

Dhaval Kadam

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Skills/Abilities

Logistics **Supply Chain Management** **Business Analysis**
MIS **Project Management**

- Client service orientation with maturity of judgment under pressure / ability to diagnose level of client needs and to escalate problems without delay upto appropriate levels for resolution
- Business-oriented approach and target focused with a high degree of perseverance reflected in understanding business needs and providing recommendations.
- Possesses leadership skills and exudes enthusiasm and confidence in coaching and managing teams.

EDUCATION

- **B.Sc** - Bachelor of Science with **65.55%** in year 2007
- **Diploma in Bioinformatics** with 'A' Grade in year 2004-2005.
- **12th** – Higher Secondary with **PCMB** in Year 2002-2003.
- **10th** with **71%** from Gujarat Board of secondary Education in year 2000-01.

CURRENT EMPLOYMENT

□ **IBM GPS, Pune**

Senior Executive

Tools used:

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|------------|----------------------|---------------------------|-------------|
| MS Excel | MS Access | MS PowerPoint | SAP ECC 6.0 |
| SAP BI 7.0 | Business Objects 6.5 | Max Load Pro Version 2.71 | |

May, 2010 – till date

(Logistics – Analyst)

- ❖ Preparation of **Logistics Planning, Forecasting, Savings and Reconciliation Reports** used by senior management for Business Analysis.
- ❖ Preparing Presentations required by the senior management for analysis and conferences.
- ❖ Perform Adhoc analysis/request on a range of Operational issues or Management need.
- ❖ Simulation of Containers to see Maximum Loading Capacity.
- ❖ Transitioning new Line of Business – Logistics/Supply Chain Management.
- ❖ Preparing Standard Operating Procedures (SOP) and helping new hires to adhere to it.
- ❖ **EDI Analysis,Setup** or changes to existing, UAT testing and completion of requirements.
 - ✓ Receiving the request from the customer or Account Executive
 - ✓ Documenting the customers requirements in the Business Requirement Document
 - ✓ Entering the request in the RFS system
- ❖ **Sales Rep Matrix** setup and POS Models Analysis and upload to SAP BI.
- ❖ Preparation and analysis of **Vendor Managed Inventory**(VMI and EDI)
- ❖ **Performs regular follow-up of Marketing Development Activity Programs and Audit.**
- ❖ Entering of **Credits, Debits and Returns** in to the system of Rebates to the dealers account on regular intervals through proper channel of approvals.

PREVIOUS EMPLOYMENT:

I. TELEPERFORMANCE

Team Lead - MIS

Feb, 2008 – Jan, 2010

- Consolidation of purchase requirements received from the management staff.
- Support for automation and development of resource management system.
- Managing Workforce team of 30 specialized MIS & WFM Analyst for Reporting Forecasting and Staffing of agents.
- Calculating revenue & finding the revenue leakage and chalking out ways to maximize the revenue generation.
- Providing directions for all real time management crises.
- Perform other duties and assignments as required and as assigned by Manager/Director.

II. ACADEMY OF AEROSPACE & AVIATION, INDORE

HEAD

JAN, 2006 - 31st OCT, 2007

(Purchase & Marketing)

- Analysis and Purchasing of Civil Aviation Materials from HAL and other aviation industry.
- Analysis of Vendors for Aviation Materials required in the Laboratory.
- Selection of suitable carrier at best rates.
- Reports Analysis for All India Career Counselling through Education Fairs.
- Query Analysis related to Admissions, fees, documentation.
- Checking amendments of the CAR (Civil Aviation Requirements).
- Revenue earned for Academy, by recovering due fees with fine.
- All India Strategy Management related to admissions.

III. GATI CARGO LTD. INDORE

Executive

Nov, 2004 – Dec, 2005

(Service Delivery)

- Proactive follow up of delayed consignments, pulling up the ERP Reports
- Service Quality Management Analysis and Reports
- Complaint Analysis and Reporting on ORACLE
- Claims Executive for the Damage Claims documentation and processing.

PERSONAL PROFILE

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|------------------------|---|--|
| Gender & Blood Group | : | Male & O'Positive |
| Passport No. | : | G 3699183 |
| Driving License | : | LMV, MC with Gear No. MP09/017665/04 |
| PAN No. | : | ASKPK3300M |
| Linguistic Proficiency | : | English, Hindi, Marathi & Gujarati. |
| Hobbies | : | Horse Riding, Swimming, Movies, Sports, etc. |
| Strengths | : | Punctual, Team builder, Orientation |

Projects Undertaken

1. Establishment of an Aircraft Maintenance Engineering College at Nagpur
 2. As 'Coordinator' led team to Bihar & Jharkhand for 'Aviation Awareness Programme' for rural development under consent from Ministry of Civil Aviation, Govt of India. And as a result the programme was been nominated for the President Award.
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