

**Poverty, Justice, Human Capabilities Program  
Wikipedia Assignment**

**Revised Contribution  
Due: Monday, April 2<sup>nd</sup> 5:00 pm**

The next step for your Wikipedia contribution is to revise your peer workshop contribution in response to classmates and Wikipedia user feedback.

1. Begin by carefully considering the advice you received from your classmates and any comments posted to your Project and Talk pages by other Wikipedia editors.
2. If you have been editing your contribution in the Wikipedia sandbox, now is the time to bring your contributions to the Wikipedia main namespace.
3. Since others can alter the Wikipedia main namespace, you will need to document your contributions as they are made. Please do this by taking regular screenshots of your work.

**These screenshots will act as proof of your edits in the event that another editor deletes or changes them.** As before, **be sure the font is large and legible.**

**How to take screenshots:**

*If the page you are viewing has unnecessary information, please use a selected screenshot instead of a full screenshot as this will make the image larger and, therefore, more legible.*

**To zoom-in on the screen:**

In Firefox and Google Chrome, you can zoom in by simply pressing “Control” or “Ctrl” and scrolling up. Then you can take your screenshot and the font will be larger.

**On a MAC:** For a selected screenshot, hold “command” and “shift” and then press 4. Use your cursor to then select the area to screenshot.

For a full screenshot, hold “command” and “shift” and then press 3.

The screenshots save to your desktop and can be renamed to .jpg or .pdf (they default as .png files).

**On a PC:** Please follow the steps provided at this link: <http://www.wikihow.com/Take-a-Screenshot-in-Microsoft-Windows>

4. Submit the following documents to the relevant assignment tabs on OWL-Space.
  - a. A descriptive summary of the changes/improvements you have made to the files submitted for the workshop describing how you have responded to feedback.  
Label this document as follows:  
**<LastName>RevisedEntrySummary.pdf**

- b. An outline with track changes distinguishing between unchanged parts of the article written by others, new parts you have added, and the parts you have revised.

Label this document as follows:

**<LastName>RevisedEntryOutline.pdf**

- c. Your revised contributions

There are two different ways that you can distinguish between the unchanged parts of the article written by others, new parts you have added, and the parts you have revised.

Option 1: If you are working on a MAC, save the entire article as a .pdf. Save the article by going to File>print>Save as .pdf. Open the .pdf with the Apple application “Preview.” In Preview, you can annotate certain sections with the highlight feature. Highlight the sections that you have added or substantially rewritten in yellow.

Option 2: This option works for both MAC and PC users. Take multiple screen shots of the sections that you have added or substantially rewritten. In a Microsoft Word document, insert these screen shots and describe the changes to that particular section. The description should very clearly indicate the changes you have made. Then save the entire word document as a .pdf to submit on OWL-space.

If you are contributing to more than one article, please distinguish the documents separately, labeled as follows:

**<LastName>RevisedEntry1.pdf; <LastName>RevisedEntry2.pdf, etc.**

**\*\*Please note that OWL-Space limits the number of attachments to 4, so if you have more than 4 please use the additional assignment space on OWL-Space titled “Revised Contribution: Extra Attachments.”**