



***Order & Inventory Management System***

**TLS Employee User Guide**

**Spring 2008**

Updated May 2008

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### **Getting Started: Overview**

This User Guide will help familiarize TLS employees with the **OnTarget** Order & Inventory Management System, part of a comprehensive, Web-based software application suite.

The Order Management System provides employees with enhanced visibility and line-item details of **Shipments** (whether international or domestic), **Addresses** of customers and others in the supply chain, the status of **Inventory** in a warehouse(s), and the ability to create customized **Reports**.

Some of the features of the **OnTarget** Order Management System include:

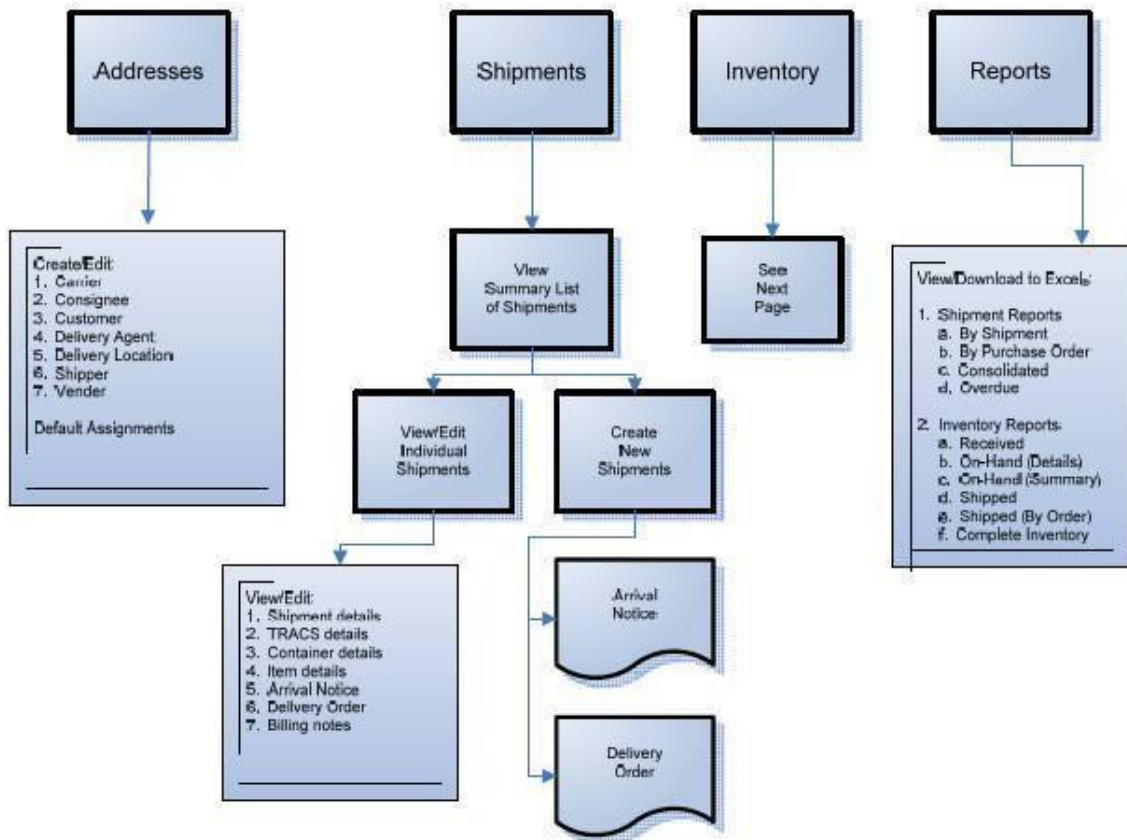
- **Full Event Management**, from pre-planning to delivery on store shelf, and/or returned merchandise.
- **User Friendly, Web-based System**, which is highly intuitive and easy to navigate.
- **Collaborative Planning and Complete Integration** with TRACS system.
- **Customized Solutions**, including exception reports, which can be exported to Excel.
- **Efficient and Affordable**, a powerful tool with a total cost of ownership that is lower than industry standards.
- **“Write Only” access for TLS employees**, and limited “Read Only” access for Customers.

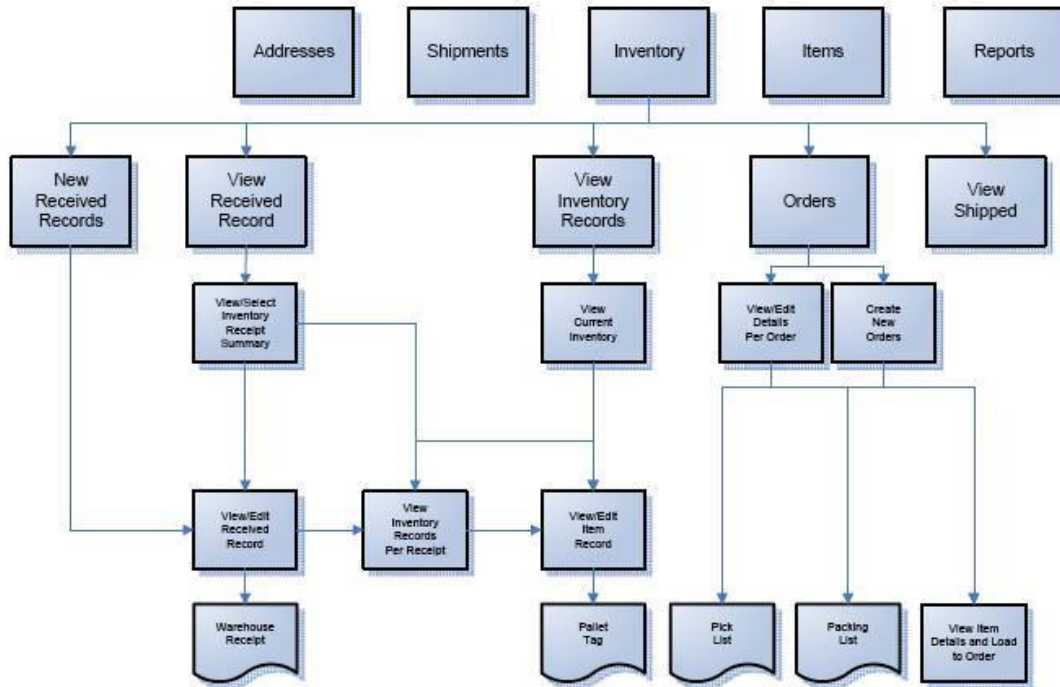
## Getting Started: Main Menu and Inventory Schematics

This is an overview of the **OnTarget** Order & Inventory Management System, including details of the Inventory module (following page):



### Main Menu





## **Getting Started: Accessing the *OnTarget* System**

Access the system from the Internet at [www.targetlogisticssfo.com](http://www.targetlogisticssfo.com); then click the *OnTarget* logo:



**TARGET LOGISTICS**  
SAN FRANCISCO

[SERVICES](#) | [TARGET WORLDWIDE](#) | [CAREERS](#) | [CONTACT US](#)

**OnTarget**<sup>®</sup>

[Incident Reporting](#)  
[Shipment Tracking](#)

[Power of Attorney](#)  
[Terms & Conditions](#)  
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**Focused On Customer Satisfaction**

Performance Metrics

- Meeting Timing Requirements
- Ease Of Use
- Error Free Service
- Good Value For Price Paid

**How We Do It**

- Availability
  - US Network (over 200 airports served)
  - International Network (160 cities in 80 countries)
- Non-Asset Based
- Rapid Response
- High Degree of Flexibility

Next, click the ENTER OnTARGET button:

**OnTarget**<sup>®</sup>

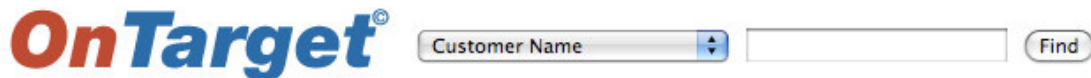
Enter OnTarget

A log-in box will appear. Type in the username and password provided to you by Target Logistics San Francisco. To obtain a username and password, contact Jay Bellin at 650.871.4747, or by email to [jbellen@targetlogisticssfo.com](mailto:jbellen@targetlogisticssfo.com).

## **Getting Started: Begin Your Search**

After logging into the system, the first page that appears prompts you to search by Customer Name. Type in the complete Customer Name in the blank field; then click the FIND button. Alternatively, you can type a single letter in the blank field and the **OnTarget** system will list all customer names from “A” to “Z.”

You can also begin your search on other data elements, such as House Bill and Purchase Order. Simply click on the drop-down box and select your data element.



The image shows the OnTarget logo on the left. To its right is a search interface consisting of a dropdown menu with 'Customer Name' selected, a text input field, and a 'Find' button.

Use the search box above to get started.

You can search for:

- Carrier
- Carrier SCAC Code
- Consignee\_Name
- Consignee\_Reference
- Customer Account Number
- Customer Name
- Customer\_Reference
- Customs Broker Reference
- Delivery Location Name
- Destination
- Flight/Vessel
- House Bill
- Item Number
- Master Bill
- Origin
- Purchase Order
- Shipper Name
- TLS Reference Number
- File Number

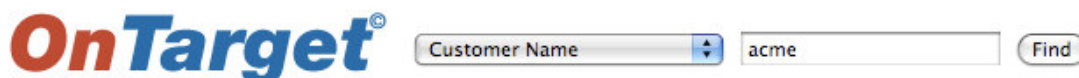
[System Overview](#)

[User Guide](#)

Templates: [PO Upload](#) [Item Upload](#)

[All Overdue Shipments](#)

ACME Test Company is the fictitious Customer Name used throughout the Guide:



The image shows the OnTarget logo on the left. To its right is a search interface where the dropdown menu is set to 'Customer Name', the text input field contains 'acme', and the 'Find' button is visible.

Account	Customer	Location
123456	<a href="#">ACME Test Company</a>	Anywhere, CA 98765

## **Getting Started: Introducing the Four Primary *OnTarget* Modules**

Once you select a Customer Name or other data element and click the FIND button, the system will default to the **Shipments** module:

The screenshot shows the OnTarget system interface. At the top, there is a search bar with the text "Customer Name" and a dropdown menu showing "acme". To the right of the search bar is a "Find" button. Below the search bar is a navigation bar with four tabs: "Addresses", "Shipments", "Inventory", and "Reports". The "Shipments" tab is selected and highlighted. Below the navigation bar is a table titled "Shipments" with columns: "Purchase Orders", "Archive DB", "Search For", "Sort By", "Find", and "New Shipment". The table contains five rows of data. The first row is highlighted in blue. The table footer shows "5 Records Found" and "Page: 1".

Annotations in the image:

- An arrow points to the "Find" button with the text: "Main navigation bar is visible on most screens."
- An arrow points to the "Shipments" tab with the text: "You are in the Shipments module."

	Account	Shipper Name	Consignee Name	TLS Ref	File No	Mode / Region	Origin	Dest	Pieces	Chg Wt	Dest ETA	Status
1	123456	Waller Press	KP Corp	302593	3008020858	- International	SFO	SFO	2	1,000.0		Delivered
2	123456	Franklyn Industries	Research In Motion	None	3008031351	- International				0.0		None
3	123456	Franklyn Industries	KP Corp	None	3008031121	- International				0.0		COB
4	123456	Franklyn Industries	Research In Motion	None	3008030045	- International				0.0		None
5	123456	Franklyn Industries	Research In Motion	None	3008030533	- International			3	1,116.6		None

There are four primary modules in the *OnTarget* system:

- The **Shipments** module is designed to provide information on actual freight shipments; typically inbound to Target Logistics Services (TLS), whether domestic or international.
- To set up a new Customer or other type of profile, such as a Vendor, or if you need to make changes to an existing profile, use the **Addresses** module.
- The **Inventory** module is designed to track warehouse operations, from the initial receipt of the freight to final delivery to the Customer's end user. The Inventory module also includes an **Items** module.
- Lastly, the **Reports** module allows you to generate reports by various criteria and download them into Excel.

You'll notice that each of these four primary modules appear on the main navigation bar, which is visible on top of most screens within the system, making it easy to move between the modules.



## Getting Started: The “Search For” and “Sort By” Boxes

The “Search For” and “Sort By” drop-down boxes offer a variety of data elements to search and sort shipments, inventory, and other information in the **OnTarget** system.

Furthermore, in order to help you refine your search, the data elements in the drop-down boxes will sometimes change depending upon the module you are working within.

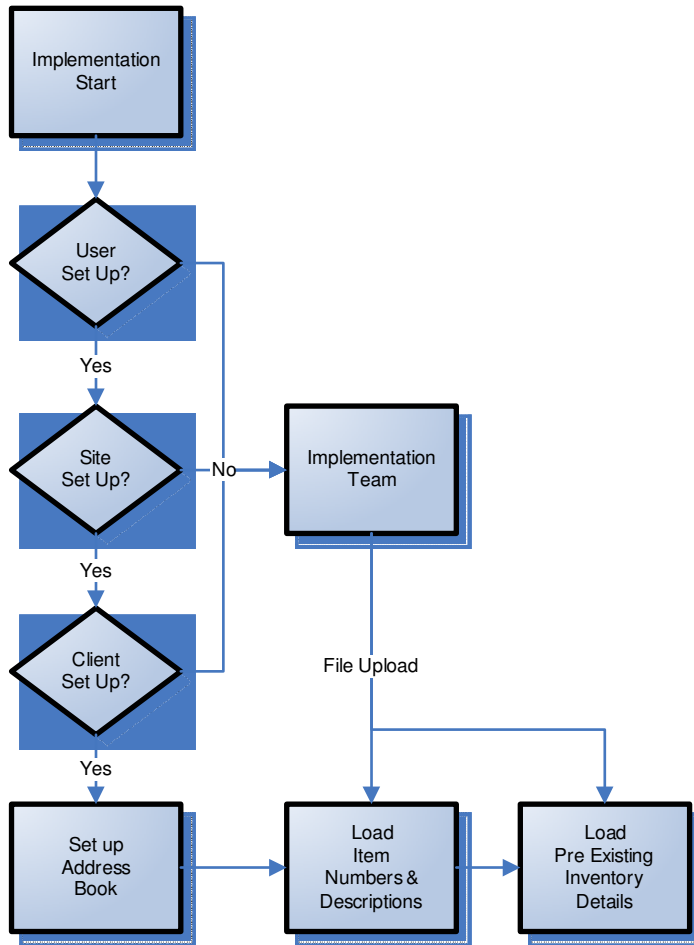
For example, these are the data elements that you can Sort By in the primary Shipments screen:

The screenshot shows the OnTarget system interface. At the top, there is a search bar with the text "acme" and a "Find" button. Below this is a navigation bar with tabs for "Addresses", "Shipments", "Inventory", and "Reports". The "Shipments" tab is active. The main content area shows a table of shipment records. The table has columns for "Account", "Shipper Name", "Consignee Name", "TLS Ref", "File No", "Mode / Region", and "Origin". There are 5 records listed. A "Sort By" dropdown menu is open, showing a list of data elements that can be used to sort the records. The elements include: Consignee Reference, TLS Reference Number, File Number, Shipper, Mode, Region, Origin, Destination, Chargeable Weight, and Destination ETA Date. The "Sort By" dropdown is currently set to "Consignee Reference".

Account	Shipper Name	Consignee Name	TLS Ref	File No	Mode / Region	Origin
123456	Waller Press	KP Corp	302593	3008020858	- International	SFO
123456	Franklyn Industries	Research In Motion	None	3008031351	- International	
123456	Franklyn Industries	KP Corp	None	3008031121	- International	
123456	Franklyn Industries	Research In Motion	None	3008030045	- International	
123456	Franklyn Industries	Research In Motion	None	3008030533	- International	

**Getting Started: Implementation Process Schematic**

This flow chart refers to the steps taken in order to set up a new user, a site (aka warehouse), a new client, etc.



## Part I: Addresses

When you first click on **Addresses**, the initial screen will show this view with the top field left blank to add an entry and the bottom field populated with the existing entries:

ACME Test Company - 123456

Addresses Shipments Inventory Reports

Addresses

Set Type

- Carrier
- Consignee
- Customer\*
- Delivery Agent
- Delivery Location
- Shipper
- Vendor

Set Default

- Carrier
- Consignee
- Customer\*
- Delivery Agent
- Delivery Location
- Shipper
- Vendor

Name

Address

City

Contact

Notes

State

Postal Code

Country

Phone

Email

Save

\*That's the ACME Test Company's Customer

Type	Default	Name	Address	Location
Cartage	Cartage	<a href="#">A&amp;C Cartage</a>	50 Tanforan Avenue	South San Francisco CA, 94080
Shipper		<a href="#">Acme Novelties</a>	123 Desert Drive	Santa Fe NM, 98456
Vendor				
Customer	Customer	<a href="#">Argentyn</a>	456 South Street	Denver CO, 066604
Cartage		<a href="#">Bay Area Express</a>	30 Airport Blvd.	South San Francisco CA, 94080
Delivery		<a href="#">Blinky Warehouse</a>	255 Pine Street	Sunnyville CA, 95004 USA
Cartage		<a href="#">Domin Cartage</a>		.
Carrier		<a href="#">Express Trucking</a>	1099 Poplar Street	Sacramento CA, 90001
Cartage		<a href="#">FedEx</a>		.
Shipper	Shipper	<a href="#">Franklyn Industries</a>	125 Maple Avenue Suite 450	Albany NY, 12110 USA
Customer		<a href="#">Golden Trading LTD.</a>	234 Wilshire Blvd.	Beverly Hills Ca, 91025
Shipper				
Vendor				
Carrier		<a href="#">Kerry Logistics</a>		.
Consignee				
Customer				
Cartage				
Delivery				
Shipper				
Vendor				

*Tip: Take time to update the **Addresses** module when changes to a Customer or other type of profile occur, as **OnTarget** will show you the updated information while working in other modules.*

*For example, add a new Vendor before entering data in other modules, such as **Shipments** or **Inventory**, so the newly added information will appear in all the drop-down boxes.*

## **Part I: Addresses—Existing Entries**

If you click on an existing entry, the next screen that appears will show that entry in the top field, allowing you to update if necessary.

The “Set Type” column prompts you to check the box according to the type of profile you are entering (a Customer or Vendor, for instance). Use the “Set Default” column if this profile is *always* the same type.

In this example, A&C Cartage will *always* be the Delivery Agent (aka Cartage); they will never be the Shipper. Therefore, the Delivery Agent box has been checked:

The screenshot shows the OnTarget interface for 'ACME Test Company - 123456'. The 'Addresses' form is displayed with the following details:

- Set Type:** Carrier, Consignee, Customer\*,  Delivery Agent, Delivery Location, Shipper, Vendor.
- Set Default:** Carrier, Consignee, Customer\*,  Delivery Agent, Delivery Location, Shipper, Vendor.
- Name:** A&C Cartage
- Address:** 50 Tanforan Avenue
- City:** South San Francisco
- State:** CA
- Postal Code:** 94080
- Country:**
- Phone:** 650 871.4747
- Contact:** Arnold
- Email:**
- Notes:** open from 5:00 AM to 2:00 AM

Below the form is a table of existing addresses:

Type	Default	Name	Address	Location
Cartage	Cartage	<a href="#">A&amp;C Cartage</a>	50 Tanforan Avenue	South San Francisco CA, 94080
Shipper		<a href="#">Acme Novelties</a>	123 Desert Drive	Santa Fe NM, 98456
Vendor				
Customer	Customer	<a href="#">Argentyn</a>	456 South Street	Denver CO, 066604
Cartage		<a href="#">Bay Area Express</a>	30 Airport Blvd.	South San Francisco CA, 94080
Delivery		<a href="#">Blinky Warehouse</a>	255 Pine Street	Sunnyville CA, 95004 USA
Cartage		<a href="#">Domin Cartage</a>		
Carrier		<a href="#">Express Trucking</a>	1099 Poplar Street	Sacramento CA, 90001
Cartage		<a href="#">FedEx</a>		
Shipper	Shipper	<a href="#">Franklyn Industries</a>	125 Maple Avenue Suite 450	Albany NY, 12110 USA
Customer		<a href="#">Golden Trading LTD.</a>	234 Wlshire Blvd.	Beverly Hills Ca, 91025
Shipper				
Vendor				
Carrier		<a href="#">Kerry Logistics</a>		
Consignee				
Customer				
Cartage				
Delivery				
Shipper				
Vendor				

Once you update an entry, click the SAVE button next to the entry.

*Tip: The trashcan icon is a handy tool that appears throughout the OnTarget system. It allows you to delete a record and/or line item.*

*Don't worry, the system will prompt you to “make sure” you want to delete.*

## **Part II: Shipments**

Now that we've been introduced to **Addresses**—one of the four primary modules—let's explore **Shipments**, which is the default module when you first access the **OnTarget** system.

ACME Test Company - 123456													
Addresses			Shipments			Inventory			Reports				
Shipments													
Purchase Orders	Archive DB	Search For						Sort By				Find	New Shipment
	Account	Shipper Name	Consignee Name	TLS Ref	File No	Mode / Region	Origin	Dest	Pieces	Chg Wt	Dest ETA	Status	
1	123456	Waller Press	KP Corp	302593	3008020858	- International	SFO	SFO	2	1,000.0		Delivered	
2	123456	Franklyn Industries	Research In Motion	None	3008031351	- International				0.0		None	
3	123456	Franklyn Industries	KP Corp	None	3008031121	- International				0.0		COB	
4	123456	Franklyn Industries	Research In Motion	None	3008030045	- International				0.0		None	
5	123456	Franklyn Industries	Research In Motion	None	3008030533	- International			3	1,116.6		None	

The column headings are fairly straightforward, as you can see from the above example.

Note:

*Mode/Region* = Mode is either Ocean, Air, etc., and Region is either International or Domestic.

*Origin and Destination* = Use the 3-letter IATA airport code, e.g. SFO.

*Pieces* = Total number of pieces in the shipment.

*Chg Wt* = Chargeable weight.

*Dest ETA* = The Estimated Time of Arrival (ETA), expressed in yyyy-mm-dd, at the destination.

*Status* = Delivered, COB (Cargo On Board), or Destination ATA (Actual Time of Arrival), for example.

*Tip: The OnTarget system defines Shipments as freight in transit (typically inbound to a TLS warehouse), either international or domestic, e.g. a shipment from China to the U.S., or a shipment from Dallas to South San Francisco.*

## Part II: Shipments—Details—TLS Ref

From the main Shipments page, you have the option to click on the TLS Ref (Target Logistics' reference number) for more details on a particular shipment record:

Account	Shipper Name	Consignee Name	TLS Ref	File No	Mode / Region	Origin	Dest	Pieces	Chg Wt	Dest ETA	Status
123456	Waller Press	KP Corp	302593	3008020858	- International	SFO	SFO	2	1,000.0		Delivered
123456	Franklyn Industries	Research In Motion	None	3008031351	- International				0.0		None
123456	Franklyn Industries	KP Corp	None	3008031121	- International				0.0		COB
123456	Franklyn Industries	Research In Motion	None	3008030045	- International				0.0		None
123456	Franklyn Industries	Research In Motion	None	3008030533	- International			3	1,116.6		None

This screen shows the details for TLS Ref “302593”:

PO Issued	Pre-Booking	Arrival Origin	COB	Dest ATA	Del Date	Del Time	POD
2008-03-08	2008-01-1	2008-02-1	2008-03-2	2008-02-2	2008-02-2	11:35	Gleason
TLS Ref	File Number	ORG	VIA	DEST			
302593	3008020858	SFO		SFO	See TRACS	Containers	Item Details

<b>Shipper</b> Waller Press 339 Harbor Way South San Francisco, CA 94080	<b>Consignee</b> KP Corp 1395 Washington Ave. San Leandro, CA 94579	<b>County of Origin</b> [ ]
<b>Master Bill</b> [ ]	<b>Consignee Reference</b> 194507-646000	<b>Customs Clearance Date</b> [ ]
<b>House Bill</b> [ ]	<b>Bill of Lading</b> Choose File no file selected	<b>Customs Status</b> [ ]
<b>Sub House Bill</b> [ ]	<b>Proof of Delivery</b> Choose File no file selected	<b>Customs/Broker Ref</b> [ ]
<b>AMS</b> [ ]	<b>Email File</b> Choose File no file selected	<b>Commerical Value</b> [ ]
<b>Flight/Vessel</b> [ ]	<b>Total Freight Charges</b> 0.00	<b>Remarks</b> [ ]
<b>Total Pieces/Weight</b> 2 1000.0 kgs	<b>Delivery Required By</b> [ ]	<b>Document Turnover Fees</b>
<b>Total Volume Weight</b> 267.50 lbs	<b>Delivery Appointment Date</b> [ ]	<b>Freight Charges</b> 0.00
<b>Total Chargeable Weight</b> 1000.00	<b>Delivery Appointment Time</b> [ ]	<b>Carrier Fuel Security Fees</b> 0.00
<b>Carrier</b> Pick	<b>Delivery Location</b> Pick	<b>Origin Charges</b> 0.00
<b>Carrier SCAC Code</b> [ ]	<b>Delivery Agent</b> Domin Cartage	<b>Turnover/Handling Fees</b> 0.00
<b>Destination ETA</b> [ ]	<b>Region</b> International	<b>Miscellaneous Fees</b> 0.00
<b>Availability Date</b> [ ]	<b>Transport Mode</b> Pick	<b>Total Charges</b> 0.00
<b>Storage Date</b> [ ]	<b>Firms Code/Cargo Location</b> [ ]	
	<b>Payment Method</b> Pick	[w] Arrival Delivery Billing/Rate Save

Customer Reference: 01 [ ] 02 [ ] 03 [ ] 04 [ ] 05 [ ] 06 [ ] 07 [ ] 08 [ ] 09 [ ] 10 [ ]

Updated: Marc Fleischmann @ 2008-03-28 10:57:32

## Part II: Shipments—Details—Links

There are many data fields available on the Shipments details screen:

ACME Test Company - 123456

Shipments

Addresses Shipments Inventory Reports

PO Issued: 2008-03-08 | Pre-Booking: 2008-01-1 | Arrival Origin: 2008-02-1 | COB: 2008-03-2 | Dest ATA: 2008-02-2 | Del Date: 2008-02-2 | Del Time: 11:35 | POD: Gleason

TLS Ref: 302593 | File Number: 300802085 | ORG: SFO | VIA: | DEST: SFO

Shipper: Waller Press | Consignee: KP Corp

Master Bill: | Bill of Lading: Choose File | Proof of Delivery: Choose File | Email File: Choose File

Total Pieces/Weight: 2 | Total Volume: 267.50 | Total Weight: 1000.00 | Total Chargeable Weight: 1000.00 | Carrier: Pick

Delivery Required By: | Delivery Appointment Date: | Delivery Appointment Time: | Delivery Location: Pick

Carrier: Pick | Delivery Agent: Domin Cartage | Region: International | Transport Mode: Pick | Firms Code/ Cargo Location: | Payment Method: Pick

Freight Charges: 0.00 | Carrier Fuel: 0.00 | Security Fees: 0.00 | Origin Charges: 0.00 | Turnover/Handling Fees: 0.00 | Miscellaneous Fees: 0.00 | Total Charges: 0.00

Customer Reference: 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10

Updated: Marc Fleischmann @ 2008-03-28 10:57:32

Note:

The fields in the upper horizontal grey box allow you to click on the corresponding calendar icon to input PO Issued (Purchase Order Issued), Del Date (Delivery Date), POD (Proof of Delivery), etc.

The Shipper and Consignee in this example already appear because they've been set up in **Addresses**. You can also use the drop-down box to “pick” other entries you've previously added to **Addresses**. Notice the other drop-down boxes that allow you to “pick” from a list.

The Flight/Vessel field is used to denote the carrier, such as American Airlines, which is also referred to as the “Freighter Service” in the TRACS system.

The Carrier SCAC Code is the carrier's four-letter alpha code, e.g. Target Logistics Services' is TGAF.

You will find that some or all of the fields will be populated, depending upon the requirements of your warehouse location as well as the Customer's preferences.

**Part II: Shipments—Details—Links (continued)**

Notice the links on the right-hand side of the screen—five in the upper horizontal grey box and three on the bottom by the SAVE button.

The screenshot displays the OnTarget interface for a shipment. At the top, the OnTarget logo is visible, followed by a search bar containing 'Customer Name' and 'acme'. Below this is a navigation bar with tabs for 'Addresses', 'Shipments', 'Inventory', and 'Reports'. The main content area is titled 'Shipments' and shows details for 'ACME Test Company - 123456'. The top section contains a grid of key dates and times: PO Issued (2008-03-08), Pre-Booking (2008-01-1), Arrival Origin (2008-02-1), COB (2008-03-2), Dest ATA (2008-02-2), Del Date (2008-02-2), Del Time (11:35), and POD (Gleason). Below this, there are fields for Shipper (Waller Press), Consignee (KP Corp), and various reference numbers. A right-hand side panel contains links for 'Containers Cartons' and 'Item Details Local', with an arrow pointing to them. The bottom of the form features a 'Save' button and other action links like 'Arrival', 'Delivery', and 'Billing/Rate', with an arrow pointing to this area. The footer indicates the page was updated by Marc Fleischmann on 2008-03-28 at 10:57:32.

Let's explore the details of each link, beginning with those in the upper portion of the screen (with the exception of Local, which is used only by the TLS South San Francisco office).



**Part II: Shipments—Details—Links—See TRACS**

Clicking on the See TRACS link (partial screen view)...

OnTarget® Shipper Name: acme Find

Shipments								
ACME Test Company - 123456								
Addresses			Shipments		Inventory		Reports	
PO Issued	Pre-Booking	Arrival Origin	COB	Dest ATA	Del Date	Del Time	POD	
2008-03-08	2008-01-1	2008-02-1	2008-03-2	2008-02-2	2008-02-2	11:35	Gleason	
TLS Ref	File Number	ORG	VIA	DEST	<a href="#">See TRACS</a>		<a href="#">Containers</a>	<a href="#">Item Details</a>
302593	300802085	SFO		SFO			<a href="#">Cartons</a>	<a href="#">Local</a>

...takes you to Target Logistic Services' TRACS system (partial screen view). The consignee in this example is Restoration Hardware.

OnTarget® Purchase Order Find

TRACS Uploaded Data			
Flag	C	Master Bill Number	99950787041
MAWB Date	20070715	House Bill Number	30IA1034825
Ship Date	20070715	Charge Type	3RD PARTY COLLECT
Billto ID	613373	Billto Name	RESTORATION HARDWARE
Shipper CM	1012950	Shipper Name	HILLBERG INDUSTRIES CO.
Shipper Address1	(ON BEHALF OF PLAY VISIONS,INC.USA)	Shipper Address2	BLOCK A-A2, 13/F BLUE BOX FTY BLDG., 25 HING WO ST, TINWAN,
Shipper City	ABERDEEN	Shipper State	
Shipper Zip		Shipper Country	
Shipper Reference	PO#217549	Consignee CM	932723
Consignee Name	RESTORATION HARDWARE INC.	Consignee Address1	CA
Consignee Address2	HAYWARD DC	Consignee City	HAYWARD
Consignee State		Consignee Zip	94545
Consig Country	US	Consignee Phone	
Consignee Contact	RESTORATION HARDWARE INC.	Consignee Reference	CA985/ 17 JUL
Billto Reference		Total Weight	15
Dimensional Weight	0	Total Quantity	2
Total Charge Weight	15	Commodity	STUNT COPTER 12
Declared Value		Special Instructions	ON TARGET FILE#0702123 SHPR: 1012950
Container Number	LOOSE	Container Type	
Container Weight		Container Stat Unit	KG
PU Number		Service Type	Express Plus (Second Day)
Current Status	Finalized	Status Date	20070720
Status Time	1044	Pickup Date	
Ship Method	Air	Destination ETA	20070717
Vessel	AIR CHINA	Flight Voyage	AIR CHINA - 985
Order Type	IMPORT	Origin	HKG
Destination	SFO	Estimated Delivery	20070719
Delivered Date	20070719	Delivered Time	0800
Signed By	T/O to EI	Invoice Date	
MAWB ETA Date		MAWB ETA Time	
Weight UOM		Charges	
COD Amount		Comments	
Delay		Status Item List	

## Part II: Shipments—Details—Links—Containers

Clicking on the Containers link...

The screenshot shows the OnTarget interface for a shipment. At the top, there is a search bar for 'Shipper Name' with 'acme' entered and a 'Find' button. Below this is a navigation bar with tabs for 'Addresses', 'Shipments', 'Inventory', and 'Reports'. The main content area is a table with columns: PO Issued, Pre-Booking, Arrival Origin, COB, Dest ATA, Del Date, Del Time, and POD. The first row contains data: 2008-03-08, 2008-01-1, 2008-02-1, 2008-03-2, 2008-02-2, 2008-02-2, 11:35, and Gleason. Below the table, there are fields for 'TLS Ref' (302593), 'File Number' (300802085), 'ORG' (SFO), 'VIA', and 'DEST' (SFO). There are also links for 'See TRACS', 'Containers Cartons', and 'Item Details Local'. An arrow points to the 'Containers Cartons' link.

...takes you to the Containers detail screen:

Type "unknown" in the Container Number field if you don't have details in order to SAVE this screen, but make sure to update ASAP to maintain reliable data records.

The screenshot shows the OnTarget interface for the 'Containers' detail screen. At the top, there is a search bar for 'Shipper Name' with 'acme' entered and a 'Find' button. Below this is a navigation bar with tabs for 'Addresses', 'Shipments', 'Inventory', and 'Reports'. The main content area is titled 'Shipments - Containers' and contains a table with columns: Container Number, Size, Pieces, Weight, Measure, Total CBM, and Seal Number. The first row contains data: KKLW123456, 40 Std 8'6, 578, 234, kgs (selected), and empty fields for Total CBM and Seal Number. There are buttons for 'Main Screen', 'Add Row', and 'Item Details'. A 'Save' button is at the bottom. An arrow points to the 'Add Row' button.

Note:

Fields are provided for Container Number, Size, Pieces, Weight, Measure (kilograms or pounds), Total Cubic Meters (CBM), and Seal Number.

Click on the ADD ROW button to add a new or additional Container(s), and then remember to SAVE. This will update the system (see bottom left with name, date, and time). Be sure to SAVE on other screens when prompted, in order to update your changes in the **OnTarget** system.

Notice the links on either side of the ADD ROW button, which allow you to return to the Shipments details Main Screen, or add Item Details for this container.

Item Details can be accessed either from within the Shipments – Containers screen (above), or from the Shipments details Main Screen (see next page).

*Tip: "Items" in the **OnTarget** system are equivalent to Stock Keeping Units (SKUs) and/or part numbers.*

**Part II: Shipments—Details—Links—Cartons**

Clicking on the Cartons link...

OnTarget® Customer Name: acme Find

ACME Test Company - 123456

Shipments							
Addresses	Shipments	Inventory	Reports				
PO Issued	Pre-Booking	Arrival Origin	COB	Dest ATA	Del Date	Del Time	POD
2008-03-08	2008-01-1	2008-02-1	2008-03-2	2008-02-2	2008-02-2	11:35	Gleason
TLS Ref	File Number	ORG	VIA	DEST			
302593	300802085	SFO		SFO	<a href="#">See TRACS</a>	<a href="#">Containers Cartons</a>	<a href="#">Item Details Local</a>

...takes you to the Cartons detail screen:

OnTarget® Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments Inventory Reports

**Shipments - Cartons**

[Main Screen](#) [Add Row](#) [Item Details](#)

Quantity	Length	Width	Height	Measure	CBM	Volume Weight
5.00	400.00	20.00	30.00	<input checked="" type="radio"/> cm <input type="radio"/> in	1.20	200.00
15.00	45.00	20.00	30.00	<input checked="" type="radio"/> cm <input type="radio"/> in	0.41	67.50
20					1.61	267.50

CBM and Volume Weight will appear after you save the data

[Save](#)

Updated: Marc Fleischmann @ 2008-02-26 09:21:48

Note: Once you input the quantity and dimensions of the carton and choose either centimeters (cm) or inches (in), click SAVE and **OnTarget** will automatically calculate the total cubic meters (CBM) and volume weight.

**Part II: Shipments—Details—Links—Item Details**  
 Clicking on the Item Details link...

OnTarget® Shipper Name: acme Find

ACME Test Company - 123456

PO Issued	Pre-Booking	Arrival Origin	COB	Dest ATA	Del Date	Del Time	POD
2008-03-08	2008-01-1	2008-02-1	2008-03-2	2008-02-2	2008-02-2	11:35	Gleason
TLS Ref	File Number	ORG	VIA	DEST	See TRACS	Containers Cartons	Item Details Local
302593	3008020851	SFO		SFO			

...takes you to the Item Details screen:

OnTarget® Customer Name: acme Find

Loaded 19 Item Numbers

ACME Test Company - 123456

Item Number	Description	Serial No	Serial No	Qty	UOM	C of Origin	Container	PO Number	PO Date	Unit Cost	Total
9695939576	MOLD COMPOUND			1	Each		KKLU123456			1.00	1.00
<b>Total</b>				<b>1</b>							

Get Purchase Order Details Search For Find

Updated: Sowinski Lara @ 2008-04-07 20:25:34

In this example, ACME has “19 Item Numbers” that have already been loaded into the system.

Notice the UOM (Unit of Measure) drop-down box. Use this to indicate Carton, Each, Pack, or Pallet.

C of Origin = Country of Origin.

Unit Cost = Input the Unit Cost in this field and **OnTarget** will automatically calculate the Total.

Notice the Get Purchase Order Details field at the bottom-left of the screen. You can “Search For” details by clicking on this drop-down box.

*Tip: See the section on the **Inventory** module for a more in-depth discussion of Items.*

## Part II: Shipments—Details—Links—Arrival, Delivery, Billing/Rate

The three links at the bottom right portion of the Shipments details page allow you to print an Arrival Notice, Delivery Notice, and Billing/Rate. Make sure to SAVE before printing any of these notices:

The screenshot shows the OnTarget interface for shipment details. At the top, there is a search bar for the customer name 'acme'. Below this, the page is titled 'Shipments' and shows a summary table with columns for PO Issued, Pre-Booking, Arrival Origin, COB, Dest ATA, Del Date, Del Time, and POD. The main form area is divided into several sections: Shipper (Waller Press), Consignee (KP Corp), and various administrative fields like Master Bill, House Bill, and AMS. There are also sections for Total Pieces/Weight, Delivery Required By, and Delivery Agent (Domin Cartage). At the bottom right, there are three links: 'Arrival', 'Delivery', and 'Billing/Rate', with a 'Save' button next to them. An arrow points to the 'Arrival' link.

Note: Examples of these three documents are found on the following pages.

**Part II: Shipments—Details—Links—Arrival Notice Example**

## Ocean Arrival Notice

<b>File Number</b>	30IO12446H01	<b>Date</b>	May 18, 2008
<b>To</b>		<b>Attention</b>	
<b>Phone#</b>		<b>Fax#</b>	
<b>From</b>	Sowinski Lara	<b>Page(s)</b>	(including the coversheet)

### PRIOR TO FILING ENTRY

Brokers please note, arrival information given is subject to change, you must verify with carriers all information.

### Arrival Information

<b>Consignee</b>	The Sak DBA Indonesian Imports Inc.	<b>Discharge Port</b>		<b>Cargo Location</b>	TRANSBAY-W577
<b>Master B/L#</b>	KKLUHK2734158	<b>Discharge ETA</b>		<b>Storage Date</b>	
<b>SCAC Code</b>	KKLU	<b>Final Destination</b>	OAK	<b>LT. Number</b>	
<b>AMS B/L#</b>		<b>Final ETA</b>	2008-03-27	<b>LT. Place</b>	
<b>House B/L</b>	OAKH12446H01	<b>Pieces</b>	110	<b>LT Date</b>	
<b>Sub B/L#</b>		<b>Kilos</b>	785.8	<b>Arriving Vessel</b>	CHICAGO BRIDGE
<b>Container(s)#</b>	KKFU1337020	<b>CBM(s)</b>			

<b>Container(s) #</b>	KKFU1337020	<b>House B/L#</b>		<b>Pieces</b>		<b>Kilos</b>		<b>CBM(s)</b>	
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#### Document Turnover Fees

<b>Freight</b>	\$0.00	<b>Handling</b>	\$0.00	<b>Fuel Surcharge</b>	\$0.00
<b>FOB/FCA</b>	\$0.00	<b>Misc</b>	\$0.00	<b>Total(\$)</b>	\$0.00

### Comments

--

**Part II: Shipments—Details—Links—Delivery Order Example**

Ocean Delivery Order			
File Number	30IO12446H01	Date	May 18, 2008
Shipper Name	The Well	Consignee Name	The Sak C/O Ace (Northern Dist.)
Shipper Address	1123 Canton Road 3/F. Fook On FTY Bldg Kowloon ,	Consignee Address	2131 Beechcraft Dr. Vacaville CA, 95688
Cargo Description			
Pieces	110	Weight	785.8
Master B/L#	KKLUHK2734158	Vessel Name	CHICAGO BRIDGE
House B/L#	OAKH12446H01	Container#	KKFU1337020
Cargo Location	TRANSBAY-W577	Address	
<i>All shipments handled as per terms and conditions of service as printed on reverse side of transport bill.</i>			
Cartage Agent	Impact Transportation		
Cargo Recovered by Driver		Date	Time
Exceptions Taken by Driver			
Consignee Name		Date	Time
Consignee Signature			
Exceptions Taken by Consignee			
Comments			

**Part II: Shipments—Details—Links—Billing/Rate Example**

**Part II: Shipments—Purchase Orders**



Back at the main Shipments page, notice the links for Purchase Orders and New Shipment:

OnTarget® Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments Inventory Reports

Shipments

Purchase Orders Archive DB Search For Sort By Find New Shipment

	Account	Shipper Name	Consignee Name	TLS Ref	File No	Mode / Region	Origin	Dest	Pieces	Chg Wt	Dest ETA	Status
1	123456	Waller Press	KP Corp	302593	3008020858	- International	SFO	SFO	578	1,000.0		Delivered
2	123456	Franklyn Industries	Vandelay Industries	JTEST	3008041115	- International			500	600.0		None
3	123456	Franklyn Industries	Research In Motion	None	3008031351	- International				0.0		None
4	123456	Franklyn Industries	KP Corp	None	3008031121	- International				0.0		COB
5	123456	Franklyn Industries	Research In Motion	None	3008030045	- International				0.0		None
6	123456	Franklyn Industries	Research In Motion	None	3008030533	- International			3	1,116.6		None

6 Records Found Page: 1

This is the Purchase Order view, which prompts you to “Search For” a Purchase Order by Vendor Name, etc.:

OnTarget® Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments Inventory Reports

Purchase Orders

Search For Find

- ✓ Search For
- Vendor Name
- Purchase Order Number
- Purchase Order Reference
- Purchase Order Date (MM/DD/YYYY or MM/DD/YYYY-MM/DD/YYYY)
- Part Number
- LTD (MM/DD/YYYY or MM/DD/YYYY-MM/DD/YYYY)
- Due Date (MM/DD/YYYY or MM/DD/YYYY-MM/DD/YYYY)

		Quantity	
UOM	Ordered	Shipped	Remainder

And this is an example of the results for an actual customer, The Sak:

OnTarget® Customer Name: the sak Find

The SAK - 837870

Addresses Shipments Inventory Reports

Purchase Orders

Search For Find

PO	PO Date	LTD	Due Date	Vendor	Part Number	Description	UOM	Ordered	Shipped	Remainder
5719	2007-11-26	2008-01-18	2008-02-25	Pt. Velesia (IV)	1000022649	Manmade Fiber Handbag	EA	2450		2450
5719	2007-11-26	2008-01-18	2008-02-25	Pt. Velesia (IV)	1000022650	Manmade Fiber Handbag	EA	1500		1500
5719	2007-11-26	2008-01-18	2008-02-25	Pt. Velesia (IV)	1000023164	Manmade Fiber Handbag	EA	2450		2450
5719	2007-11-26	2008-01-18	2008-02-25	Pt. Velesia (IV)	1000023170	Manmade Fiber Handbag	EA	1200		1200
5719	2007-11-26	2008-01-18	2008-02-25	Pt. Velesia (IV)	1000024408	Manmade Fiber Handbag	EA	700		700
5719	2007-11-26	2008-01-18	2008-02-25	Pt. Velesia (IV)	1000024409	Manmade Fiber Handbag	EA	700		700

**Part II: Shipments—Purchase Orders (continued)**

To monitor the status of a Purchase Order, click on the link...

OnTarget® Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments Inventory RMA Assets Reports

Shipments - List

Purchase Orders Archive DB Search For Sort By Find New Shipment

	Origin Date	Shipper Name	Consignee Name	TLS Ref	File No	Mode / Region	Origin	Dest	Pieces	Chg Wt	Dest ETA	Status
1	2008-02-18	Waller Press	KP Corp	302593	3008020858	Ocean - International	SFO	SFO	578	1,000.0		Delivered
2	0000-00-00	Franklyn Industries	Vandelay Industries	JTEST	3008041115	- International			500	600.0		None
3	0000-00-00	Franklyn Industries	Research In Motion	None	3008031351	- International				0.0		None
4	2008-03-14	Franklyn Industries	KP Corp	None	3008031121	- International				0.0		COB
5	0000-00-00	Franklyn Industries	Research In Motion	None	3008030045	- International				0.0		None
6	0000-00-00	Franklyn Industries	Research In Motion	None	3008030533	- International			3	1,116.6		None
7	0000-00-00	Franklyn Industries	Research In Motion	None	3008052349	- International				0.0		None

7 Records Found Page: 1

...and use the Search For drop-down box to select your criteria:

OnTarget® Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments Inventory Reports

Purchase Orders

Search For Find

- ✓ Search For
- Vendor Name
- Purchase Order Number
- Purchase Order Reference
- Purchase Order Date (MM/DD/YYYY or MM/DD/YYYY-MM/DD/YYYY)
- Part Number
- LTD (MM/DD/YYYY or MM/DD/YYYY-MM/DD/YYYY)
- Due Date (MM/DD/YYYY or MM/DD/YYYY-MM/DD/YYYY)

	UOM	Ordered	Shipped	Remainder
--	-----	---------	---------	-----------

The search results will show the original amount on the Purchase Order, the amount Shipped, and the Remainder.

**Part II: Shipments—New Shipment**

Clicking on New Shipment from the main Shipments screen...

**OnTarget**® Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments Inventory Reports

Shipments

Purchase Orders	Archive DB	Search For	Sort By	Find	New Shipment						
Account	Shipper Name	Consignee Name	TLS Ref	File No	Mode / Region	Origin	Dest	Pieces	Chg Wt	Dest ETA	Status
1	123456	Waller Press	KP Corp	<a href="#">302593</a>	3008020858	- International	SFO	SFO	578	1,000.0	Delivered
2	123456	Franklyn Industries	Vandelay Industries	<a href="#">JTEST</a>	3008041115	- International			500	600.0	None
3	123456	Franklyn Industries	Research In Motion	<a href="#">None</a>	3008031351	- International				0.0	None
4	123456	Franklyn Industries	KP Corp	<a href="#">None</a>	3008031121	- International				0.0	COB
5	123456	Franklyn Industries	Research In Motion	<a href="#">None</a>	3008030045	- International				0.0	None
6	123456	Franklyn Industries	Research In Motion	<a href="#">None</a>	3008030533	- International			3	1,116.6	None

6 Records Found Page: 1

...gives you this view, which allows you to enter a new shipment:

**OnTarget**® Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments Inventory Reports

Shipments

PO Issued: Pre-Booking: Arrival Origin: COB: Dest ATA: Del Date: Del Time: POD:

TLS Ref: File Number: 300804187: ORG: VIA: DEST: See TRACS: Containers: Cartons: Item Details: Local:

Shipper: Franklyn Industries  
125 Maple Avenue  
Albany, NY 12110

Consignee: Research In Motion  
295 Phillip Street  
Waterloo, Ontario N2L 3W8

County of Origin: Customs Clearance Date: Customs Status: Customs/Broker Ref: Commerical Value: Remarks: Document Turnover Fees: Freight Charges: Carrier Fuel Security Fees: Origin Charges: Turnover/ Handling Fees: Miscellaneous Fees: Total Charges:

Master Bill: House Bill: Sub House Bill: AMS: Flight/Vessel: Total Pieces/Weight: Total Volume Weight: Total Chargeable Weight: Carrier: Delivery Required By: Delivery Appointment Date: Delivery Appointment Time: Delivery Location: Delivery Agent: Region: Transport Mode: Firms Code/ Cargo Location: Payment Method: Arrival: Delivery: Billing/Rate: Save

Customer Reference: 01: 02: 03: 04: 05: 06: 07: 08: 09: 10:

Updated: @

**Part II: Shipments—Archived Files**

Shipment files are placed in archive 60 days from the date of the POD (Proof of Delivery). When performing a Search, check the Archive DB (database) box to include archived files in your search:

**OnTarget** Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments Inventory Reports

Shipments

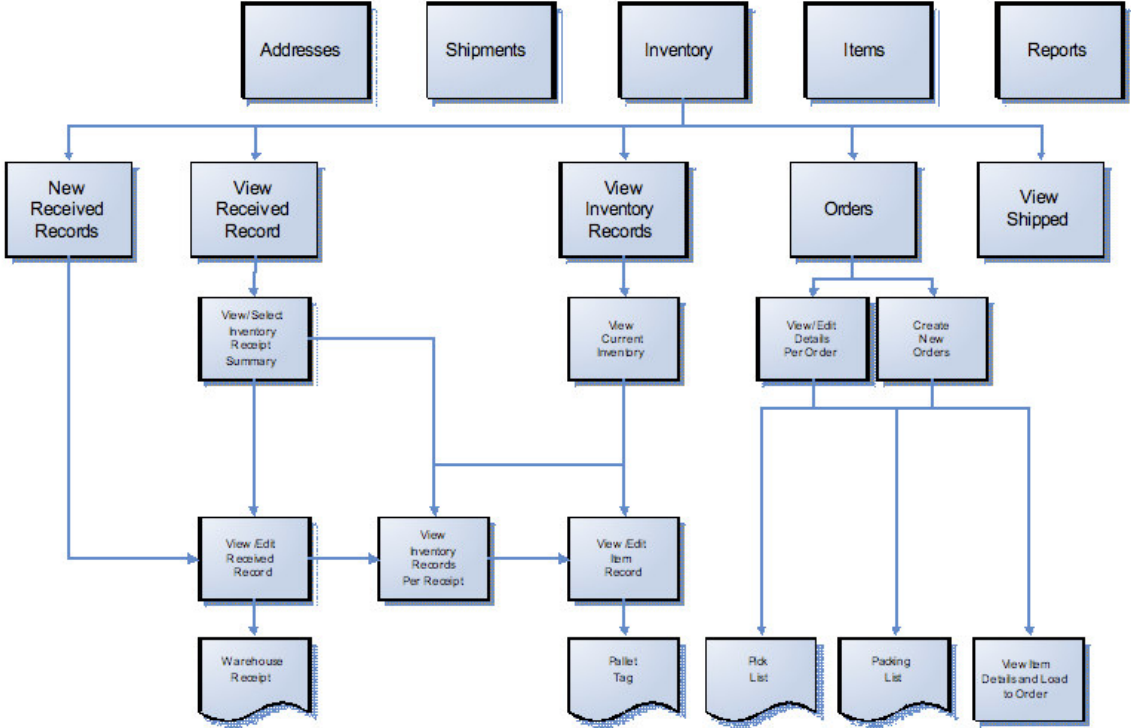
Purchase Orders Archive DB File Number: 1 Sort By Find New Shipment

	Account	Shipper Name	Consignee Name	TLS Ref	File No	Mode / Region	Origin	Dest	Pieces	Chg Wt	Dest ETA	Status
1	123456	Walton Supplies	Vandelay Industries	<a href="#">3008010384</a>	3008010384	Motor Carrier - Domestic	EWR	SFO	500	13,000.0	2008-01-14	Delivered
2	123456	Golden Trading LTD.	Vandelay Industries	<a href="#">3008010382</a>	3008010382	Air - International	SZX	SFO	500	23,000.0	2008-01-15	Delivered
3	123456	Golden Trading LTD.	Vandelay Industries	<a href="#">3008010381</a>	3008010381	Air - International	SZX	SFO	32	2,300.0	2008-01-13	Delivered
4	123456	Golden Trading LTD.	Vandelay Industries	<a href="#">3008010383</a>	3008010383	Ocean - International	SZX	OAK	5,000	88,383.0	2008-01-24	Delivered

4 Records Found Page: 1

**Part III: Inventory Schematic**

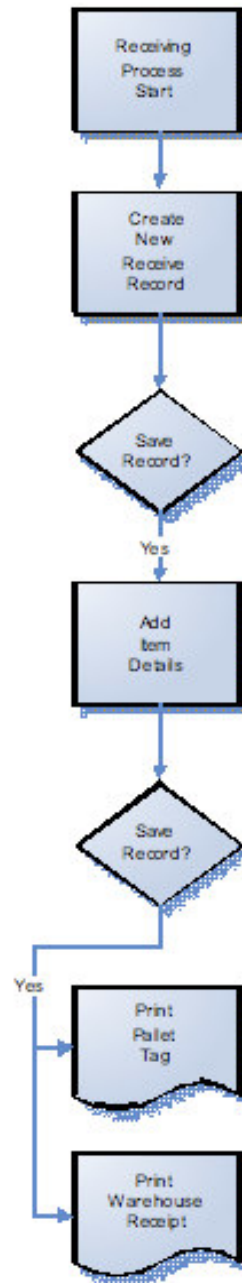
# OnTarget®



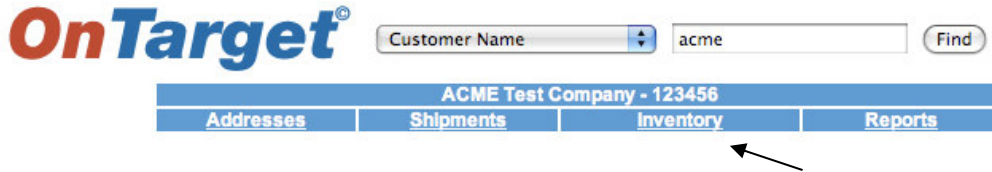
**Part III: Inventory Schematic—Receiving Process**

Here is the flow chart for Receiving inventory...

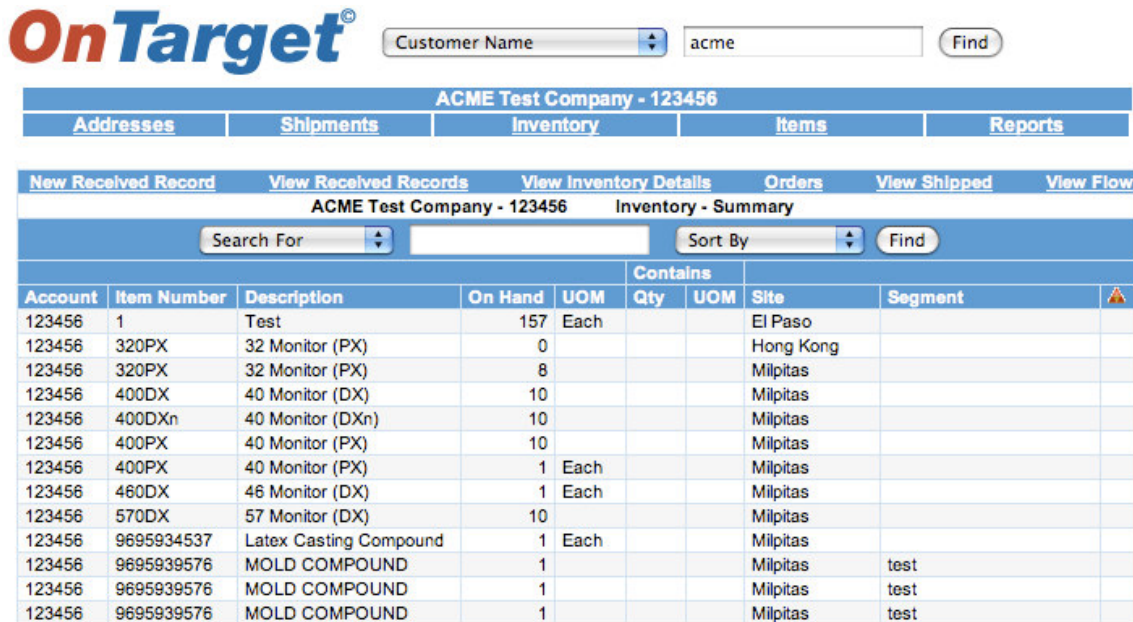
## Receiving Process



The **Inventory** module is one of the four primary modules and is found on the main navigation bar. This is the module that most employees involved in warehouse operations will use to create, view, and edit data:



When you click on **Inventory** from the main navigation bar, you will be directed to the Inventory – Summary screen. Notice that the main navigation bar now includes **Items** as an option, in addition to the four primary modules (**Addresses**, **Shipments**, **Inventory**, and **Reports**). **Items**, which are equivalent to SKUs and/or part numbers, were introduced in the previous section:



The **Inventory** module is the most robust within the **OnTarget** system. Note the six subheadings: New Received Record; View Received Record; View Inventory Details; Orders; View Shipped; and View Flow.

As we discuss each of these subheadings further, you'll notice that they are listed in sequential order along the navigation bar, beginning with New Received Record to View Flow.

*Tip: In the **OnTarget** system, a Received Record refers to freight that has been received at a site (aka warehouse or similar facility), while an Order is freight that has been shipped (out) from a site.*

**Part III: Inventory—Items**





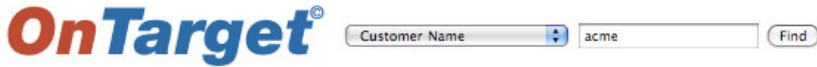
From the Inventory Summary screen, the first subheading option is New Received Record:

The screenshot shows the OnTarget software interface. At the top, there is a search bar for 'Customer Name' with the value 'acme' and a 'Find' button. Below this is a navigation bar for 'ACME Test Company - 123456' with tabs for 'Addresses', 'Shipments', 'Inventory', 'Items', and 'Reports'. The 'Inventory' tab is active, and within it, the 'Inventory - Summary' subheading is selected. Under 'Inventory - Summary', there are options for 'New Received Record', 'View Received Records', 'View Inventory Details', 'Orders', 'View Shipped', and 'View Flow'. The 'New Received Record' option is highlighted with a blue bar and an arrow pointing to it from the left. Below the navigation is a search and sort area with 'Search For', 'Sort By', and 'Find' buttons. The main data table has columns for 'Account', 'Item Number', 'Description', 'On Hand', 'UOM', 'Qty', 'UOM', 'Site', 'Segment', and a warning icon. The table contains 20 rows of inventory data.

Account	Item Number	Description	On Hand	UOM	Qty	UOM	Site	Segment	
123456	1	Test	157	Each			El Paso		
123456	320PX	32 Monitor (PX)	0				Hong Kong		
123456	320PX	32 Monitor (PX)	8				Milpitas		
123456	400DX	40 Monitor (DX)	10				Milpitas		
123456	400DXn	40 Monitor (DXn)	10				Milpitas		
123456	400PX	40 Monitor (PX)	10				Milpitas		
123456	400PX	40 Monitor (PX)	1	Each			Milpitas		
123456	460DX	46 Monitor (DX)	1	Each			Milpitas		
123456	570DX	57 Monitor (DX)	10				Milpitas		
123456	9695934537	Latex Casting Compound	1	Each			Milpitas		
123456	9695939576	MOLD COMPOUND	1				Milpitas	test	
123456	9695939576	MOLD COMPOUND	1				Milpitas	test	
123456	9695939576	MOLD COMPOUND	1				Milpitas	test	
123456	9695939576	MOLD COMPOUND	1				Milpitas	test	
123456	9695939576	MOLD COMPOUND	1				Milpitas	test	
123456	9695939576	MOLD COMPOUND	1				Milpitas	test	
123456	9695939576	MOLD COMPOUND	1				Milpitas	test	
123456	9695939576	MOLD COMPOUND	1				Milpitas	test	
123456	9695939576	MOLD COMPOUND	1				Milpitas	test	
123456	9695939595	Latex Gloves	1				Milpitas	test	
123456	9695939595	Latex Gloves	1				Milpitas	test	

**Part III: Inventory—New Received Record—Receipt Number**

Clicking on this link opens the new Received Record Screen:



The system generates a new Receipt Number and defaults to today's date in the Receipt Date and Received Date fields.

ACME Test Company - 123456		Addresses	Shipments	Received Records	Reports
Receipt Number	3008042958	Receipt Date	2008-04-24	Receipt Type	Pick
Site	Pick	Segment (Project)		Location	
Status		Condition		Quarantine	<input type="checkbox"/>
		Vendor	Lucky Rainbow Distributors, Inc. 706 Mission Street San Francisco, CA 94003		
		Shipper	Franklyn Industries 125 Maple Avenue Albany, NY 12110		
Received Date	2008-04-24	Purchase Order Number			
Received Time		Customer Reference			
Receivers Name		Reference Number			
Receipt Group		Temperature			
Carrier	Pick	Total Weight	<input type="text"/>	<input type="radio"/> kgs	<input type="radio"/> lbs
Carrier Waybill		Pieces	<input type="text"/>	UOM	
Drivers Name		CBM	<input type="text"/>		
Drivers Identification		Comments			
Drivers Identification Type		Vessel Name/Number	<input type="text"/>		
Trailer ID		Voyage Number	<input type="text"/>		
Trailer Seal Number		Country of Origin	<input type="text"/>		
PRO Number					
Updated: @			<a href="#">Receipt</a>	<a href="#">Save</a>	

Use the Segment field if the Customer has a Project name assigned to the shipment(s).

The fields in the upper portion of the screen allow you to “pick” the Site (warehouse) that’s receiving the freight, notate the Condition of the freight, e.g. damaged, and whether it’s assigned to a specific Segment (Project). The Location field refers to the freight’s actual location within the warehouse, e.g. Aisle 8, Row 40, Bin 21. The Quarantine box should be checked if the freight is to be held for some reason, such as a pending customer order, a Customs exam, or spoilage.

The fields in the center of the screen are used to notate the time and date of receipt and the corresponding Purchase Order Number, etc. Notice that the Vendor and Shipper have previously been set up as defaults in the Addresses module for this customer, ACME Test Company.

The fields in the bottom portion should be completed with as much detail as possible to facilitate compliance with U.S. Customs’ security initiatives, such as C-TPAT (Customs-Trade Partnership Against Terrorism). Input the driver’s name, license number, and type of ID, e.g. California Driver’s License.

After completing the New Received Record, click the SAVE button, then click on the Receipt link if you wish to print a Warehouse Receipt (see example next page). The Warehouse Receipt must be signed by the person who receives the freight, for example, TLS employee “John Warehouseman.”

**Part III: Inventory—Warehouse Receipt Example**

# Warehouse Receipt

For the Account of: ACME Test Company	Receipt Number: 3008052661	
	Date: 2008-05-22	
	Goods Received From: Lucky Rainbow Distributor via Franklyn Industries	

Site	PO Number	Date Received	Pieces	Measurement (CBM)	Weight
Milpitas		2008-05-22			
Item/SKU	Description		Unit	Unit of Measure	

Goods are not insured by warehouseman.  
This contract contains a limitation of liability provision.  
Refer to the terms posted on [www.targetlogistics.com](http://www.targetlogistics.com).

Signed:	
Printed Name:	

**Part III: Inventory—View Received Record**

Back to the Inventory Summary screen, the second subheading option is View Received Record:

OnTarget® Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments Inventory Items Reports

New Received Record View Received Records View Inventory Details Orders View Shipped View Flow

ACME Test Company - 123456 Inventory - Summary

Search For: Sort By: Find

Account	Item Number	Description	On Hand	UOM	Contains		Site	Segment	
					Qty	UOM			
123456	1	Test	157	Each			El Paso		
123456	320PX	32 Monitor (PX)	0				Hong Kong		
123456	320PX	32 Monitor (PX)	8				Milpitas		
123456	400DX	40 Monitor (DX)	10				Milpitas		
123456	400DXn	40 Monitor (DXn)	10				Milpitas		
123456	400PX	40 Monitor (PX)	10				Milpitas		
123456	400PX	40 Monitor (PX)	1	Each			Milpitas		
123456	460DX	46 Monitor (DX)	1	Each			Milpitas		
123456	570DX	57 Monitor (DX)	10				Milpitas		
123456	9695934537	Latex Casting Compound	1	Each			Milpitas		
123456	9695939576	MOLD COMPOUND	1				Milpitas	test	

Clicking on View Received Records directs you to this screen, which lists all the Records for this customer:

OnTarget® Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments Inventory Reports

Inventory - Received Records

New Received Record View Inventory Records

	Account	Receipt Number	Purchase Order	Received Date	Site	Location	Quarantine	Quantity Received		
	123456	<a href="#">3008052661</a>		2008-05-22	Milpitas				<a href="#">Inventory</a>	<a href="#">Add Item</a>
	123456	<a href="#">3008052346</a>		2008-05-20	Milpitas			1	<a href="#">Inventory</a>	<a href="#">Add Item</a>
	123456	<a href="#">3008020083</a>		2008-02-11	Newark				<a href="#">Inventory</a>	<a href="#">Add Item</a>
	123456	<a href="#">3008021920</a>	GT45324	2008-02-05	San Francisco	5-4-23		50,000	<a href="#">Inventory</a>	<a href="#">Add Item</a>
	123456	<a href="#">3008021921</a>		2008-02-14	Shenzhen	Stagging		200	<a href="#">Inventory</a>	<a href="#">Add Item</a>
	123456	<a href="#">3008021922</a>		2008-02-14	San Francisco			45	<a href="#">Inventory</a>	<a href="#">Add Item</a>
	123456	<a href="#">3008024879</a>		2008-02-19	Newark	R4A3b5	x		<a href="#">Inventory</a>	<a href="#">Add Item</a>
	123456	<a href="#">3008051567</a>		2008-05-14	Newark				<a href="#">Inventory</a>	<a href="#">Add Item</a>
	123456	<a href="#">3008031979</a>	5598	2008-03-25	Portland	Row 53 Bin 8			<a href="#">Inventory</a>	<a href="#">Add Item</a>

The highlighted line item is held for Quarantine, which we discussed previously.

This screen is a summary of all Received Records. You can click on a single Receipt Number to view details of that Record, view current Inventory, or Add Item.

**Part III: Inventory—View Received Records—Receipt Number**

Clicking on a single Receipt Number...

OnTarget® Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments Inventory Reports

Inventory - Received Records											
New Received Record						View Inventory Records					
Account	Receipt Number	Purchase Order	Received Date	Site	Location	Quarantine	Quantity Received				
123456	<a href="#">3008052661</a>		2008-05-22	Milpitas							<a href="#">Inventory</a> <a href="#">Add Item</a>
123456	<a href="#">3008052346</a>		2008-05-20	Milpitas			1				<a href="#">Inventory</a> <a href="#">Add Item</a>
123456	<a href="#">3008020083</a>		2008-02-11	Newark							<a href="#">Inventory</a> <a href="#">Add Item</a>
123456	<a href="#">3008021920</a>	GT45324	2008-02-05	San Francisco	5-4-23		50,000				<a href="#">Inventory</a> <a href="#">Add Item</a>
123456	<a href="#">3008021921</a>		2008-02-14	Shenzhen	Stagging		200				<a href="#">Inventory</a> <a href="#">Add Item</a>
123456	<a href="#">3008021922</a>		2008-02-14	San Francisco			45				<a href="#">Inventory</a> <a href="#">Add Item</a>
123456	<a href="#">3008024679</a>		2008-02-19	Newark	R4A3b5	x					<a href="#">Inventory</a> <a href="#">Add Item</a>
123456	<a href="#">3008051567</a>		2008-05-14	Newark							<a href="#">Inventory</a> <a href="#">Add Item</a>
123456	<a href="#">3008031979</a>	5598	2008-03-25	Portland	Row 53 Bin 8						<a href="#">Inventory</a> <a href="#">Add Item</a>

...takes you back to the Received Record screen:

OnTarget® Customer Name: acme Find

ACME Test Company - 123456

Addresses Inventory Received Records Reports

Receipt Number: 3008021920 Receipt Date: 2008-02-14 Receipt Type: Pick

Site: San Francisco Segment (Project): Location: 5-4-23

Status: Condition: Good Quarantine:  [Add/Edit Items](#)

Vendor: Lucky Rainbow Supplies  
10X Building 9  
Shenzhen, 40-W34-9

Shipper: Golden Trading LTD.  
234 Wishire Blvd.  
Beverly Hills, Ca 91025

Received Date: 2008-02-05 Purchase Order Number: GT45324

Received Time: 09:30:00 Customer Reference: Sales Order

Receivers Name: Jose B. Reference Number: B405035

Receipt Group: Morning Shift Temperature: n/a

Carrier: Express Trucking Total Weight: 1000 kgs lbs

Carrier Waybill: 40302034 Pieces: 32 Carton

Drivers Name: Benny D. CBM: 1

Drivers Identification: N43452452

Drivers Identification Type: CDL

Trailer ID: 5403354324 Vessel Name/Number:

Trailer Seal Number: 99920403204 Voyage Number:

PRO Number: 44-595693-0 Country of Origin:

Created: Jay Bellin @ 2008-02-14 20:19:40 Updated: Jay Bellin @ 2008-02-14 20:19:40 [Receipt](#) Save

Notice the Add/Edit Items link on the upper right, which allows you to Add/Edit Items to this Receipt, and the Created and Updated fields on the bottom left.

**Part III: Inventory—View Received Records—Inventory**

Clicking on the Inventory link from this screen...

OnTarget® Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments **Inventory** Reports

Inventory - Received Records										
New Received Record					View Inventory Records					
	Account	Receipt Number	Purchase Order	Received Date	Site	Location	Quarantine	Quantity Received		
🗑	123456	<a href="#">3008052661</a>		2008-05-22	Milpitas					<a href="#">Inventory</a> <a href="#">Add Item</a>
🗑	123456	<a href="#">3008052346</a>		2008-05-20	Milpitas			1		<a href="#">Inventory</a> <a href="#">Add Item</a>
🗑	123456	<a href="#">3008020083</a>		2008-02-11	Newark					<a href="#">Inventory</a> <a href="#">Add Item</a>
🗑	123456	<a href="#">3008021920</a>	GT45324	2008-02-05	San Francisco	5-4-23		50,000		<a href="#">Inventory</a> <a href="#">Add Item</a>
🗑	123456	<a href="#">3008021921</a>		2008-02-14	Shenzhen	Stagging		200		<a href="#">Inventory</a> <a href="#">Add Item</a>
🗑	123456	<a href="#">3008021922</a>		2008-02-14	San Francisco			45		<a href="#">Inventory</a> <a href="#">Add Item</a>
🗑	123456	<a href="#">3008024879</a>		2008-02-19	Newark	R4A3b5	x			<a href="#">Inventory</a> <a href="#">Add Item</a>
🗑	123456	<a href="#">3008051567</a>		2008-05-14	Newark					<a href="#">Inventory</a> <a href="#">Add Item</a>
🗑	123456	<a href="#">3008031979</a>	5598	2008-03-25	Portland	Row 53 Bin 8				<a href="#">Inventory</a> <a href="#">Add Item</a>

...gives you a summary of the Inventory received for this Record:

OnTarget® Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments **Inventory** Items Reports

View Received Records View Inventory Details Orders View Shipped View Flow

ACME Test Company - 123456 Inventory - Received Inventory for 3008021920

Receipt Number: 3008021920 Sort By: Find Add Item to 3008021920

	Account	Received	Receipt	PO	Order	Shipped	Item Number	Description	Received	UOM	Qty	UOM	Site	Segment	Location	Pallet ID
1	🗑	123456	2008-02-05	3008021920	GT45324		<a href="#">9695939595</a>	Latex Gloves	50,000	Carton	1000	Each	San Francisco		5-4-23	
<b>Total</b>									50,000							

1 Records Found Page: 1

You can click on the Item Number link to view details or Add Item(s) to this Record.

Notice that in this example, the UOM (unit of measure) is a Carton, and the Carton contains a Quantity of 1000 Each of this Item.

**Part III: Inventory—View Received Records—Add Item**

Clicking on the Add Item link from this screen...

**OnTarget** Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments Inventory Reports

Inventory - Received Records									
New Received Record					View Inventory Records				
Account	Receipt Number	Purchase Order	Received Date	Site	Location	Quarantine	Quantity Received		
123456	3008052661		2008-05-22	Milpitas					<a href="#">Inventory</a> <a href="#">Add Item</a>
123456	3008052346		2008-05-20	Milpitas			1		<a href="#">Inventory</a> <a href="#">Add Item</a>
123456	3008020083		2008-02-11	Newark					<a href="#">Inventory</a> <a href="#">Add Item</a>
123456	3008021920	GT45324	2008-02-05	San Francisco	5-4-23		50,000		<a href="#">Inventory</a> <a href="#">Add Item</a>
123456	3008021921		2008-02-14	Shenzhen	Stagging		200		<a href="#">Inventory</a> <a href="#">Add Item</a>
123456	3008021922		2008-02-14	San Francisco			45		<a href="#">Inventory</a> <a href="#">Add Item</a>
123456	3008024879		2008-02-19	Newark	R4A3b5	x			<a href="#">Inventory</a> <a href="#">Add Item</a>
123456	3008051567		2008-05-14	Newark					<a href="#">Inventory</a> <a href="#">Add Item</a>
123456	3008031979	5598	2008-03-25	Portland	Row 53 Bin 8				<a href="#">Inventory</a> <a href="#">Add Item</a>

...allows you to add a new Item to this Record (notice that a total of 19 Item Numbers have already been loaded for ACME Test Company):

**OnTarget** Customer Name: acme Find

Loaded 19 Item Numbers

ACME Test Company - 123456

Addresses Inventory Received Inventory Reports

Receipt Number: 3008021920 Order: [ ]

Site/Segment: San Francisco Location: 5-4-23 Pallet ID: [ ]  Assign Pallet ID

Item: [ ] Description: [ ] Serial Number: [ ]

Quantity: [ ] UOM: [ ] UOM Contains: [ ] UOM: [ ] Weight: [ ] UOM: [ ]

Expected Quantity: [ ] UOM: [ ] Dimensions: L [ ] W [ ] H [ ] UOM: [ ] Commodity: [ ]

Condition: [ ] Country of Origin: [ ] Vendor: Lucky Rainbow Supp...  
10X Building 9  
Shenzhen, 40-W34-9

Model: [ ] Quarantine:  Style: [ ]

Color: [ ] Size: [ ]

Expire: [ ]

Customer Ref: [ ]

Comments: [ ]

Received Date: 2008-02-05 MAWB: [ ] HAWB: [ ]

Shipped Date: [ ] MAWB: [ ] HAWB: [ ]

PO Date: [ ] PO Number: GT45324  Make Unit 1 Records

Upload Serial Numbers:  no file selected

Created: Sowinski Lara @ Updated: @

[Pallet Tag](#)

Only use this for initial Receipts!!  
This is a two column spreadsheet with model number (column A) and serial number (column B).  
Any row that does not have both a model number and serial number will be skipped.  
All Model Numbers must already be in the item list for this customer  
The spreadsheet must contain only one worksheet and no hidden columns or rows

Notice the "Make Unit 1 Records" box. When checked, it allows you to create one Item Record and duplicate it as many times as needed, which may be necessary to show multiple serial numbers for a single Item or to show Quarantined Items in a Record. In addition, you can upload a Customer's serial numbers into [OnTarget](#) for use in subsequent shipments.

**Part III: Inventory—View Received Records—Item Record**

This is an example of an existing Item Record...

**OnTarget** Customer Name: acme Find

Loaded 19 Item Numbers

Inventory - Item Record

ACME Test Company - 123456

Addresses		Inventory		Received Inventory		Reports	
Receipt Number	3008021920			Order			
Site/Segment	San Francisco	Location	5-4-23	Pallet ID		<input type="checkbox"/> Assign Pallet ID	
Item	9695939595	Description	Latex Gloves	Serial Number			
Quantity	1 <input type="button" value="Carton"/>	UOM Contains	100: <input type="button" value="Each"/>	Weight	<input type="button" value="UOM"/>		
Expected Quantity	0 <input type="button" value="UOM"/>	Dimensions	L <input type="text"/> W <input type="text"/> H <input type="text"/> <input type="button" value="UOM"/>	Commodity			
Condition		Country of Origin		Vendor	Lucky Rainbow Supp... 10X Building 9 Shenzhen, 40-W34-9		
Model	X19	Quarantine	<input type="checkbox"/>				
Color	Clear	Style	Slim				
Expire	2009-12-31 <input type="button" value="Calendar"/>	Size	Small				
Customer Ref							<input type="button" value="Save"/>
Comments							
Received Date	2008-02-05	MAWB		HAWB			
Shipped Date		MAWB		HAWB			
PO Date		PO Number	GT45324	HAWB			
Upload Serial Numbers	<input type="button" value="Choose File"/> no file selected	Only use this for initial Receipts!! This is a two column spreadsheet with model number (column A) and serial number (column B). Any row that does not have both a model number and serial number will be skipped. All Model Numbers must already be in the item list for this customer. The spreadsheet must contain only one worksheet and no hidden columns or rows.					<input type="button" value="Pallet Tag"/>
Created: Jay Bellin @ 2008-03-06 09:37:09 Updated: Jay Bellin @ 2008-03-06 09:37:09							

Use the Expire field to indicate an expiration date for perishable items, promotional items, or other products with a specified shelf life.

Notice that this screen allows you to Assign Pallet ID and print a Pallet Tag. Simply complete the required data fields and check the Assign Pallet ID box, then click SAVE and **OnTarget** will automatically assign a Pallet ID.

From here, click on the Pallet Tag link and the system will generate a MS Word document (see example next page).

*Tip: Sometimes the customer will have already assigned a Pallet ID to the freight. If so, you can enter it in the data field and create the Pallet Tag.*



Part III: Inventory—View Received Records—Item Record—Pallet Tag Example

Target Logistics

**ACME Test Company**



**Item #**

**9695939595**

Loc: 5-4-23

Received Date: 2008-02-05

Desc: Latex Gloves

Qty: 34982 : UOM: Carton

Expire Date: 2009-12-31

### Part III: Inventory—View Inventory Details

The third subheading on the Inventory Summary screen is View Inventory Details:

Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments **Inventory** Items Reports

New Received Record View Received Records **View Inventory Details** Orders View Shipped View Flow

ACME Test Company - 123456 Inventory - Summary

Search For: Sort By: Find

Account	Item Number	Description	On Hand	UOM	Contains		Site	Segment	▲
					Qty	UOM			
123456	1	Test	157	Each			El Paso		
123456	320PX	32 Monitor (PX)	0				Hong Kong		
123456	320PX	32 Monitor (PX)	8				Milpitas		
123456	400DX	40 Monitor (DX)	10				Milpitas		
123456	400DXn	40 Monitor (DXn)	10				Milpitas		
123456	400PX	40 Monitor (PX)	10				Milpitas		
123456	400PX	40 Monitor (PX)	1	Each			Milpitas		
123456	460DX	46 Monitor (DX)	1	Each			Milpitas		
123456	570DX	57 Monitor (DX)	10				Milpitas		
123456	9695934537	Latex Casting Compound	1	Each			Milpitas		
123456	9695939576	MOLD COMPOUND	1				Milpitas	test	

Clicking on View Inventory Details gives you this view (partial screen shown), including how much inventory is On Hand at various Sites.

Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments **Inventory** Items Reports

New Received Record View Received Records **View Inventory Details** Orders View Shipped View Flow

ACME Test Company - 123456 Inventory - Current Inventory

Search For: Sort By: Find

	Account	Received	Receipt	PO	Order	Shipped	Item Number	Description	On Hand	UOM	Contains		Site	Segment	Location	Pallet ID	▲
											Qty	UOM					
1	123456	2008-03-27	3008032259				1	Test	56	Each			El Paso				
2	123456	2008-03-27	3008032259				1	Test	100	Each			El Paso				
3	123456	2008-03-27	3008032259				1	Test	1	Each			El Paso				
4	123456	2008-03-27	3008032261	555			1	Test	100	Each			Spruce				
5	123456		3008032261	555			1	Test	25	Each			Spruce				
6	123456	2008-03-27	3008032261	555			1	Test	500	Each			Spruce				
7	123456	2008-05-13	3008051321				320PX	32 Monitor (PX)	1				Milpitas		U2-2		
8	123456	2008-05-13	3008051321				320PX	32 Monitor (PX)	1				Milpitas		U2-2		
9	123456	2008-05-13	3008051321				320PX	32 Monitor (PX)	1				Milpitas		U2-2		
10	123456	2008-05-13	3008051313				320PX	32 Monitor (PX)	1				Milpitas		A1-3	PRN555	
11	123456	2008-05-13	3008051313				320PX	32 Monitor (PX)	1				Milpitas		A1-3	PRN555	
12	123456	2008-05-13	3008051313				320PX	32 Monitor (PX)	1				Milpitas		A1-3	PRN555	
13	123456	2008-05-13	3008051313				320PX	32 Monitor (PX)	1				Milpitas		A1-3	PRN555	
14	123456	2008-05-13	3008051313				320PX	32 Monitor (PX)	1				Milpitas		A1-3	PRN555	

*Tip: As a reminder, when the column with the red triangle is checked, the inventory is under Quarantine.*

### Part III: Inventory—Orders

The fourth subheading on the Inventory Summary screen is Orders:

OnTarget® Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments **Inventory** Items Reports

New Received Record View Received Records View Inventory Details **Orders** View Shipped View Flow

ACME Test Company - 123456 Inventory - Summary

Search For: Sort By: Find

Account	Item Number	Description	On Hand	UOM	Contains		Site	Segment	
					Qty	UOM			
123456	1	Test	157	Each			El Paso		
123456	320PX	32 Monitor (PX)	0				Hong Kong		
123456	320PX	32 Monitor (PX)	8				Milpitas		
123456	400DX	40 Monitor (DX)	10				Milpitas		
123456	400DXn	40 Monitor (DXn)	10				Milpitas		
123456	400PX	40 Monitor (PX)	10				Milpitas		
123456	400PX	40 Monitor (PX)	1	Each			Milpitas		
123456	460DX	46 Monitor (DX)	1	Each			Milpitas		
123456	570DX	57 Monitor (DX)	10				Milpitas		
123456	9695934537	Latex Casting Compound	1	Each			Milpitas		
123456	9695939576	MOLD COMPOUND	1				Milpitas	test	

Clicking on Orders directs you to this screen:

OnTarget® Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments Inventory **Orders** Reports

New Received Record View Received Records View Inventory Details **Orders** View Shipped View Flow

Inventory - Orders

Search For: Sort By: Find New Order

	Account	Order Number	Sales Order	Consignee Ref	Shipper	Consignee	Ship Date	Pieces	Gross Wt	Status
1	123456	3008010369	<a href="#">435435443 -01</a>		Lucky Rainbow Supplies	Golden Trading LTD.	2008-02-08	5	550	COB
2	123456	3008021923	<a href="#">34456</a>		Franklyn Industries	Argentyn	2008-01-21	250	325	Delivered
3	123456	3008032185	<a href="#">None</a>		Franklyn Industries	Argentyn	0000-00-00			None
4	123456	3008032328	<a href="#">prm123</a>		Franklyn Industries	Argentyn	0000-00-00			None
5	123456	3008032329	<a href="#">milpitas329</a>		Franklyn Industries	Argentyn	0000-00-00			None
6	123456	3008032330	<a href="#">Test March 28</a>		Franklyn Industries	Argentyn	0000-00-00			None
7	123456	3008032332	<a href="#">Test 2 March 28</a>		Franklyn Industries	Argentyn	0000-00-00			None
8	123456	3008032333	<a href="#">Milpitas329</a>		Franklyn Industries	Argentyn	0000-00-00			None
9	123456	3008032334	<a href="#">Milpitas328</a>		Franklyn Industries	Argentyn	0000-00-00			None
10	123456	3008041292	<a href="#">None</a>	JTEST1	Acme Novelties	Argentyn	0000-00-00			None
11	123456	3008041293	<a href="#">None</a>		Franklyn Industries	Argentyn	0000-00-00			None
12	123456	3008042257	<a href="#">Frank Test</a>		Franklyn Industries	Argentyn	0000-00-00			None
13	123456	3008043321	<a href="#">None</a>		Franklyn Industries	Argentyn	0000-00-00			None
14	123456	3008051318	<a href="#">123</a>		USSI	Argentyn	2008-05-13	5	10	None
15	123456	3008051322	<a href="#">test122</a>		Franklyn Industries	Argentyn	2008-05-13			None
16	123456	3008051577	<a href="#">None</a>		Franklyn Industries	Argentyn	0000-00-00			None
17	123456	3008051613	<a href="#">Damian</a>		Franklyn Industries	Argentyn	0000-00-00			None
18	123456	3008051953	<a href="#">Damian1</a>		Franklyn Industries	Argentyn	0000-00-00			None
19	123456	3008052672	<a href="#">None</a>		Franklyn Industries	Argentyn	0000-00-00			None
20	123456	3008052722	<a href="#">damian</a>		Franklyn Industries	Radio Shack Store 8501	0000-00-00			None

20 Records Found Page: 1

Note: An “Order” is created for shipments to a Customer’s customer. For example, when ACME Test Company requests Target Logistics to ship inventory to the end user. The “Sales Order” is ACME’s reference number for the shipment.

**Part III: Inventory—Orders—Creating a New Order**  
 Clicking on New Order...

The screenshot shows the OnTarget 'Inventory - Orders' screen. At the top, there is a search bar for 'Customer Name' with 'acme' entered and a 'Find' button. Below this is a navigation bar for 'ACME Test Company - 123456' with tabs for 'Addresses', 'Shipments', 'Inventory', and 'Reports'. The 'Inventory' tab is active, and a sub-menu shows 'New Received Record', 'View Received Records', 'View Inventory Details', 'Orders', 'View Shipped', and 'View Flow'. The 'Orders' sub-menu is open, showing a 'Search For' field, a 'Sort By' dropdown, a 'Find' button, and a 'New Order' button. An arrow points to the 'New Order' button. Below the menu is a table of orders with columns: Account, Order Number, Sales Order, Consignee Ref, Shipper, Consignee, Ship Date, Pieces, Gross Wt, and Status. The table contains 20 records, with the first record being Order Number 3008010369, Sales Order 435435443 -01, Shipper Lucky Rainbow Supplies, Consignee Golden Trading LTD., Ship Date 2008-02-08, Pieces 5, Gross Wt 550, and Status COB.

...takes you to this screen:

The screenshot shows the OnTarget 'Inventory - Order' form. At the top, there is a search bar for 'Customer Name' with 'acme' entered and a 'Find' button. Below this is a navigation bar for 'ACME Test Company - 123456' with tabs for 'Addresses', 'Inventory', 'Orders', and 'Reports'. The 'Orders' tab is active. The form contains the following fields: Order Number (3008053057), Date Created (2008-05-25), Site (Pick), Sales Order (empty), Customer Reference (empty), OK to Ship (checkbox), Reference (empty), Description (empty), Shipper (Franklyn Industries), Customer (Argentyn), Delivery Location (Pick), Required By (empty), Ship Date (empty), Ship After Date (empty), Call for Pickup (empty), COB (empty), Cancel After Date (empty), Total Cartons (empty), Service Level (Pick), Proof of Delivery (Choose File, no file selected), Gross Weight (empty), Priority (empty), Bill of Lading (Choose File, no file selected), CBM (empty), Carrier (Pick), Commercial Value (empty), Order Type (Pick), Carrier Tracking (empty), County of Origin (empty), Remarks (empty), and a 'Save' button. There are also links for 'Shipping Order', 'Packing List', and 'Pick List'. At the bottom, it says 'Created: Sowinski Lara @ 2008-05-25 10:50:16 Updated: @'. Two annotations are present: an arrow pointing to the 'Order Number' field with the text 'A new Order Number is automatically generated.', and an arrow pointing to the 'Customer Reference' field with the text 'Use Customer Reference field for "end" Customer's P/O number.'

Note: Similar to when creating a New Receipt Record, the **OnTarget** system generates a new Order Number and defaults to today's date. The Customer Reference field can be used to indicate the "end" Customer's Purchase Order number.

### Part III: Inventory—Orders—Details

Once an Order is created, you can print a Shipping Order, Packing List, and Pick List, and Add/Edit Items(s) to the Order.

Customer Name: acme Find

Inventory - Order

ACME Test Company - 123456

Addresses Inventory Orders Reports

Order Number: 3008010369 Date Created: 2008-01-28 Site: San Francisco

Sales Order: 435435443 -01 Customer Reference: OK to Ship

Reference: Description:

Shipper: Lucky Rainbow Supplies Customer: Golden Trading LTD. Delivery Location: Vandelay Industries

Required By: 02/13/2008 Ship Date: 02/08/2008 Ship After Date: 02/05/2008

Call for Pickup: COB: 02/08/2008 Cancel After Date: 02/11/2008

Total Cartons: 5 Service Level: Three to Five Day Proof of Delivery: Choose File

Gross Weight: 550 kgs lbs Priority: Carrier: Pick Bill of Lading: Choose File

CBM: Order Type: Pick Carrier Tracking: Commercial Value: County of Origin:

Remarks: Add/Edit Item(s) Save Shipping Order Packing List Pick List

Created: Marc Fleischmann @ 2008-01-28 07:30:06 Updated: Jay Bellin @ 2008-02-14 21:12:42

See examples on following

Note: Use the Order Type drop-down box to choose RMA for Return Merchandise Authorizations:

Customer Name: acme Find

Inventory - Order

ACME Test Company - 123456

Addresses Inventory Orders Reports

Order Number: 3008010369 Date Created: 2008-01-28 Site: San Francisco

Sales Order: 435435443 -01 Customer Reference: OK to Ship

Reference: Description:

Shipper: Lucky Rainbow Supplies Customer: Golden Trading LTD. Delivery Location: Vandelay Industries

Required By: 02/13/2008 Ship Date: 02/08/2008 Ship After Date: 02/05/2008

Call for Pickup: COB: 02/08/2008 Cancel After Date: 02/11/2008

Total Cartons: 5 Service Level: Three to Five Day Proof of Delivery: Choose File

Gross Weight: 550 kgs lbs Priority: Carrier: Pick Bill of Lading: Choose File

CBM: Order Type: Pick RMA Carrier Tracking: Commercial Value: County of Origin:

Remarks: Add/Edit Item(s) Save Shipping Order Packing List Pick List

Created: Marc Fleischmann @ 2008-01-28 07:30:06 Updated: Jay Bellin @ 2008-02-14 21:12:42

**Part III: Inventory—Orders—Shipping Order Example**

This is an example of the Shipping Order that you can generate from the Orders screen:

<h2 style="margin: 0;">Shipping Order</h2>				
For the Account of: ACME Test Company		Order Number:	3008010369	
		Date:	2008-01-28	
Consignee Name & Address:		Site:	San Francisco	
Golden Trading LTD. 234 Wilshire Blvd. Beverly Hills, Ca 91025		Shipment Authorized By:		
Ship To Name & Address:		Sales Order:	435435443 -01	
Vandelay Industries 50 Emmer Drive New Berlin, WI 53151		Purchase Order:		
Carrier:				
Tracking Number:				
Service Level: Three to Five Day				

Date Shipped	Description	Measurement (CBMs)	Number of Cartons	Total Weight
02/08/2008			5	550 kgs kgs

Remarks:

This contract contains a limitation of liability provision.  
Refer to the terms posted on [www.targetlogistics.com](http://www.targetlogistics.com).

Signed By:	
Printed Name:	

**Part III: Inventory—Orders—Order/Packing List Example**

This is an example of the Order/Packing List that you can generate from the Orders screen:

<b>Order/Packing List</b>				
For the Account of: ACME Test Company		Order Number:	3008010369	
		Date:	2008-01-28	
<b>Consignee Name &amp; Address:</b> Golden Trading LTD. 234 Wilshire Blvd. Beverly Hills, Ca 91025		Site:	San Francisco	
		Shipment Authorized By:		
<b>Ship To Name &amp; Address:</b> Vandelay Industries 50 Emmer Drive New Berlin, WI 53151		Sales Order:	435435443 -01	
		Purchase Order:		
Date Shipped	Service Level	Carrier	Number of Cartons	Total Weight
02/08/2008	Three to Five Day		5	550 kgs
Item/SKU	Description		Unit	Unit of Measure
9693095473	Rigid Casting Material		5	Pack
<small>This contract contains a limitation of liability provision. Refer to the terms posted on <a href="http://www.targetlogistics.com">www.targetlogistics.com</a>.</small>				
<b>Remarks:</b> <input type="text"/>				
Received By:	<input type="text"/>			
Printed Name:	<input type="text"/>			

**Part III: Inventory—Orders—Pick List Example**

This is an example of the Pick List that you can generate from the Orders screen:

Pick List							
Site:	San Francisco	Order Number:	3008010369	<Order # Bar Code>			
For the Account of:	ACME Test Company	Consignee:		Ship To: Vandelay Industries			
Carrier:		Required Date:	02/13/2008				
Service Level:	Three to Five Day						
Pick Qty.	UOM	Confirmed Qty.	Location	Pallet ID	Item Number	Item Description	Expired Date
5	Pack		23-4-352		9693095473	Rigid Casting Material	
Picker Name:		Date:		Checker Name:		Date:	



### Part III: Inventory—Orders—Add/Edit Items

Clicking on Add/Edit Items(s)...

**OnTarget** Customer Name: acme Find

**Inventory - Order** ACME Test Company - 123456

Addresses Inventory Orders Reports

Order Number: 3008010369 Date Created: 2008-01-28 Site: San Francisco

Sales Order: 435435443 -01 Customer Reference: OK to Ship:

Reference: Shipper: Lucky Rainbow Supplies 10X Building 9 Shenzhen, 40-W34-9 Customer: Golden Trading LTD. 234 Wilshire Blvd. Beverly Hills, Ca 91025 Delivery Location: Vandelay Industries 50 Emmer Drive New Berlin, WI 53151

Required By: 02/13/2008 Ship Date: 02/08/2008 Ship After Date: 02/05/2008

Call for Pickup: COB: 02/08/2008 Cancel After Date: 02/11/2008

Total Cartons: 5 Service Level: Three to Five Day Proof of Delivery: Choose File no file selected

Gross Weight: 550 kgs lbs Priority: Carrier: Pick Bill of Lading: Choose File no file selected

Order Type: RMA Carrier Tracking: Commercial Value: County of Origin:

Remarks: Add/Edit Item(s) Save Shipping Order Packing List Pick List

Created: Marc Fleischmann @ 2008-01-28 07:30:06 Updated: Jay Bellin @ 2008-02-14 21:12:42

...takes you to this screen:

**OnTarget** Customer Name: acme Find

Loaded 19 Item Numbers

ACME Test Company - 123456

Addresses Shipments Inventory Reports

**Order 3008010369 - Item Details**

Back to Order

Item Number	Description	Serial No	Serial No	Qty	UOM	C of Origin	Container	PO Number	PO Date	Unit Cost	Total
9693095473	Rigid Casting Material	S1	S2	5	Pack		Pick				
<b>Total</b>				<b>5</b>							

Get Inventory Details Site: San Francisco Find

Updated: Marc Fleischmann @ 2008-04-18 11:24:41

Note: A total of 19 Item Numbers have already been loaded into **OnTarget** for ACME Test Company (click to view). You can also use the drop-down box to FIND an Item Number to Add/Edit to this Order.

Use the Trash Can icon to delete an Item from an Order. Then click FIND on the bottom right of the screen to add the correct Item to the Order.

### Part III: Inventory—Orders—OK to Ship

Once you have created the Order and are ready to ship, click the OK to Ship box and then the SAVE button—**OnTarget** will confirm with a time/date stamp...

ACME Test Company - 123456

Order Number: 3008010369 | Date Created: 2008-01-28 | Site: San Francisco

Sales Order: 435435443 -01 | Customer Reference: | OK to Ship:  By Sowinski Lara on 2008-05-25 at 14:59:37

Shipper: Lucky Rainbow Supplies | Customer: Golden Trading LTD. | Delivery Location: Vandelay Industries

Required By: 02/13/2008 | Ship Date: 02/08/2008 | Ship After Date: 02/05/2008

Call for Pickup: | COB: 02/08/2008 | Cancel After Date: 02/11/2008

Total Cartons: 5 | Service Level: Three to Five Day | Proof of Delivery: Choose File

Gross Weight: 550 kgs | Priority: | Bill of Lading: Choose File

CBM: | Carrier: Pick | Commercial Value: | County of Origin: |

Order Type: Pick | Carrier Tracking: |

Remarks: | Add/Edit Item(s) | Save | [Shipping Order](#) | [Packing List](#) | [Pick List](#)

Created: Marc Fleischmann @ 2008-01-28 07:30:06 Updated: Sowinski Lara @ 2008-05-25 14:59:37

...and highlight the line item on the summary screen to monitor the Status:

ACME Test Company - 123456

Inventory - Orders

Account	Order Number	Sales Order	Consignee Ref	Shipper	Consignee	Ship Date	Pieces	Gross Wt	Status
123456	3008010369	435435443 -01		Lucky Rainbow Supplies	Golden Trading LTD.	2008-02-08	5	550	COB
123456	3008021923	34456		Franklyn Industries	Argentyn	2008-01-21	250	325	Delivered
123456	3008032185	None		Franklyn Industries	Argentyn	0000-00-00			None
123456	3008032328	prn123		Franklyn Industries	Argentyn	0000-00-00			None
123456	3008032329	milipitas329		Franklyn Industries	Argentyn	0000-00-00			None
123456	3008032330	Test March 28		Franklyn Industries	Argentyn	0000-00-00			None
123456	3008032332	Test 2 March 28		Franklyn Industries	Argentyn	0000-00-00			None
123456	3008032333	Milipitas329		Franklyn Industries	Argentyn	0000-00-00			None
123456	3008032334	Milipitas328		Franklyn Industries	Argentyn	0000-00-00			None
123456	3008041292	None	JTEST1	Acme Novelities	Argentyn	0000-00-00			None
123456	3008041293	None		Franklyn Industries	Argentyn	0000-00-00			None
123456	3008042257	Frank Test		Franklyn Industries	Argentyn	0000-00-00			None
123456	3008043321	None		Franklyn Industries	Argentyn	0000-00-00			None
123456	3008051318	123		USSI		2008-05-13	5	10	None
123456	3008051322	test122		Franklyn Industries	Argentyn	2008-05-13			None
123456	3008051577	None		Franklyn Industries	Argentyn	0000-00-00			None
123456	3008051613	Damian		Franklyn Industries	Argentyn	0000-00-00			None
123456	3008051953	Damian1		Franklyn Industries	Argentyn	0000-00-00			None
123456	3008052672	None		Franklyn Industries	Argentyn	0000-00-00			None
123456	3008052722	damian		Franklyn Industries	Radio Shack Store 8501	0000-00-00			None

20 Records Found Page: 1

COB is an acronym for Cargo on Board. The Order is pending shipment.

### Part III: Inventory—View Shipped

The fifth subheading on the Inventory Summary screen is View Shipped:

OnTarget® Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments Inventory Items Reports

New Received Record View Received Records View Inventory Details Orders View Shipped View Flow

ACME Test Company - 123456 Inventory - Summary

Search For: Sort By: Find

Account	Item Number	Description	On Hand	UOM	Contains		Site	Segment	
					Qty	UOM			
123456	1	Test	157	Each			El Paso		
123456	320PX	32 Monitor (PX)	0				Hong Kong		
123456	320PX	32 Monitor (PX)	8				Milpitas		
123456	400DX	40 Monitor (DX)	10				Milpitas		
123456	400DXn	40 Monitor (DXn)	10				Milpitas		
123456	400PX	40 Monitor (PX)	10				Milpitas		
123456	400PX	40 Monitor (PX)	1	Each			Milpitas		
123456	460DX	46 Monitor (DX)	1	Each			Milpitas		
123456	570DX	57 Monitor (DX)	10				Milpitas		
123456	9695934537	Latex Casting Compound	1	Each			Milpitas		
123456	9695939576	MOLD COMPOUND	1				Milpitas	test	

Clicking on View Shipped directs you to this screen, which gives you a summary view:

OnTarget® Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments Inventory Items Reports

New Received Record View Received Records View Inventory Details Orders View Shipped View Flow

ACME Test Company - 123456 Inventory - Shipped

Search For: Sort By: Find

	Account	Received	Receipt	PO	Order	Shipped	Item Number	Description	Shipped	UOM	Qty	UOM	Site	Segment	Location	Pallet ID	
1	123456	2008-05-13	3008051321		3008051322	2008-05-13	320PX	32 Monitor (PX)	1				Milpitas		U2-2		
2	123456	2008-05-13	3008051321		3008051322	2008-05-13	320PX	32 Monitor (PX)	1				Milpitas		U2-2		
3	123456	2008-02-14	3008021922		3008010369	2008-01-28	9693095473	Rigid Casting Material	5	Pack			San Francisco		23-4-352		
4	123456	2008-02-14	3008021922		3008032328	2008-03-28	9693095473	Rigid Casting Material	4	Pack			San Francisco		23-4-352		
5	123456	2008-02-14	3008021922		3008032328	2008-03-28	9693095473	Rigid Casting Material	4	Pack			San Francisco		23-4-352		
6	123456	2008-02-14	3008021922		3008032330	2008-03-28	9693095473	Rigid Casting Material	1	Pack			San Francisco		23-4-352		
7	123456	2008-02-14	3008021922		3008032329	2008-03-28	9693095473	Rigid Casting Material	1	Pack			San Francisco		23-4-352		
8	123456	2008-02-14	3008021922		3008032332	2008-03-28	9693095473	Rigid Casting Material	1	Pack			San Francisco		23-4-352		
9	123456	2008-02-14	3008021922		3008032332	2008-03-28	9693095473	Rigid Casting Material	1	Pack			San Francisco		23-4-352		
10	123456	2008-02-14	3008021922		3008032334	2008-03-28	9693095473	Rigid Casting Material	1	Pack			San Francisco		23-4-352		
11	123456	2008-02-14	3008021922		3008032334	2008-03-28	9693095473	Rigid Casting Material	1	Pack			San Francisco		23-4-352		
12	123456	2008-02-14	3008021921		3008032328	2008-03-28	9693095473	Rigid Casting Material	2	Pallet			Shenzhen		Stagging	30-0024	
13	123456	2008-04-28	3008043267	Test Receipt 1	3008043321	2008-04-29	9695939576	MOLD COMPOUND	1				Phoenix	Test Bar Code Scanning			
14	123456	2008-04-28	3008043267	Test Receipt 1	3008043321	2008-04-29	9695939576	MOLD COMPOUND	1				Phoenix	Test Bar Code Scanning			
15	123456	2008-02-05	3008021920	GT45324	3008032332	2008-03-28	9695939595	Latex Gloves	1	Carton	1000	Each	San Francisco		5-4-23		
16	123456	2008-02-05	3008021920	GT45324	3008032332	2008-03-28	9695939595	Latex Gloves	5	Carton	1000	Each	San Francisco		5-4-23		
17	123456	2008-02-05	3008021920	GT45324	3008032334	2008-03-28	9695939595	Latex Gloves	1	Carton	1000	Each	San Francisco		5-4-23		
18	123456	2008-02-05	3008021920	GT45324	3008021923	2008-02-14	9695939595	Latex Gloves	15,000	Each	1000	Carton	San Francisco		5-4-23		
									Total		15,032						

18 Records Found Page: 1

**Part III: Inventory—View Flow**

The sixth subheading on the Inventory Summary screen is View Flow:

OnTarget® Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments **Inventory** Items Reports

New Received Record View Received Records View Inventory Details Orders View Shipped **View Flow**

ACME Test Company - 123456 Inventory - Summary

Search For: Sort By: Find

Account	Item Number	Description	On Hand	UOM	Contains		Site	Segment	
					Qty	UOM			
123456	1	Test	157	Each			El Paso		
123456	320PX	32 Monitor (PX)	0				Hong Kong		
123456	320PX	32 Monitor (PX)	8				Milpitas		
123456	400DX	40 Monitor (DX)	10				Milpitas		
123456	400DXn	40 Monitor (DXn)	10				Milpitas		
123456	400PX	40 Monitor (PX)	10				Milpitas		
123456	400PX	40 Monitor (PX)	1	Each			Milpitas		
123456	460DX	46 Monitor (DX)	1	Each			Milpitas		
123456	570DX	57 Monitor (DX)	10				Milpitas		
123456	9695934537	Latex Casting Compound	1	Each			Milpitas		
123456	9695939576	MOLD COMPOUND	1				Milpitas	test	

Clicking on View Flow gives you an overview of the inventory movement—the quantity initially Received, then Shipped, and the remaining On Hand:

OnTarget® Customer Name: acme Find

ACME Test Company - 123456

Addresses Shipments Inventory Items Reports

View Received Records View Inventory Details Orders View Shipped **View Flow**

ACME Test Company - 123456 Inventory - Flow

Search For: Sort By: Find

	Account	Item Number	Description	Received	Shipped	On Hand	UOM	Site
1	123456	1	Test	157		157	Each	El Paso
2	123456	1	Test	625		625	Each	Spruce
3	123456	320PX	32 Monitor (PX)	0		0		Hong Kong
4	123456	320PX	32 Monitor (PX)	10	2	8		Milpitas
5	123456	400DX	40 Monitor (DX)	10		10		Milpitas
6	123456	400DXn	40 Monitor (DXn)	10		10		Milpitas
7	123456	400PX	40 Monitor (PX)	10		10		Milpitas
8	123456	400PX	40 Monitor (PX)	1		1	Each	Milpitas
9	123456	460DX	46 Monitor (DX)	1		1	Each	Milpitas
10	123456	570DX	57 Monitor (DX)	10		10		Milpitas
11	123456	9693095473	Rigid Casting Material	45	19	26	Pack	San Francisco
12	123456	9693095473	Rigid Casting Material	200	2	198	Pallet	Shenzhen
13	123456	9695934537	Latex Casting Compound	1		1	Each	Milpitas
14	123456	9695939576	MOLD COMPOUND	9		9		Milpitas
15	123456	9695939576	MOLD COMPOUND	28	2	26		Phoenix
16	123456	9695939595	Latex Gloves	10		10		Milpitas
17	123456	9695939595	Latex Gloves	14		14		Phoenix
18	123456	9695939595	Latex Gloves	35,000	7	34,993	Carton	San Francisco
19	123456	9695939595	Latex Gloves	15,000	15,000	0	Each	San Francisco

11 Records Found Page: 1

## Part IV: Reports

The last of the four primary modules is **Reports**:

The screenshot shows the OnTarget logo on the left. To its right is a search bar with the text "Customer Name" and a dropdown arrow, followed by a text input field containing "acme" and a "Find" button. Below this is a navigation bar for "ACME Test Company - 123456" with four tabs: "Addresses", "Shipments", "Inventory", and "Reports". The "Reports" tab is selected and expanded into a table with two columns: "Shipments" and "Inventory".

Reports	
Shipments	Inventory
<a href="#">By Shipments</a>	<a href="#">Received</a>
<a href="#">By Purchase Orders</a>	<a href="#">OnHand (Details)</a>
<a href="#">Consolidated</a>	<a href="#">OnHand (Summary)</a>
<a href="#">Shipment Status</a>	<a href="#">Shipped</a>
<a href="#">Overdue Shipments</a>	<a href="#">Shipped (By Order)</a>
	<a href="#">Download Complete Inventory</a>
<a href="#">All Overdue Shipments</a>	

Below the table is a link: [Download Address Book](#)

The **OnTarget** system allows you to request Reports within a specified date range and to Filter and Sort data by all column headers except P/O Number.

Reports are broken down by two of the four primary modules, **Shipments** and **Inventory**, and then arranged "By Purchase Order," etc.

Examples of several of the Reports are included on the next few pages.

**Part IV: Reports (continued)**

The “By Shipment” Report includes information on the Origin and Destination as well as the number of days the Shipment was in transit:

TLS Ref	HAWB	ORG	DEST	Shipper	Flight/Vessel	Mode	Pieces	Actual Weight	Chg Weight	Total CSMS	Total Charges	Arrival Origin Date	COB Date	Port to Port	Dest ATA Date	Total Transit Time	Payment
1 302593		SFO	SFO	Waller Press		Ocean	578	1,000.0	1,000.0	0.00	\$0.00	2008-02-18	2008-03-25	-33	2008-02-21	4	
2 JTEST				Franklyn Industries			500	600.0	600.0	0.00	\$0.00						
3 None				Lucky Rainbow Sup...			5	550.0	0.0	0.00	\$0.00		2008-02-08				
4 None				Franklyn Industries			250	325.0	0.0	0.00	\$0.00		2008-01-22				
5 None				Franklyn Industries				0.0	0.0	0.00	\$0.00						
6 None				Acme Novelties				0.0	0.0	0.00	\$0.00						
7 None				Franklyn Industries				0.0	0.0	0.00	\$0.00						
8 None				Franklyn Industries				0.0	0.0	0.00	\$0.00						
9 None				Franklyn Industries				0.0	0.0	0.00	\$0.00	2008-03-14	2008-03-15				

This is a partial view of the “By Purchase Order” Report:

PO Number	Item Number	ORG	DEST	Shipper	TLS Ref	HAWB	Vessel/Flight	Mode	Quantity	Arrival Origin Date	COB Date	Port to Port	Dest ATA Date	Total Transit Time	Payment
1 2444	1234			Franklyn Industries	None				1						
2	9695939576	SFO	SFO	Waller Press	302593			Ocean	1	2008-02-18	2008-03-25	-33	2008-02-21	4	
3	1343545456			Franklyn Industries	None				100						
4	1000020137			Franklyn Industries	None				58						
5	1000020137			Franklyn Industries	None				58						
6	1343545456			Franklyn Industries	None				100						
7	1000020137			Franklyn Industries	None				58						

Here is the By Shipment Status Report, which includes information on Delivered Time, Transit Time, POD (Proof of Delivery), Appt (Appointment), Dock Date, and Comments:

MAWB	Ship Date	Status	Delivered Date	Transit Time	POD	Service Level	ORG	Consignee Name	City	State	HAWB	Pieces	Weight	PO	Appt	Dock Date	Comments

**Part IV: Reports—All Overdue Shipments**

The “All Overdue Shipments” Report highlights each line item. As you may recall, the **OnTarget** system also highlights line items that are in Quarantine or have other exceptions that require urgent monitoring:

Shipments - List												
		Archive DB	Search For			Sort By					Find	
	Origin Date	Shipper Name	Consignee Name	TLS Ref	File No.	Mode / Region	Origin	Dest	Pieces	Chg Mt.	Dest ETA	Status
1	2008-03-17	THE DEPORT MINNEAPOLIS RENAISSANCE HOTEL	W HOTEL	<a href="#">611503703</a>	3008031798	Air - Domestic	MSP	EWR	1	506.0	2008-03-19	COB
2	0000-00-00	CARL ZEISS C/O	VA FORT MEADE	<a href="#">301031905809</a>	3008031725	Air - Domestic	OCZ	MSP	1	832.0	2008-03-17	COB
3	2008-03-14	CARL ZEISS C/O	WILLIAMSON MEDICAL CTR	<a href="#">431031891276</a>	3008031729	Air - Domestic	EWR	BNA	1	1,446.0	2008-03-16	COB
4	2008-05-08	Innoband Honk Kong	Innoband	<a href="#">3010604006</a>	3008050976	Ocean - International	HKG	OAK	45	5,408.1	2008-05-22	COB
5	2008-05-06	Innoband Shanghai	Innoband	<a href="#">3010854523</a>	3008050980	Ocean - International	PVD	OAK	100	4,166.5	2008-05-17	COB
6	2008-05-03	Innoband Shanghai	Innoband	<a href="#">3010852007</a>	3008050973	Ocean - International	PVD	OAK	20	4,166.5	2008-05-15	COB
7	2008-05-10	Innoband Shanghai	Innoband	<a href="#">3010852006</a>	3008050972	Ocean - International	PVD	OAK	20	350.0	2008-05-24	COB
8	2008-05-07	Innoband Honk Kong	Innoband	<a href="#">301072555</a>	3008050971	Ocean - International	HKG	OAK	50	3,499.9	2008-05-18	COB
9	0000-00-00	SERGE SOROKKO GALLERY	MS. NINA KOZLOVA	<a href="#">301179044</a>	3008042035	Air - Domestic	SFO	LHR	4	166.0	2008-04-17	COB
10	0000-00-00	ADOBE SYSTEMS	ADOBE SYSTEMS	<a href="#">30378042</a>	3008041963	Air - Domestic	SFO	SFO	1	288.0	2008-04-16	COB