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**USACF-E Standing Operating Procedure
Annex D (Escape and Apprehension) to Chapter 7 (Emergency Plans)**

1. **PURPOSE:** To establish policy and procedure for apprehending and returning to confinement an inmate or detainee who has escaped from custody.

2. **RESPONSIBILITY:**

a. All personnel have the responsibility of safeguarding the contents of this SOP. The information contained herein is For Official Use Only and is for USACF-E cadre only. Under no circumstances should it be made available to any inmate or detainee.

b. All personnel assigned or attached to the 9th Military Police Detachment will be familiar with the Escape and Apprehension Emergency Plan.

c. The Correctional Supervision Branch (CSB) will ensure that the Escape Emergency Plan is tested twice annually, at a minimum. This plan will be reviewed annually and updated as needed.

3. **GENERAL:**

a. In the majority of escapes, prompt application of this plan will expedite the apprehension of an escapee.

b. Outside agencies participating in the effort will include:

(1) German Polizei working out of the Mannheim MP Station.

(2) Military Police Personnel working in the Mannheim area or in the area of the escape if it occurred on a Temporary Release.

(3) Coleman Installation Coordinator

(4) USAREUR Public Affairs Office and AFN for dissemination of information on the escaped prisoner.

(5) Military Police, installation coordinators, and the chain of command from the escaped inmate's home station.

4. **PROCEDURES:**

a. Anyone suspecting that an escape has occurred will take the following immediate actions:

(1) Notify the front office and/or Guard Commander.

(2) Secure the area and any tools that may have been used in the escape.

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(3) Secure other prisoners in the area.

(4) Call for assistance by using the tower escape siren, hand-held radio, telephone, intercom or whistle.

b. The guard commander will order double ID checks at the front gate and dispatch sufficient personnel to the scene to prevent further escapes, return all prisoners to their bays/cells, and conduct a roll call to determine the identity of the escaped prisoner(s).

c. Upon the determining that an escape has occurred, the Guard Commander will:

(1) Notify the Commander, USACF-E to initiate the alert procedures. A 100% recall of assigned personnel will be conducted. Normal alert uniform will be worn along with hand irons and a flashlight. All vehicles except those involved in the alert notification will be dispatched to the facility under the control of the guard commander.

(2) Notify the Coleman Barracks Installation Coordinator's Office of the escape and request an ID check of all gates.

(3) Notify the desk sergeant at the Mannheim Military Police Station and give the name, SSN, organization, and physical description of the escaped prisoner(s) along with time, location and direction of the escape, information as to whether or not the prisoner has arms or transportation, and names and addresses of relatives.

(4) Notify the SDO, USAREUR PM, of the same information as above.

(5) Notify the inmate's unit commander of the escape. Request that they put the escapee's quarters and friends under surveillance.

(6) Assemble the following documents in the front office for each escapee:

- All photographs of escapee(s)
- Correctional treatment Files
- Health and Dental Records
- DD Forms 499 (have the first person responding from the mailroom obtain these items)
- Prisoner's Personal Deposit Fund (have the first person responding from the funds and property section obtain these items)
- DA Form 2569-R, Attorney of Record Designation (CC Section)
- Record of Approved visitors (CC Section)
- All of the escapee's personal property from living area

(7) Open the ready room and remove all maps, additional copies of USAREUR telephone directories, and pursuit/search party plans.

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(8) Prepare for issue: one map, one radio, one copy of USAREUR telephone directory, pursuit/search party plan, flexi-cuffs, and one copy of prisoner's picture for each search team from the Facility, MP station, and Polizei Patrol.

(9) Have the responding search force secure their weapons under guard outside the facility, and assemble the force in the visitation room. Each search team will be composed of three members. Add one member to the team for every escapee, if there are more than two.

(10) The teams will be briefed on the situation and the pursuit and search party plan. Each team will be issued the items above. Select an additional 10 cadre personnel who can recognize the escapee(s), issue them a copy of the escapee(s) picture and a USAREUR telephone directory.

d. Front Gate will:

(1) On order conduct double ID check for outbound personnel or stop all outbound traffic as directed.

(2) Direct all inbound reporting cadre to the assemble area.

(3) Issue M590 as order by the Guard Commander.

(4) Stop all outbound vehicles and hold in side of facility compound for search.

e. Search Teams will be dispatched as follows:

(1) Two teams in the direction of the escapee(s)

(2) One team inside the facility and the area within the fences, to ensure the escapee(s) are not hiding within the facility.

(3) Two cadre members will respond to each gate of Coleman

(4) One cadre with each responding MP and Polizei patrol

(5) Other teams will be dispatched IAW available intelligence

f. The Guard Commander will be responsible for implementing the plan until relieved by the Commander or his representative, upon their arrival to the facility.

g. Continue to develop intelligence and disseminate on a need to know basis. Initiate investigation to determine person(s) responsible for and/or cause of escape.

h. Provost Marshal, 293rd BSB:

(1) Assume operational control of all search efforts in the Mannheim area.

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(2) Upon notification of the escape, dispatch a minimum of three patrols to the facility, to be brief and pick up necessary equipment. Initiate a vehicle mounted search by broadly encircling the area in which the escapee was last seen and maneuver inward toward the facility.

(3) Notify all U.S. military installations in the Mannheim area. Request all installations initiate an ID card check of personnel entering or leaving. Detain all personnel without a valid ID card, and notify the MP desk sergeant of any detainee.

(4) Notify the Polizei, Stadt Mannheim. Ask them to dispatch patrols to the facility to pickup necessary equipment and a facility cadre member. Request they notify the Polizei in the area of the escapee's unit and setup a surveillance of off-post quarters of friends and relatives. Request dissemination to all Polizei agencies in Germany and Germany media.

(5) Inform Provost Marshals in the area(s) surrounding the unit of assignment and family and friends of escapee(s). Initiate a search of the areas and watch the on-post quarters of any friends or relatives of the escapee(s).

(6) Obtain additional copies of photos from the confinement facility and deliver them to the main gates of the Mannheim Installation.

i. OPM, Operations/SDO: Notify the Provost Marshals of the MACOM's and request they effect notification of subordinate Provost Marshals. Notify Provost Marshal, USAREUR.

j. Commander USACF-E:

(1) Requests PAO, USAREUR prepare a news release for dissemination, upon request, to AFN Radio and Television giving the description of the escapee(s) and notifying the listening/viewing public that any information they have on the escapee should be reported immediately to their local Provost Marshal at the emergency Military Police number #114.

(2) Request that PAO, USAREUR also prepare a news release to Stars and Stripes newspaper with the escapee(s) photographs and other pertinent information for dissemination, upon request, to Stars and Stripes and other printed media.

(3) Convene a meeting with representatives of the Polizei, Provost Marshal 293rd BSB, CID, and other assisting agencies to plan a detailed search for the escapee(s).

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Appendix 1 (Pursuit and Search Party Plan)

1. Method:

a. Within their assigned area, mounted search teams will broadly encircle the area at a distance of one mile from the facility and maneuver inward toward the confinement facility. The next encirclement will start one to one and a half miles distance etc., until the search is terminated.

b. Foot search teams will start at the confinement facility, zigzagging outward within their area of responsibility, only as far as communications will allow. Should the foot search team communications to the base station weaken, the mounted search teams will become the base station for the foot search teams.

2. Techniques:

a. Mounted search teams will search along high speed avenues of escape and attempt to intercept the escapee(s). Maneuver the teams around corners in an attempt to surprise the escapee(s). Avoid driving in long strait lines. Occasional drives and walks will be accomplished after the first encirclement.

b. Foot search teams will search inside, under, and around all buildings, vehicles, culverts, and other hiding places. One member of the search team will always scan the horizon for the escapee(s). Area residents and passing motorists will be questioned and warned to report all suspicious activity to the Provost Marshal or Polizei.

c. Mounted and foot search teams in the same area will exchange information each time their search paths cross or immediately upon developing information regarding the escapee(s).

d. Recall of search teams will be at the discretion of the commander. Teams will be recalled by radio or verbal instructions. All members of the search teams will be accounted for upon the termination of the search.