



NATIONAL SCIENCE FOUNDATION  
OFFICE OF INSPECTOR GENERAL  
OFFICE OF INVESTIGATIONS

## CLOSEOUT MEMORANDUM

Case Number: A10070058

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NSF OIG received an allegation that a Subject<sup>1</sup> violated the terms of the Conflict-of-Interests and Confidentiality statement for NSF Panelists (NSF Form 1230P) and the Proposal Review Form (NSF Form 1) in providing copies of the proposals given to her to review to two research assistants<sup>2</sup> and an administrative coordinator.<sup>3</sup>

The Subject acknowledged having disclosed portions of proposals she was asked to review to those individuals and explained she did so because of a physical disability that makes typing and other tasks challenging, and because she did not think NSF's confidentiality policy included technical assistants. She said, in the future, she would ask explicit permission from program officers before seeking assistance from technical staff.

We sent the Subject a Questionable Administrative Practice letter reminding her of her obligation to comply with NSF confidentiality regulations. Accordingly, this case is closed with no further action taken.

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