온 세상의 한 사람 한 사람 모두가 인류 전체의 지식을 자유롭게 찾아보는 그런 세상을 그려보세요.

지미 웨일스

위키백과에 오신 것을
환영합니다

위키백과는 세계에서 가장 큰 백과사전입니다.
전 세계에서 위키백과를 만들고 가꾸는 기여자는 10만 명이 넘고,
월간 방문자 수는 3억 8천8백만 명이 넘습니다. 위키백과는 260개
이상의 언어로 1천6백만 개 이상의 글을 제공하고 있습니다.
위키백과의 모든 글은 자유롭게 쓰여지고, 자유롭게 사용하며,
자유롭게 알려지고 있습니다.
(2010년 7월 기준)

이 안내서를 읽으신 후 여러분은
위키백과에 대해:

» 활동 방식을 이해할 수 있습니다.

» 사용자 계정을 만들 수 있습니다.

» 사용자 인터페이스를 이해할 수
있습니다.

» 기여할 수 있는 다양한 방법을 알
수 있습니다.

» 내 사용자 토론 페이지에서 다른
사용자와 토론할 수 있습니다.

» 문서의 발전 과정을 설명할 수
있습니다.

» 질 좋은 문서의 특징에 대해 말할
수 있습니다.

» 새로운 글을 만들 수 있습니다.

안녕하세요? 제 이름은
사라 예요. 전 좀더 알고
싶은 주제가 있을 때
위키백과를 이용하는데요.
어느 날 이 글들은 도대체
누가 쓰는 건지 궁금해
지더라고요. 가끔 내용이
바뀌는 경우도 있던데 왜
그런지도 궁금해요.
누구나 쓸 수 있다던데
저도 쓸 수 있나요?

위키백과의 활동 방식

위키백과에 있는 모든 것은 바로 여러분과 같은 사람들이 작성한 것입니다. 사실, 끊임없이 정보나 이미지, 데이터를 기여해주는 사람들이 없었다면 위키백과가 오늘날과 같이 세계에서 가장 큰 백과사전으로 성장하지는 못하였을 것입니다.
위키백과는 하루에 약 1,200개의 새로운 글이 추가되고 있고 한 달에 약 4백만 번 이상의 편집이 이루어지고 있습니다. (2010년 7월 기준)

위키백과에 기여를 하는 사용자들은 모든 사람들과 자유롭게 지식을 나누려고 합니다. 이 때문에 이 사람들은 자발적으로 자신의 시간을 들여 문서를 보호하고 개선해 나갑니다. 누구나 위키백과의 콘텐츠를 보고 다운로드하며 사용하기에 위키백과는 지식을 나눌 수 있는 여러 가지 선택 방법을 제공하고 있습니다.
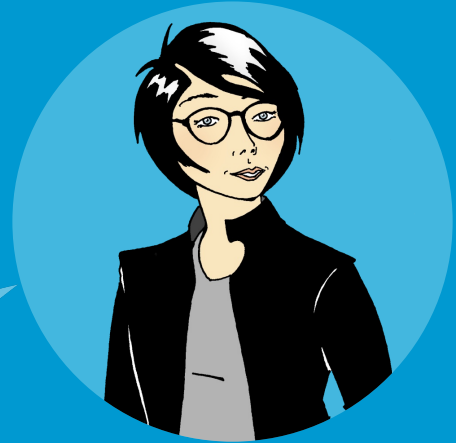
하지만 하지만 어떤 것을 올릴 수 있는 지는 누가 결정하죠? 어딘가에 편집장이 따로 있나요?

위키백과 사용자는 정말 많은 새로운 글을 만들고 이미 있는 글을 편집합니다. 만일 새롭게 바뀌는 것들을 모두 검토하고 확인하는 편집진을 따로 꾸려야 한다면 불가능할 정도로 큰 팀이 필요할 것입니다. 대신에 위키백과는 이렇게 많은 백과사전 콘텐츠를 직접 편집하는 기여자들의 활동에 기대고 있습니다.

위키백과를 개선해 나가는 사람들은 그 활동을 통해서 재미와 보상을 받고 있습니다. 공통의 목적을 실현하기 위해 사회적으로 협력하는 즐거움때문에 활동적인 사용자들 대부분은 세상과 자유로운 지식을 공유하는 일에 자신의 정렬을 다하고 있습니다.

세상 모든 사람들이 자유로운 콘텐츠를 이용하게 돕는 일이라니 참 뜻 깊네요. 어디서부터 시작하면 되나요?

퀴즈!
위키백과에 있는 글을 편집할 수 있는 사람은 누구일까요?

◻ 경험있는 편집자만

◻ 위키백과 편집장

◻ 인터넷을 쓸 수 있는 아무나

안내서에 나와 있는 다른 퀴즈에도 답해보세요.

사용자 계정 만들기

위키백과에 참여하는 첫 번째 순서로 사용자 계정 만들기를 권합니다. 계정을 만들면 내 사용자 페이지를 작성할 수 있고, 글의 표제어를 바꿀 수도 있습니다. 또한, 이미지를 업로드 할 수 있으며, 주시 목록을 설정할 수 있습니다. 주시 목록은 여러분이 편집하였거나 관심있는 문서의 최근 현황을 파악할 수 있는 기능입니다. 주시 목록을 설정하려면 문서의 왼쪽 위에 있는 별모양의 아이콘을 클릭하세요.

보다 중요한 점은, 사용자 계정은 위키백과 내에서 여러분을 대표하는 사용자 이름으로 쓰인다는 것입니다. 사용자 이름을 나타냄으로써 여러분은 다른 사용자들과 같은 문서에 대해 협업하고, 여러분이 신뢰할 수 있는 공동체의 일원이라는 것을 나타내게 됩니다. 위키백과에 익숙하게 되면 여러분은 자신의 사용자 이름으로 토론하고 다른 사람들이 문제를 해결할 수 있도록 도울 수 있을 것입니다.

사용자 계정이 없어도 위키백과를 편집할 수 있습니다. 하지만, 계정이 없는 상태에서 여러분이 한 편집은 인터넷 프로토콜(IP) 숫자로만 표시될 것입니다. 위키백과 공동체에서는 IP로만 표시된 편집 내용은 그다지 신뢰하지 않는 경향이 있습니다. 특히 학교나 회사의 네트워크에서 작성된 IP 사용자의 글들이 그렇습니다. 예를 들어 어떤 학생이 자신이 다니는 학교에 대해 학교 컴퓨어를 이용하여 위키백과에 올렸다면 그 내용이 객관적인지에 대해 의심을 받을 수 있습니다.

위키백과 사용자 계정을 만드는 것은 간단합니다. 위키백과는 개인 정보를 요구하지 않습니다.

1. 화면 왼쪽 위의 로그인/계정만들기를 클릭하면 계정 페이지로 이동합니다.
2. 사용할 이름을 정하세요.
3. 비밀번호를 정하세요.
4. 계정 만들기 버튼을 클릭하세요.

해보세요!

1. 사용자 계정을 만들어 보세요.

2. 별 모양의 아이콘을 눌러 주시 목록을 만들어 보세요. 만든 후엔 주시목록이 어떻게 변했는지 살펴보세요.

아주 쉽군요. 이제 질 좋은 문서를 만들어 볼래요.

위키백과 사용자 인터페이스

위키백과 대문 페이지.

토론 – 모든 문서의 위쪽에는 토론 공간으로 연결되는 탭이 있습니다. 토론 페이지에서는 다른 사용자와 문서의 구조를 개선하고 총의를 모으기 위한 토론을 할 수 있습니다. 다른 사용자에게 도움을 요청할 수도 있습니다.

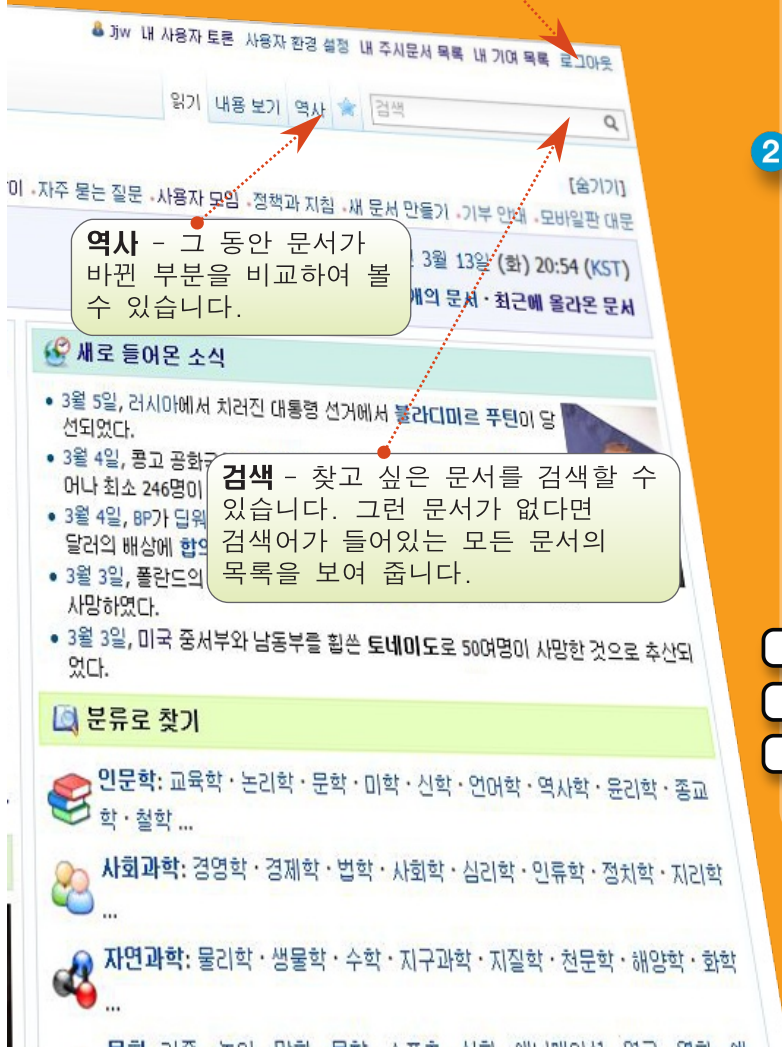**최근 바뀜** – 최근에 바뀐 모든 편집기록을 볼 수 있습니다. 이 것은 실수나 문서 훼손을 바로잡는데 쓰입니다.

도움말 – 위키백과의 사용법을 알려줍니다.

위키백과는 **250** 개 이상의 언어로 제공됩니다.

이 글은 누가 쓴거죠?
정말 좋네요. 나도 이렇게
쓸 수 있을 것 같진
않아요.

계정 만들기

👤 Jjw 내 사용자 토론 사용자 환경 설정 내 주시문서 목록 내 기여 목록 로그아웃

읽기 내용 보기 역사 ★ 검색 🔍

역사 – 그 동안 문서가
바뀐 부분을 비교하여 볼
수 있습니다.

··· 자주 묻는 질문 ·사용자 모임 ·정책과 지침 ·새 문서 만들기 ·기부 안내 ·모바일판 대문

[숨기기]

3월 13일 (화) 20:54 (KST)
····의 문서 · 최근에 올라온 문서

🌐 새로 들어온 소식

· 3월 5일, 러시아에서 치러진 대통령 선거에서 **블라디미르 푸틴**이 당
선되었다.
· 3월 4일, 콩고 공화······
어나 최소 246명이

검색 – 찾고 싶은 문서를 검색할 수
있습니다. 그런 문서가 없다면
검색어가 들어있는 모든 문서의
목록을 보여 줍니다.

· 3월 4일, BP가 딥워······
달러의 배상에 **합의**···
· 3월 3일, 폴란드의······
사망하였다.
· 3월 3일, 미국 중서부와 남동부를 휩쓴 **토네이도**로 50여명이 사망한 것으로 추산되
었다.

📖 분류로 찾기

📚 인문학: 교육학 · 논리학 · 문학 · 미학 · 신학 · 언어학 · 역사학 · 윤리학 · 종교
학 · 철학 ...

👥 사회과학: 경영학 · 경제학 · 법학 · 사회학 · 심리학 · 인류학 · 정치학 · 지리학
...

⚛ 자연과학: 물리학 · 생물학 · 수학 · 지구과학 · 지질학 · 천문학 · 해양학 · 화학
...

해보세요!

① **최근 바뀜**을 눌러 아무
목록을 살펴 보세요. 모든
현집 기록에 편집된
시간과 편집한 사용자
이름이나 IP 주소가
적혀있는 것에 주목해
주세요. 편집 요약이
어떻게 되어있는지도 살펴
주세요. 편집 요약을 쓰는
것은 다른 사용자가 왜
문서가 바뀌었는 지를
이해할 수 있도록
해줍니다.

② 사라의 친구인 조시가
이제 막 편집을
시작하려고 하는군요.
조시가 위키백과의정책과
편집 지침, 공동체의 권장
사항, 그리고 편집에
도움이 될만한 사항을
알려면 어떻게 해야
할까요?

조시가 필요한 것은
어디에 있을까요?

☐ 최근 바뀜

☐ 도움말

☐ 검색

How can I contribute?

Did you know that there are many different roles you can play on Wikipedia? Writing is just one of the many options. Here are some of the

WikiGnome: Makes minor edits, for example, spelling corrections. Suggests article improvements by leaving messages for the authors by clicking the article **Discussion** page.

Copyeditor: Improves the language and grammar in an article.

Maintainer: Monitors articles for biased edits and corrects them. A maintainer watches out for changes made by contributors with a personal agenda or political/philosophical point of view, and ensures that factual accuracy is

Mediator: Moderates discussion on controversial topics, helps resolve disputes, and provides guidance on contributor behavior.

Illustrator: Uploads images, photographs, maps, and visual aides relevant to the article.

Formatter: Structures or "wikifies" articles, using wiki markup, so they are easier to read.

Author: Adds information to articles from books, websites, newspapers, and other credible sources. An author also initiates the creation of new articles.

I just corrected an historical fact about Lahore, a city in Pakistan, and guess what? My edits went live as soon as I saved the page. How exciting!

User page and My talk page

There are thousands of contributors who edit Wikipedia each day. Some edits are not verifiable or are made with a biased perspective. That is why some Wikipedians monitor almost all edits using **Recent changes** (under **Interaction** in the left menu bar). This feature provides an overview of all edits made in a particular language version of Wikipedia. Because some Wikipedians monitor huge numbers of edits they may sometimes delete an edit that is accurate but not well-written. To prevent that from happening to you, it is important that you write factual information and reference reliable sources.

Add information about yourself and your interests to your User page. Maintaining your **User page** is a good way to build trust and provide authenticity to your edits. Every account has a User page and a **My talk** page. You can find the links for the User page and the My talk page at the top right of your screen. Your User page is accessed by clicking on your username which appears next to the bust icon. Click **Edit** to write about yourself. Then click **Save page** at the bottom of the screen when you are finished writing.

> What just happened? The edit I made to the article is gone. Did someone take it out? Why would someone do that?

Try it!
Sara likes to take pictures of the places she visits. If she contributes her pictures to Wikipedia she is:

- ☐ Illustrator
- ☐ Author
- ☐ Mediator
- ☐ Formatter

On your User page you can write about yourself, your special knowledge, and your interest in particular articles. This is also a place where you can mention your affiliations or if you have a potential conflict of interest. For example, it might be hard for you to remain neutral if you edit an article about the organization where you work. However, you can use your in-depth knowledge of your organization to list verifiable sources of information. That way, when you read information about your organization that is inaccurate or outdated, you could leave a message on the article's Discussion page citing the discrepancy and leading article authors to your User page. The authors can then evaluate your sources and use them to update the article on Wikipedia.

My talk and **Discussion** is a place where other contributors can leave messages for you and you can respond. Many contributors leave welcome greetings to new users. Others might use the space to start a conversation to get to know you or better understand your edits.

Every article also has a Discussion page. This page is used by Wikipedians to plan how they will collaborate on the content and resolve conflicts. If someone wonders why you have made an edit, or would like to recommend another article to you, they will use the article's Discussion page. The article's Discussion page is also a good place to ask for help with the article.

Note: Discussion and My talk are also called talk pages by the community.

Try it!

Click your username and then click **Edit**, in order to edit your User page.

Explore the various options in the editing toolbar...

B (**Bold**), **I** (**Italics**), and (**Link**).

Click **Advanced** to see the format tools.

Wiki markup quick reference is available at the back of this reference guide.

Oh, someone just left a note on my talk page. The message explains that my edits were reverted because I had not cited a source. Since the fact is mentioned on the government website, I will make the edit again. This time I will include the source in the references section below the article itself. That

Life of an article

Although the articles in Wikipedia should be detailed and well written, no one is expected to write a comprehensive article in just one draft. Articles typically start small and then mature through extensive collaboration, often following a pattern like this:

❯ Most successful articles start small and consist of a summary of the topic (overview), a statement that tells why the topic is noteworthy ("the first...", "the biggest...", "the capital of...", etc.), and a source outside Wikipedia confirming the existence and importance of the topic (a credible publication or website). This basic article is called a stub. If any of the three items are missing, the community may assume the topic is not important and delete the article.

❯ As other users add text and images to an article, it matures from a topical overview to a more detailed article that captures various perspectives such as historical (for example "in 1923, new factors..."), or global (for example "in Europe, this was viewed as..."). More active contributors might nominate their article for a **Wikipedia peer review process**. The Wikipedia peer review process involves close scrutiny of the article's quality from a broad group of Wikipedians. The process is applied to articles that have undergone extensive work. The review process involves addressing comments, questions and suggestions from the peer reviewers. Based on the feedback, the writers plan an improvement strategy using the article's **Discussion** page.

❯ Finally, an article reaches a level where it is so well-written, sourced, and comprehensive, that only experts can add much value to it. These articles might be designated as **good articles**. A few articles could be recognized by the community as being of the highest quality. These are designated as **featured articles**. Featured articles are displayed on the Wikipedia main page. It takes time and effort to write articles at this level. Collaborating to create a featured article is gratifying and also enhances your status in the Wikipedia community. Just as all other articles, a featured article

I dream about contributing to an article that appears on the main page of a website with millions of readers.

Try it!
What does the Wikipedia peer review process involve? Select the correct answer.

☐ Review of article quality by a group of Wikipedians

☐ Review of article quality by a group of experts

☐ Review of article quality by the Wikimedia Foundation

What makes a quality article?

A quality Wikipedia article is the result of a well defined structure, encyclopedic content, and an active community:

❯ **Structure:** Providing a clear article structure helps readers find information and assists editors in keeping all aspects of a topic well organized. One way to learn about structure is to study featured articles, Wikipedia's finest articles. You can access all featured articles by going to the Wikipedia main page. At the bottom of **Today's featured article**, click **More featured articles**. Then scroll down to **Contents** and select the subject that interests you.

Most quality articles have the following structure:

> ❯ **Lead section** that summarizes the key points covered in the article. Note that the lead section is without a header.

> ❯ **The body** of the article follows the lead section and includes specific headers and subheaders. A geographic location, for example, might have the following headers: history, geography, climate, economy, civic administration, demographics, and culture.

> ❯ **Appendices** and **footnotes** appear after the body of the article. These may include bibliographies, links to other Wikipedia articles, notes and references, relevant publications, and websites.

❯ Content: Many Wikipedians consider content the most important factor in judging an article's quality. To ensure consistent quality, the Wikipedia community created these four guidelines.

> **❯ Provide Sources:** Writers are encouraged to provide sources for further information. Every fact should be verifiable by a reliable source.

> **❯ Neutral Point of View:** Articles must be written fairly, without bias, and present previously published notable views.

> **❯ No Promotional Content:** Promotional material, how-to instructions, resumes, and sales catalogs do not belong in Wikipedia.

> **❯ No Original Research:** It is not appropriate to include your own new ideas on a subject (Wikipedia calls this original research), or your personal opinions about a subject.

❯ Community: All contributions to Wikipedia are freely licensed to the public. That means that no editor owns any article. All contributions can and will be heavily edited by many different users. In other words, everybody can join in the decision making process. The community also uses Discussion to agree on the content structure for the article. For times when consensus is hard to reach, check out the various options available at **Help > The Wikipedia community**. Some writers and editors have years of experience with Wikipedia and their experience can be a valuable resource for resolving conflicts.

I cannot find an article about this subject. Should I wait for someone else to start the article?

Create a new article

There are many topics that do not have an article on Wikipedia. If you think a topic is missing from Wikipedia, search variations of the topic name. For example, try different spellings. Also check if the subject is mentioned in closely related topics. An island for example, may be mentioned in an article about its country. If the topic is not mentioned in Wikipedia, maybe it is too obscure to write about, such as a garage band or an unknown person with a blog. However, if you feel that the topic should genuinely be included in Wikipedia, consider creating the article yourself.

Search the article title. If the article does not exist, you will see the article title in a red hyperlink. Click the hyperlink to start editing a new article.

Your new article will get a good start, if you remember to provide the following three elements:

1. Summary of the topic

2. Reason why the topic is notable

3. Reference to a credible source about the topic

My very first Wikipedia article is now online! It will be exciting to see how the community comes together to expand this article.

When you start your article you will need a place to work. Create your own workspace or "sandbox" where you can edit your article until it has the three elements.

To create your sandbox: Go to your User page> Click **Edit**> Write **[[User:<Your username>/Sandbox]] > Save page**> Click the link you just created. You are now in your sandbox!

Use the sandbox to write your article. Do not forget to click **Save page** when you are done editing. When you are ready, find another Wikipedia editor who might be interested in the topic. One way to find an editor is to look at the **View history** tab of an article on a similar topic and see who has contributed to that article. Leave a message on that editor's **Discussion** page with a request to review your article. When you are ready, copy the article content from your sandbox, go to the topic name you have chosen, click **Edit**, paste the content and save the page. Now, that you have created a new article, do not stop here. Link your article to other articles where your topic is mentioned.
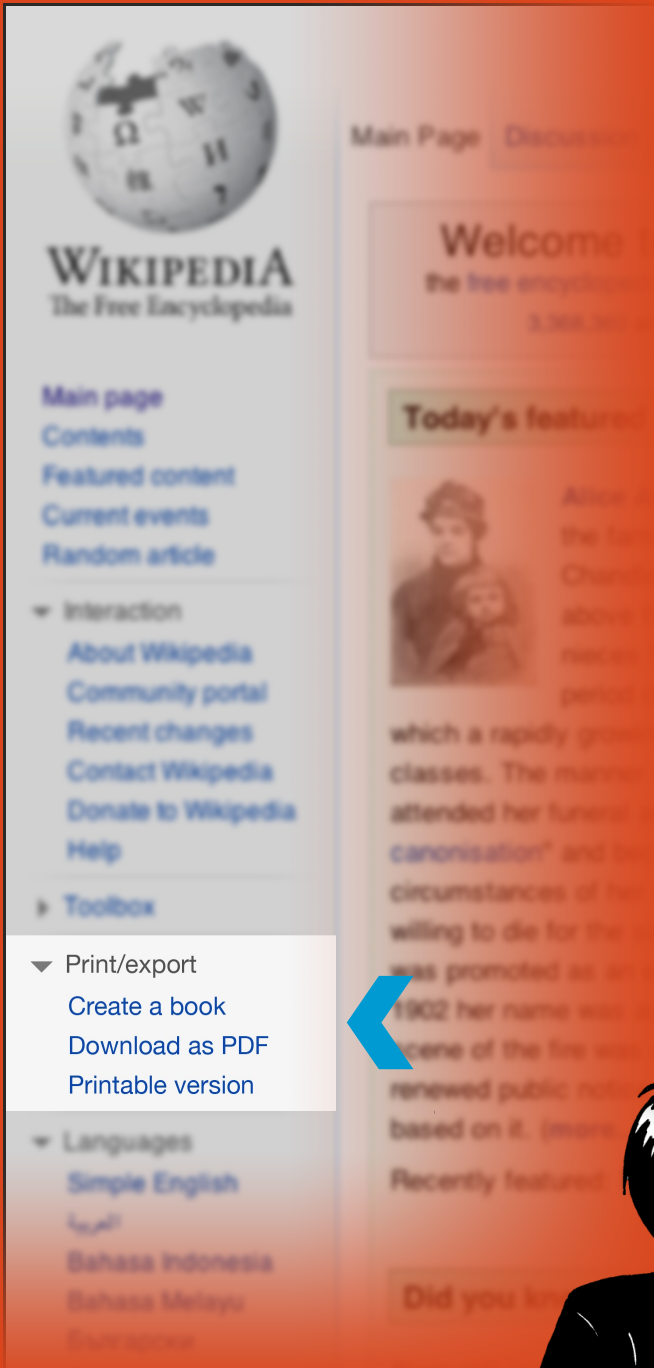
Try it!
What are the three elements to incorporate in your new article? Select the correct answer.

☐ A summary, its notability, and a source

☐ A summary, a picture, and a link to another article

☐ A name, its notability, and a source

A Wikipedian

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Welcome
the free encyclopedia

WIKIPEDIA
The Free Encyclopedia

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Did you kn

Before my trip to Morocco next month, I will use Wikipedia's **Create a book** feature. I will collect articles that I need and print a personal travel guide. Wikipedia has many more features than I first thought.

Now that you have read Welcome to Wikipedia, you are able to:

- ☐ Understand how Wikipedia works
- ☐ Create a Wikipedia user account
- ☐ Understand Wikipedia's user interface
- ☐ List the different ways you can contribute to Wikipedia
- ☐ Communicate with other users through your My talk page
- ☐ Explain how an article evolves on Wikipedia
- ☐ Describe the attributes of a quality article

Well, time sure flies! I just clicked **My contributions** at the top of the page to discover that I have more than 100 edits. I have so much fun connecting with other Wikipedians, writing quality articles, and spreading knowledge that can be accessed for free!

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Try it! answer key

How does Wikipedia work?
Who can edit articles for Wikipedia?
- ☑ Anyone who has access to the Internet

Wikipedia user interface
Sara's friend, Josh just started editing and finds that he needs help with Wikipedia policies and guidelines, community standards, and general help for editors. Where can he find assistance?
- ☑ Help

How can I contribute
Sara likes to take pictures of the places she visits. Sara can contribute to Wikipedia as:
- ☑ Illustrator

Life of an article
What does the Wikipedia peer review process involve?
- ☑ Review of article quality by a group of Wikipedians

What makes a quality article
1. The body of an article has no headers.
- ☑ False

2. What aspects should a quality encyclopedic article have?
- ☑ Verifiable sources
- ☑ Neutral point of view
- ☑ Summary, body, footnotes

Create a new article
What are the three elements to incorporate in your new article?
- ☑ A summary, its notability, and a source

Are you one of the 12 million people who use Wikipedia each day?

Everyday people all over the world use Wikipedia to help with school projects, business plans, personal research, and to plan travel. They use it to spark new ideas, and to brainstorm concepts. They use it to explore distant lands, ancient cultures, fine art, civic leaders, and recent events.

Welcome to Wikipedia is a reference guide for anyone who wants to take the next step and help gather and share the sum of all human knowledge.

Follow Sara as she makes her first edits on Wikipedia. In the process, you will learn key concepts, guidelines, information, and tools, to get you to start contributing to Wikipedia.

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