology.

## eForms provides significant returns for business and IT executives

Migrate from paper-based forms to a more efficient paperless solution across the enterprise to accelerate business processes. Capture information more economically than with paper. eForms helps capture data correctly at the point of origination and gets it into a business' processes much quicker.

Compared to developing electronic forms with generic Web programming tools, eForms is the easiest and fastest way to get complex (paper) forms into HTML. There are a number of key advantages to using eForms over generic Web tools including:

- Designing e-forms without programming
- Enabling precise printed layout
- Offering built-in content and process integration, calculations, validations, and version control/management.
- Offline eForms

eForms provide significant annual savings, or cost avoidance, for any organization. Savings include:

- Reduced paper-related costs such as printing, storing, locating, and shipping forms
- Reduced labor costs by improving user productivity
- Minimized user input errors (~80-90%)
- Eliminated data re-keying (~100%)
- Help ensure regulatory compliance

## IBM FileNet ECM technology

IBM FileNet eForms allows organizations to build high fidelity, highly intelligent e-forms without custom programming.

- Gain a competitive advantage by accelerating how work gets done
- Reduced cycle times (~50-90%)
- Reallocated programming resources to focus on higher value activities
- Faster development of business process applications (RAD)
- Enhanced customer service. By offering a Web-accessible form that can be filled and submitted electronically can mean the difference between retaining and losing a valued customer
- Maximized system adoption by using high fidelity forms as a familiar user interface. It looks like the original paper form they're use to

### The transition to P8 for existing eForms customers

Transitioning from a previous version of eForms to P8 does not require substantial investment.

The key improvements to P8 over the Panagon platform are as follows:

- Direct Workplace integration from eForms Designer
- Point and click property mapping via Form Policy wizards
- Customizable form window User Interface (UI) for both document and workflow interfaces

Designing forms for P8 is the same as designing forms in eForms for Open Client or eForms for Web Services. The current eForms Designer (v5.0) is used for designing forms for all FileNet target platforms (P8, Web Services, Open Client).

eForms for P8 has the added benefit that the eForms Designer is more tightly integrated with P8 allowing form designers to open and save their forms quickly and easily to the P8 repository.

The transition in many cases to make a Panagon e-form compatible with P8 is simply opening the existing version of the form template and do a "save as."

In eForms for P8, data mapping is much easier than ever before; the new point-and-click mapping via policies no longer requires coding property mapping into the form.

Another benefit to the P8 implementation is the ability to leverage P8 entry templates and policy documents. These documents allow greater control and flexibility in the way an e-form interacts with workflows than was possible in eForms for Open Client or Web Services.

### The bottom line

With eForms, IT organizations can develop more applications with existing resources while businesses can:

- Help ensure regulatory compliance
- Realize operational cost savings
- Gain a competitive advantage by accelerating how work gets done
- Improve customer service
- Increase revenues

To find out how your organization can benefit from IBM FileNet P8, contact us at 1-800-FileNet (345-3638) or outside the U.S. at 714-327-4800. Or visit us at [filenet.com/accelerate](http://filenet.com/accelerate)



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