

Imran Mustafa

Email: imranmustafa@live.com

Mobile: +91-9910859501 (Delhi, India)

+91-9304994878 (Patna, India)

OBJECTIVE:

To work within the Corporate, Media & Television Industry in an environment that challenges and enhances my knowledge, skills and abilities while offering security and performance driven growth and compensation.

SUMMARY:

- ✓ **MBA (HR)**
- ✓ **B.A. (Mass Communication & Advertising)**
- ✓ Worked as a **Production Head** in **Aashirwad Audio Visuals, New Delhi**
- ✓ Worked as a **Corp. Communication Manager** in **SKV Media, New Delhi**
- ✓ Worked as a **Researcher** in **NDTV, New Delhi**
- ✓ Worked as a **Media Manager** in **Taru Mitra (NGO), Patna**
- ✓ Worked as a **School Reporter** in **Hindustan Times, Patna**
- ✓ Worked as a **Researcher/Prog. Coor.** with **Doordarshan**
- ✓ Worked as a **Asst. Director/Director** in **ETV Bihar, Patna**
- ✓ Worked as a **Head Corporate Communication** in **CRD (NGO), Patna**
- ✓ **Directed & Produced** Documentary Film on Global Warming for **UNEP**
- ✓ Working as a **Brand Manager** in **icarelife, Pune**

Total Work Experience : 2 years 11 months

QUALIFICATIONS:

MBA (HR), Pursuing (Madras University) DDE
Chennai

B.A. (Mass Communication & Advertising), 2009 (Magadh University)
Arcade Business College, Patna

Intermediate of Science, 2005 (BIEC)
Oriental College, Patna

Matriculation, 2003 (CBSE)
Loyola High School, Patna

ADDITIONAL SKILLS:

Computer Literacy: Microsoft Office, Basic Knowledge of Cut Pro, Website Designing and Adobe Premier.

- Strong writing skill and Oral Communication
- Photography & Power Point Presentation
- Basic Radio Production
- Basic Audio-Production

WORK EXPERIENCE:

Worked as “**Corporate Communication Head**” in **Centre for Readership Development** (NGO), Patna for one year six months.

TRAININGS:

Attended Various Workshops on Radio Production, Video Production, Photography, Advertising, Media and Business Development etc.

Attended Seminars on media and PR participated in cultural activities and co-curricular activities whenever got a chance.

Done various part-time projects with Doordarshan, Radio Mirchi, Century Films-London, Caritas (NGO) and Dainik Jagran

ACHIEVEMENTS:

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- Got 1st prize in Essay and Group Discussion Competition
 - Awarded best Actor and Singer in School
 - Got 1st in Computer Brain Quiz Contest in School

PERSONAL PROFILE

- Able to Manage and Administrate all the organizational activities & tasks
- Highly organized and dedicated with a positive attitude
- Able to handle multiple assignments and tasks with a systematic approach
- Highly motivated and Team Leader
- Quick grasp of System and Environment

INTERESTS and ACTIVITIES

- Exploring the World of Media
- Developing and presenting Lectures on important topics
- Listening to music, reading, writing and traveling
- Fitness Freak

PERSONAL DETAILS

Date of Birth : 31st Jan, 1986

Fathers Name : S.E.Q. Mustafa

Sex : Male

Nationality : Indian

Present Address : B: 14/14, Second Floor, Garden Society,
Lane: 7, Koregaon Park, Pune: 4100011

Permanent Address : Talat Manzil, Nasheman Colony, Khajurbanna,
Patna- 800006 (Bihar)

Marital Status : Single

Place : Pune

Date : 22/Oct/2010

Imran Mustafa